*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA

April 21, 2025

Commission Meetings are being held at the Public Works Dept. Meeting Room 1115 W. Avenue A, McPherson, KS during the renovation project at the County Building

9:00 a.m. - The following items will be discussed as time permits -

A. Approval of Agenda
B. Approval of Minutes
C. Approval of Checks and Claims & Payroll
D. Adds & Abates
E. Personnel
* F. Discussion of County Building Infant Toddler Center Sale
G. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Rose Mary Saunders, Ranson Financial Group LLC -

CDBG Close-out and Project Performance Hearing

9:25 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Fireworks Policy

9:30 a.m. Dave Bohnenblust, Public Works Director -

A. Request to increase Employee Safety Allowance funds
B. Request for a Tool Allowance for Public Works Mechanics
C. Non-elected Personnel
D. Discussion regarding coating the roof of the Public Works Shop (Building B)
E. Approval to purchase a new ½ ton pickup truck

9:50 a.m. Jeff Butler, IT Coordinator -

A. "Pay It" Platform for County Offices
* B. New Server for Public Works

* Rick Witte, County Administrator/Financial Manager - Non-elected Personnel Executive Session

MCPHERSON COUNTY COMMISSION MEETING MINUTES
April 21, 2025

April 21, 2025
9:00 a.m. - Regular Meeting
All Commissioners Present
April 22, 2025
8:00 a.m. - KCCA Annual Meeting in Manhattan, KS
Chairman Becker & Commissioner Kueser - Present
Commissioner O'Dell - Absent

Chairman Becker opened the meeting at 9:00 a.m. Three items were added to the agenda for April 21, 2025: discussion regarding sale of County-owned building (Infant/Toddler Center); IT purchase of a new server for Public Works; and non-elected personnel executive session request by the County Administrator. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:02 a.m., Sheriff Montagne updated Commissioners on recent arrest numbers, citations, and current jail counts.

Commissioner Kueser made a motion to approve the minutes for April 14, 2025, as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:03 a.m., Rose Mary Saunders, Ranson Financial Group LLC, joined the meeting to request approval and signatures on the Kansas Department of Commerce Community Development Block Grant (CDBG) close-out documents for the McPherson RWD #1 Water Systems Improvement Project (Grant No. 22-PF-026). The total grant amounted to $250,000. Following a review of the project and documents, Commissioner Kueser made a motion to approve the request as presented and for the Chairman to sign the following forms: Final Request for Payment of CDBG Funds of $6,000; Grant Close-out Transmittal; Grantee's Release; Certificate of Completion; and Notice of Completion/Final Inspection & Final Wage Compliance Report. Commissioner O'Dell seconded. **All voted aye.** It was later noticed that the amount of $6,000 reported on the Final Request for Payment of CDBG Funds form should be $8,000. The document was corrected and signed.

Commissioner Kueser made a motion to approve abates for April 18, 2025, as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:12 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator, joined the meeting to request two (2) changes to the McPherson County Fireworks Use and Sales of Fireworks Policy. Following a review by Mr. Kinsey of the current policy, changes at the state level regarding sales dates, and recent conversations with several fireworks stand owners, Commissioner Kueser made a motion to update the McPherson County Fireworks policy by changing the dates of sale to June 20th through July 7th, and amending the Public Notice section to allow fireworks stands which have been operating under the same ownership, location, and for consecutive years, to be exempt from the public notification requirement . Commissioner O'Dell seconded. **All voted aye.**

At 9:20 a.m., David Bohnenblust, Public Works Director, and Mike Evans, Fleet Maintenance Foreman, joined the meeting with five (5) items:

A. A request to increase the Employee Safety Allowance funds from $150.00 to $250.00 annually per employee. Eligible employees must have achieved their end of introductory status. Unused funds will not carry over to the following year. Commissioner O'Dell made a motion to approve the request as presented, effective April 21, 2025. Commissioner Kueser seconded. **All voted aye.**

