*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
March 24, 2025

Commission Meetings are being held at the Public Works Dept. Meeting Room 1115 W. Avenue A, McPherson, KS during the renovation project at the County Building

9:00 a.m. - The following items will be discussed as time permits -

A. Approval of Agenda
B. Approval of Minutes
C. Approval of Checks and Claims & Payroll
D. Adds & Abates
E. Personnel
F. KDOT SS4A Program Grant Agreement
G. General Correspondence

9:00 a.m. Public Input

* 9:05 a.m. Sheriff Montagne -

A. Non-elected Personnel - PCN & Cell Phone Allowance forms for signature
*B. Reno County Juvenile Detention Center Daily Rate Increase Notice

9:10 a.m. Emily Yates, Director of Emergency Management/Communications -

A. Non-elected Personnel - PCNs (2) & Cell Phone Allowance forms for signature

9:15 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator

A. Non-elected Personnel
B. Moratorium Resolution - Re: Racetracks
C. City of Galva annexation request

9:30 a.m. Heather Murrow, Safe Hope -

Proclamation

9:35 a.m. Joshua Pimentel, Maintenance Supervisor -

Access Control Bid for new East and West Courthouse Doors

9:45 a.m. Public Works -

A. David Bohnenblust, Director - Non-elected Personnel - Request to approve position descriptions and to fill vacancies
B. Kevin Erickson, Superintendent - Request the purchase of repair parts for the asphalt plant
C. Mike Evans, Fleet Maintenance Foreman - Request to replace engine on truck #37
D. Mike Evans - Request to rebuild engine on truck #36
E. Mike Evans - Request to replace lift cylinder on truck #45

* Rick Witte, County Administrator/Financial Mgr. - Non-elected Personnel - Noxious Weed Dept. Executive Session

* Public Works Work Session

MCPHERSON COUNTY COMMISSION MEETING MINUTES
March 24, 2025

March 24, 2025
9:00 a.m. Regular Meeting
All Present
10:45 a.m. Work Session with Public Works
All Present
March 27, 2025
10:00 a.m. Friends of Maxwell Visitor Center for Pueblo Road Improvements Meeting
Commissioner Kueser and Commissioner O'Dell - Present
Chairman Becker - Absent

Chairman Becker opened the meeting at 9:00 a.m. Three (3) items were added to the agenda for March 24, 2025: Noxious Weed Department Non-elected Personnel Executive Session, Reno County Rate Changes for Juvenile Detention Center Services, and a Work Session with Public Works. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne updated Commissioners on recent arrest numbers and current jail counts. He also presented three (3) items:

A. A request to approve a Personnel Change Notice (PCN) to end the introductory period for Deputy Mark Barnett (17D), effective April 27, 2025. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
B. A request to approve four (4) cell phone allowance requests: Deputy Charlie McFall and Deputy Mark Barnett at $4.00 per pay period; Detective Connor Davis at $8.00 per pay period; and Captain Arlo Blevins at $12.00 per pay period. Commissioner Kueser made a motion for the Chairman to sign all cell phone allowance requests, effective March 16, 2025 as presented. Commissioner O'Dell seconded. **All voted aye**
C. A request to accept the Reno County billing procedures amendment to their daily rate, which amounts to a 10% increase for Youth Services at the Reno County Juvenile Detention Center. The amended daily rate will now amount to $165.00 per day. Commissioner O'Dell made a motion to accept the amended rate as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:08 a.m., Emily Yates, Director of Emergency Management/Communications, joined the meeting with three (3) items:

A. A request to approve a PCN to end the introductory period for Shauna Pirl, Communications Tech (13E), effective March 16, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
B. A request to approve a PCN to end the introductory period for Kerri Horton, Communications Tech (13B), effective March 3, 2025. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
C. A request to approve an increased cell phone allowance request for Ms. Yates, to $12.00 per pay period, and to approve a cell phone allowance for Alison Brunsell, Communications Supervisor at $8.00 per pay period, both effective March 16, 2025. Commissioner Kueser made a motion for the Chairman to sign the cell phone allowance request forms as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes for March 10, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:13 a.m., Jon Kinsey, Planning, Zoning, Environment Administrator, joined the meeting with three (3) items:

A. A request to advertise for applications to hire two (2) Temporary Clerks to complete a special project at $14.79 per hour, for a maximum of 500 hours, or until project completion. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**
B. A request to approve a proposed resolution creating a moratorium on special use permits in connection with seasonal, temporary or permanent racetracks effective until at least April 1, 2026. Following discussion, Commissioner Kueser made a motion to approve and sign Resolution 2025-04 as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner O'Dell voted aye. Commissioner Kueser voted aye.**
C. A request to accept a proposal prepared by the City of Galva for a voluntary annexation of certain real properties located in McPherson County that adjoin the current Galva city limits. This includes the Industrial Park on the south side of US Highway 56, and also includes one property on the north side of Highway 56, as outlined in the City of Galva Resolution # 2025-114 which was adopted and approved by the Governing Body of the City of Galva March 3, 2025. Following discussion Commissioner Kueser made a motion to accept the voluntary annexation as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:23 a.m., Heather Murrow, Safe Hope, joined the meeting to request signatures on a Proclamation designating the month of April 2025 as Sexual Assault Awareness Month. Ms. Murrow read the proclamation. Commissioner O'Dell made a motion to sign the proclamation as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:26 a.m., Joshua Pimentel, County Maintenance Supervisor, joined the meeting with two (2) items:

