# BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
April 7, 2025

**Commission Meetings are being held at the Public Works Dept. Meeting Room**
**1115 W. Avenue A, McPherson, KS during the renovation project at the County Building**

9:00 a.m. - The following items will be discussed as time permits -

A. Approval of Agenda
B. Approval of Minutes
C. Approval of Checks and Claims & Payroll
D. Adds & Abates
E. Personnel
F. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Emily Yates, Director of Emergency Management/Communications -

Non-elected Personnel (2)

9:15 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Department Updates

9:20 a.m. Max Fuqua & Matt Roots, Fuqua Construction Inc.

County Building Renovation Project progress update

9:30 a.m. David Bohnenblust, Public Works Director & Kevin Erickson, Road Superintendent

A. Discussion of purchase of sign blanks for the sign shop
B. Non-elected Personnel
C. Discussion of Maxwell State Park project and Memorandum of Understanding

9:45 a.m. Jeff Butler, IT Coordinator -

Non-elected Personnel

11:00 a.m. Brian Bina, County Counselor -

Attorney/Client Privilege - executive session

# MCPHERSON COUNTY COMMISSION MEETING MINUTES
April 7, 2025

April 7, 2025
9:00 a.m. Regular Meeting
All Present
2:00 p.m. Meeting with Fuqua Construction - Update and Tour of County Building Renovation
Chairman Becker & Commissioner O'Dell - Present
Commissioner Kueser - Absent

Chairman Becker opened the meeting at 9:00 a.m. Commissioner Kueser made a motion to approve the agenda for April 7, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne updated Commissioners on recent arrest numbers, citations, and current jail counts.

Commissioner Kueser made a motion to approve the minutes for March 24, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes for March 31, 2025 as presented. Chairman Becker seconded. **Chairman Becker and Commissioner Kueser voted aye. Commissioner O'Dell abstained due to his absence at the March 31, 2025 meeting.**

At 9:05 a.m., Emily Yates, Director of Emergency Management/Communications, joined the meeting with two (2) items:

A. A request to approve a Personnel Change Notice (PCN) ending the introductory period for Selina Gensch, Communications Tech (13B), effective April 27, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
B. A request to approve a PCN to hire Mary Richards as a Communications Tech (13A), effective April 14, 2025, to fill a vacancy. One correction was made on the PCN regarding the effective date. Commissioner O'Dell made a motion for the Chairman to sign the PCN with the amended effective date of April 14, 2025. Commissioner Kueser seconded. **All voted aye.**

At 9:09 p.m., Jon Kinsey, Planning/Zoning/Environment Administrator, joined the meeting to present a department update, and summary of cases for March 2025. The total number of cases amounted to 104, with $4,205.00 collected in fees. He also reviewed year-to-date cases which total 216, with $10,980.00 collected in fees.

At 9:12 a.m., Max Fuqua and Matt Roots of Fuqua Construction joined the meeting to report on the progress of the County Building Renovation Project. They presented sketches reflecting the future completed interior of the main floor and discussed some of the surprises and changes that have emerged during the project. Mr. Fuqua recognized and thanked several of the companies who have been working diligently and cooperatively on the project, including contractors, vendors, sub-contractors, Project Superintendent, Project Manager, and the Fuqua crew.

At 9:28 a.m., David Bohnenblust, Public Works Director, joined the meeting with four (4) items:

A. A request to purchase 250 aluminum sign blanks for the sign shop. Following a review of quotes, Commissioner O'Dell made a motion to approve the quote from National Sign Company for a total amount not to exceed $3,330.00. Commissioner Kueser seconded. **All voted aye.**
B. A request to approve PCNs for the re-hire of Tim Schmidt and Keith Neufeld as Part-time Seasonal Help (12A), effective April 14, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN for Mr. Schmidt as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion for the Chairman to sign the PCN for Mr. Neufeld as presented. Commissioner Kueser seconded. **All voted aye.**

C. Discussion regarding the Maxwell State Park project and the Memo of Understanding agreement with the state, which is being reviewed by the County Counselor before requesting Commission approval. Mr. Bohnenblust noted that the total cost of the project will not exceed $50,000.00, and that the County is asking the State Parks for a reimbursement of 50% of the total cost.
D. General updates regarding current operations at Public Works, staffing needs, and the status of filling vacancies.

Commissioner O'Dell made a motion to approve jury checks for April 7, 2025 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve adds and abates for April 4, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:50 a.m., Jeff Butler, IT Coordinator, joined the meeting and requested fifteen (15) minutes in executive session including himself, Commissioners, and Rick Witte, County Administrator/Financial Manager to discuss non-elected personnel. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

At 10:10 a.m., Commissioner O'Dell made a motion to go into executive session for twenty (20) minutes to discuss non-elected personnel. Commissioner Kueser seconded. **All voted aye.**

At 10:33 a.m., Chairman Becker made a motion to recess for a ten-minute break, then to reconvene for a brief work session with Planning/Zoning/Environment, and for discussion of improvements to Pueblo Road through the Maxwell Game Preserve.

At 11:11 a.m., Brian Bina, County Counselor, requested fifteen (15) minutes of executive session for attorney/client privilege including himself, Commissioners, and Mr. Witte. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye.** At 11:30 a.m., Commissioner Kueser made a motion for an additional ten (10) minutes in executive session. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

At 11:45 a.m. Chairman Becker made a motion to recess and reconvene at 2:00 p.m. at the County Building for a construction progress update with Fuqua Construction, and a tour of the building. Commissioner O'Dell seconded. **All voted aye.** At 2:50 p.m. Commissioner O'Dell made a motion to adjourn the meeting. Chairman Becker seconded. **Chairman Becker and Commissioner O'Dell voted aye. Commissioner Kueser was absent from the 2:00 p.m. meeting and tour.**

Minutes prepared by:
Abbey Heidebrecht, Commission Secretary

Keith Becker

Keith Becker, Chairman

David O'Dell

David O'Dell, Vice Chairman

Thomas Kueser

Thomas L. Kueser, Commissioner

Hollie D. Melroy

Hollie D. Melroy, County Clerk

SEAL OF McPHERSON COUNTY STATE OF KANSAS