B. A request for a Tool Allowance for the four (4) Public Works Mechanics in the amount of $200.00 annually per employee. Eligible employees must have achieved their end of introductory status. Unused funds will not carry over to the following year. Commissioner O'Dell made a motion to approve the request as presented, effective April 21, 2025. Commissioner Kueser seconded. **All voted aye.**
C. A request to approve a Personnel Change Notice (PCN) to hire Brian Hughes as a Maintenance Worker I (12A), effective April 28, 2025, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
D. A request to purchase a work truck for Public Works. Following a review of bids and discussion, Commissioner Kueser made a motion to approve the purchase of a Ford F150 XLT Super Crew from Midway Motors for an amount not to exceed $49,847.00. Commissioner O'Dell seconded. **All voted aye.**
E. A request to have a coating applied to the roof of the Public Works Shop (Building B). Following discussion, Commissioner Kueser made a motion to approve the quote from Yutzy Roofing for a standing seam metal roof restoration in an amount not to exceed $48,280.00 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:33 a.m., Jeff Butler, IT Coordinator, joined the meeting with two (2) items:

A. A request to approve PayIt, a cloud-based platform payment system for use in County departments (excluding Planning/Zoning/Environment Department). The system would allow for mobile and in-person payments using credit/debit cards, or ACH options. A special page would be available on the County website for remote web payments, and terminals will be available for in-person payment transactions. The cost to the County would be an initial one-time purchase price of $500 per each of the fourteen (14) total terminals. Funding will be provided through County department budgets according to the number of point-of-sale terminals/equipment located in each office. Following discussion, Commissioner Kueser made a motion to approve and sign the contract with PayIt as presented. Commissioner O'Dell seconded. **All voted aye.**
B. A request to purchase a new server and domain controller for the Public Works department. Mr. Butler reported on recent compatibility issues which caused Public Works' computer systems to run improperly. Following discussion, Commissioner O'Dell made a motion to approve the purchase of the PowerEdge T360 Server through Dell Technologies for an amount not to exceed $2,943.44 as well as an additional amount, not to exceed $1,000.00 for licensing fees, as presented. Commissioner Kueser seconded. **All voted aye.** The purchase will be funded through the Public Works budget.

At 9:53, Rick Witte, County Administrator/Financial Manager, began discussion regarding the sale of the County-owned McKids (Infant/Toddler Center) Building which is currently being used by USD 418 and the McPherson County Special Education Coop (McCSEC). The lease runs to December 31, 2025, therefore by that time the McCSEC would need to vacate or consider purchasing the building from the County. Mr. Witte noted that McCSEC has expressed interest in purchasing the building, which is currently appraised at a total of $392,740.00. Commissioners would need to set a sale price and closing costs and present the offer to McCSEC and follow up with the County Counselor for legal requirements. The County would then adopt a resolution that would allow for the private sale as long as the requirements are followed that allow for an objection. KSA 19-211. Following discussion, Commissioner Kueser made a motion for the Chairman to be given the authority to meet with USD 418 to present a proposal to sell the building for $300,000.00 plus 50% of the closing costs. Commissioner O'Dell seconded. **All voted aye.**

At 10:05 a.m., Mr. Witte asked for fifteen (15) minutes of executive session for non-elected personnel including himself and the Commissioners. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

At 10:22 a.m., Commissioner Kueser made a motion to recess and reconvene at 8:00 a.m. on April 22, 2025, to attend the Annual KCCA Meeting in Manhattan, KS. Commissioner O'Dell seconded. **All voted aye.** At 2:30 p.m., Commissioner Kueser made a motion to adjourn the meeting. Chairman Becker seconded. **Chairman Becker and Commissioner Kueser voted aye. Commissioner O'Dell was absent from the KCCA Meeting.**

Minutes prepared by:
Abbey Heidebrecht, Commission Secretary

Keith Becker

Keith Becker, Chairman

David O'Dell

David O'Dell, Vice Chairman

Thomas L. Kueser

Thomas L. Kueser, Commissioner

ATTEST:

Hollie D. Melroy

Hollie D. Melroy, County Clerk