A. A request to approve a bid for the purchase and set up of Fail Safe/Fail Secure electric strike, surface mounted keypads for the Courthouse east and west entrance doors. Following discussion, Commissioner Kueser made a motion to approve the bid from Hammeke Electric Inc. for a total amount not to exceed $6,421.60 (excluding sales tax) as presented. Commissioner O'Dell seconded. **All voted aye.**
B. A request to approve the purchase and installation of Manko glass doors for the Courthouse east entrance. Following discussion, Commissioner Kueser made a motion to approve the bid from Glass Servies, Inc. of Salina, KS in an amount not to exceed $6,882.00 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:34 a.m., David Bohnenblust, Public Works Director, joined the meeting with three (3) items:

A. A request for approval to advertise for a vacant Design/Project Engineer position, and approval of the updated job description. Commissioner Kueser made a motion to approve the requests as presented. Commissioner O'Dell seconded. **All voted aye.**
B. A request for approval to fill a Road Maintenance Foreman position (Grade 22), and approval of the updated job description. Commissioner O'Dell made a motion to approve the requests as presented. Commissioner Kueser seconded. **All voted aye.**
C. A request for approval to advertise for an Engineering Tech I (Grade 9) or an Engineering Tech II (Grade 13). Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**

Kevin Erickson, Public Works Roadway Superintendent, joined the meeting to request the purchase of parts for the asphalt plant from various vendors. Following discussion Commissioner O'Dell made a motion to approve the purchases for a total amount not to exceed $13,518.50 plus shipping as presented. Commissioner O'Dell seconded. **All voted aye.**

Mike Evans, Fleet Maintenance Foreman, joined the meeting with three (3) items:

A. A request for permission to overhaul the engine on the 1998 semi/brine truck #37. The overhaul would replace the current engine with a CAT C-12 engine. Following a review of quotes and discussion, Commissioner O'Dell made a motion to approve the quote from Rush Truck Center for an amount not to exceed $11,372.06, plus the cost of a cylinder head if needed. Commissioner Kueser seconded. **All voted aye.**

B. A request to rebuild the engine on the 1998 International 9400 semi-truck #36, which has high mileage, and leaking coolant. Following a review of quotes and discussion, Commissioner Kueser made a motion to approve the quote from Truck Center Co. for parts and labor in an amount not to exceed $12,042.00, plus the cost of a cylinder head if needed. Commissioner O'Dell seconded. **All voted aye.**

C. A request to replace the bed lift cylinder on the 2005 Sterling LT8500 dump truck #45 which is no longer useable. Following a review of quotes and discussion, Commissioner O'Dell made a motion to approve the quote from Midwest Truck for an amount not to exceed $4,201.75 plus shipping as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to accept the release of accounts payable tax distribution. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve adds and abates for March 21, 2025, with corrected totals. Commissioner Kueser seconded. **All voted aye.**

At 10:08 a.m. Rick Witte, County Administrator/Financial Manager, presented an agreement between KDOT and McPherson County regarding Project No. C-5304-01; Safe Streets and Roads for All (SS4A) Grant Program. Following discussion, Commissioner O'Dell made a motion to sign the agreement with the amendment to Article IV, #7, changing the McPherson County LPA contact to David Bohnenblust. Commissioner Kueser seconded. **All voted aye.** The agreement will be submitted to the state of Kansas.

At 10:08 a.m. Mr. Witte requested fifteen (15) minutes in executive session to include himself and Commissioners for non-elected personnel in the Noxious Weed department. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

At 10:25 a.m., Chairman Becker made a motion for a fifteen (15) minute recess, and to reconvene for a work session with Public Works. Commissioner O'Dell seconded. **All voted aye.** At 11:45 a.m., Commissioner Kueser made a motion to recess and reconvene at 10:00 a.m. on Thursday, March 27, 2025 for a meeting on Pueblo Road Improvements at the Friends of Maxwell Visitor Center. Commissioner O'Dell seconded. **All voted aye.** At 11:30 a.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **Both Commissioners voted aye. Chairman Becker was absent from the meeting at Maxwell Visitor Center.**

Minutes prepared by:
Abbey Heidebrecht, Commission Secretary

Keith Becker

Keith Becker, Chairman

David O'Dell

David O'Dell, Vice Chairman

Thomas L. Kueser

Thomas L. Kueser, Commissioner

Hollie D. Melroy

Hollie D. Melroy, County Clerk

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