*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
May 5, 2025

Commission Meetings are being held at the Public Works Dept. Meeting Room 1115 W. Avenue A, McPherson, KS during the renovation project at the County Building

9:00 a.m. - The following items will be discussed as time permits -

A. Approval of Agenda
B. Approval of Minutes
C. Approval of Checks and Claims & Payroll
D. Adds & Abates
E. Personnel
*F. Request for funding from the Parks and Recreation budget - CKC
G. General Correspondence

9:00 a.m. Public Input

9;10 a.m. Brian Bina, County Counselor -

Attorney/Client Privilege

9:25 a.m. Julia Harper, Health Department Billing Specialist -

Approval of writing off uncollectible client debt

9:30 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Department Statistics and Updates

9:40 a.m. Cassie Chick, County Treasurer -

Non-elected Personnel (3)

9:50 am. David Bohnenblust, Public Works Director & Mike Evans, Fleet Maintenance Foreman -

A. Request to purchase a new flatbed for the new RAM 5500 crew cab pickup
B. Request to purchase a 2016 Kenworth W900 semi-truck
C. Non-elected Personnel
D. Non-elected Personnel

MCPHERSON COUNTY COMMISSION MEETING MINUTES
May 5, 2025

May 5, 2025
9:00 a.m. - Regular Meeting
Chairman Becker & Commissioner O'Dell - Present
Commissioner Kueser - Absent
May 9, 2025
9:30 a.m. - Annual McPherson County All Schools Day Parade and McPherson Republican Party Luncheon
All Commissioners Present

At 9:00 a.m., Chairman Becker opened the meeting. Commissioner Kueser was absent. One item was added to the agenda for May 5, 2025: Central Kansas Conservancy (CKC) Request for Funding toward the Meadowlark Trail Bridge Rebuild Project. Commissioner O'Dell made a motion to approve the agenda as amended for May 5, 2025. Chairman Becker seconded. **All voted aye.**

No one spoke during Public Input at 9:05 a.m.

At 9:02 a.m. Jon Kinsey, Planning/Zoning/Environment (PZE) Administrator, joined the meeting to present department updates and the Case Cost Summary Report for the month of April. During the past month, there were 64 cases, with total fees amounting to $2,850.00. Commissioners also asked Mr. Kinsey for clarification on current small tract subdivision regulations, which Kathy Nicholson addressed at the previous County Commission meeting. Following discussion, it was a consensus among Commissioners that there will be a meeting including the County Commissioners, Mr. Kinsey, and the Planning Board members at 6:00 p.m. on Monday, May 12, 2025, at the Public Works Conference/Meeting Room for discussion regarding the role and authority of the Planning Board and the PZE Administrator. This will take place before the regular 7:00 p.m. monthly Planning Board Meeting.

At 9:12 a.m., Brian Bina, County Counselor, joined the meeting and requested ten (10) minutes of executive session to discuss ongoing litigation under attorney/client privilege, to include himself, the Commissioners and Rick Witte, County Administrator/Financial Manager. Commissioner O'Dell made a motion to go into executive session as requested. Chairman Becker seconded. **All voted aye. No action was taken in executive session.**

At 9:25 a.m., Julia Harper, County Health Department Billing Specialist, joined the meeting to request approval to write off the 2025 first quarter uncollectible client debt related to Vaccine for Children (VFC) Services, #317 Vaccine Services, and State Vaccine Services, in a total amount of $243.12. Commissioner O'Dell made a motion to approve the request as presented. Chairman Becker seconded. **All voted aye.**

At 9:27 a.m., Cassie Chick, County Treasurer, joined the meeting with three (3) items:

A. A request to approve a Personnel Change Notice (PCN) to end the introductory period for Julietta Marquez, MVL Clerk II (12H), effective May 11, 2025. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Chairman Becker seconded. **All voted aye.**
B. A request to approve a PCN to end the introductory period for Tristan Rochelle, MVL Clerk 1 (8F), effective May 11, 2025. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Chairman Becker seconded. **All voted aye.**
C. A request to approve a PCN to end the introductory for Katie Emley, Clerk (8B), effective May 11, 2025. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Chairman Becker seconded. **All voted aye.**

At 9:31 a.m., David Bohnenblust, Public Works Director, and Mike Evans, Fleet Maintenance Foreman, joined the meeting with five (5) items:

A. A request to purchase a new flatbed for the new RAM 5500 crew cab pickup. Following a review of quotes, Commissioner O'Dell made a motion to approve the purchase of an installed Hillsboro STX

5000 Hybrid Bed from Horsch Trailer Sales for an amount not to exceed $10,150.00 as presented. Chairman Becker seconded. **All voted aye.**

B. A request to purchase a 2016 Kenworth W900 semi-truck from Transport Truck Sales, Kansas City, KS, to replace truck #32 which is no longer operating efficiently. The 2016 Kenworth truck comes with the advantage of a factory installed wet kit. Following discussion, Commissioner O'Dell made a motion to authorize the purchase from Transport Truck Sales in an amount not to exceed $87,000.00, subject to Mr. Evans' personal inspection. Chairman Becker seconded. **All voted aye.**
C. A request for Eck Services to repair the collapsed sewer line in the main Public Works office building. Commissioner O'Dell made a motion to approve the request as presented in an amount not to exceed $8,240.00. Chairman Becker seconded. **All voted aye.**
D. A request to approve a PCN to re-hire Bryan Little as a Temporary/Seasonal Mower/Driver (12 C), effective May 27, 2025, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Chairman Becker seconded. **All voted aye.**
E. A request to approve a PCN to hire Ty Dilbeck as a Full-time Maintenance Worker I (12A), effective May 12, 2025, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Chairman Becker seconded. **All voted aye.**

Mr. Witte requested, on behalf of Michelle Cullen representing the CKC, funding to help cover the cost of wood planks to build a Meadowlark Trail bridge. Following discussion, Commissioner O'Dell made a motion to contribute up to $5,000 toward the purchase of wood planks for the bridge rebuilding project from the County Parks and Recreation budget. Chairman Becker seconded. **All voted aye.**

At 10:03 a.m., Commissioner O'Dell made a motion to recess and reconvene at 9:30 a.m. on May 9, 2025 to participate in the Annual McPherson County All Schools Day Parade and the McPherson Republican Party luncheon directly following the parade. Chairman Becker seconded. **All voted aye.** At 1:30 p.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

Minutes Prepared by Abbey Heidebrecht

Keith V Becker

Keith Becker, Chairman

D O'Dell

David O'Dell, Vice Chairman

ABSENT

Thomas L. Kueser, Commissioner

SEAL OF McPHERSON COUNTY

Hollie D. Melroy

Hollie D. Melroy, County Clerk