BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
November 4, 2024

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

A. Approval of Agenda
B. Approval of Minutes
C. Approval of Checks and Claims & Payroll
D. Approval of Adds and Abates
E. Personnel
F. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Sheriff Montagne -

A. Approval of bid for new Gun Glocks
B. Non-elected Personnel

9:10 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Department Stats and Updates

9:15 a.m. Shalei Shea, Health Department Director -

Non-elected Personnel

9:20 a.m. Public Works -

A. Non-elected Personnel
B. Purchase of salt for winter road treatment
C. Request to apply for a Commercial Account with Harbor Freight
D. 2024 Aggregates and Hauling
E. Discussion regarding purchase of parts for Asphalt Plant winter maintenance

9:40 a.m. Cassie Chick, County Treasurer -

Non-elected Personnel

9:50 a.m. Jeff Butler, IT Coordinator -

IT Pre-Approval - Building Project

MCPHERSON COUNTY COMMISSION MEETING MINUTES
November 4, 2024

November 4, 2024
9:00 a.m. Regular Meeting
All Present
11:30 a.m. Employee Appreciation Luncheon - 5th Floor Meeting Room
All Present

Chairman Becker opened the meeting at 9:00 a.m. Commissioner Kueser made a motion to approve the agenda for November 4, 2024 as presented. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne updated Commissioners on recent arrest numbers and current jail counts, as well as department activities.

At 9:05 a.m., Sheriff Montagne presented two (2) requests:

A. Approval of a Personnel Change Notice (PCN) to hire Taylor Ayres-Piros as a Full-time Office Deputy (12A), effective November 25, 2024, to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
B. Approval to purchase twenty-two (22) new 9 mm handguns and trade out the same number of 40 caliber guns. Following discussion and a review of bids, Commissioner O'Dell made a motion to approve the purchase of the 9 mm guns from GT Distributors Inc. for a total cost of $4,048.00, after the buy back of the 40 caliber guns for $245.00 each by GT. Commissioner Kueser seconded. **All voted aye.**

At 9:08 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator, joined the meeting to review and summarize the October Zoning and Sanitation permits as well as fees collected. Mr. Kinsey also reviewed the 2024 year-to-date permits and fees collected.

At 9:10 a.m. Shalei Shea, County Health Department Director, joined the meeting to request approval of a PCN to end the introductory period for Julia Harper, Billing Clerk (11B), effective November 10, 2024. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:12 a.m., several items were presented from Public Works staff:

A. Mike Evans requested to open a credit card account with Harbor Freight for purchases, with a credit limit of $3,000.00. Following discussion, Commissioner Kueser made a motion to approve one (1) Harbor Freight credit card with a $3,000.00 limit as requested. Commissioner O'Dell seconded. **All voted aye.**
B. David Hammar provided information on aggregate material, tonnage and hauling prices. Following discussion and a review of the 2024 prices for aggregate materials, vendors, and trucking costs, Commissioner Kueser made a motion to accept the rates for the remainder of 2024 and the increased 2025 rates for road aggregates and hauling expenses from various vendors, as presented at a total not to exceed $784,614.50, with the understanding that aggregates and hauling through the end of 2024 will still be charged at the 2024 prices. Commissioner O'Dell seconded. **All voted aye.**
C. Kevin Erickson requested approval of a PCN to end the introductory period for Jordan Nolte, Maintenance Worker II (14C), effective November 10, 2024. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
D. Mr. Erickson requested approval to purchase salt for treatment of the County roads this winter. Following a review of the bids, Commissioner Kueser made a motion to approve the purchase of 150 tons of salt for $51.05 per ton for a total amount not to exceed $7,657.50, from Independent Salt Company, as presented. Commissioner O'Dell seconded. **All voted aye.**

E. Mr. Erickson requested the purchase of parts for the asphalt plant winter maintenance from various vendors, in quantities and prices as presented. Following discussion, Commissioner O'Dell made a motion to approve the request as presented for a total amount not to exceed $46,503.30. Commissioner Kueser seconded. **All voted aye.**

At 9:30 a.m., Cassie Chick, County Treasurer joined the meeting with three (3) requests:

A. Approval of a PCN for the promotion of Julieta Marquez to an MVL Clerk II (12G), effective November 10, 2024. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
B. Approval of a PCN to hire Tristin Rochelle as an MVL Clerk (8B), effective November 12, 2024, to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
C. Approval of a PCN to hire Katie Emley as a Full-time Clerk (8A) in the Tax and MVL offices, effective November 12, 2024, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:34 am., Jeff Butler, IT Coordinator, joined the meeting to request pre-approval for IT related costs for the County Building remodel project in the areas of network and infrastructure, audio visual, and security. Following a review of quotes and discussion, Commissioner O'Dell made a motion to pre-approve the cost requests for equipment/services from various vendors, including the selection of C&C Group's quote for network switches and access points, as well as configuration and training items ($100,000.00), for a total amount not to exceed $231,173.72, with adjustments for possible unknowns, and to allow purchases/services to be implemented as needed as the building remodel process progresses. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes for October 28, 2024 as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioners discussed deadline options for the current County Building occupants to be vacated, so work may begin on the building project/remodel. Following discussion, Commissioner Kueser made a motion to select the deadline date of February 1, 2025. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the entity tax distribution/disbursement from the previous week. Commissioner Kueser seconded. **All voted aye.**

Commissioners agreed to meet at 8:00 a.m. on November 12, 2024 to sign previously approved employee PCNs for COLA and Grade/Step Scale adjustments effective November 10, 2024.

At 9:49 a.m., Rick Witte, County Administrator/Financial Manager, requested twenty (20) minutes of executive session including himself, to discuss non-elected personnel. Commissioner Kueser made a motion to go into executive session, as requested. Commissioner O'Dell seconded. **All voted aye.** At 10:10 a.m., Commissioner O'Dell made a motion to extend executive session for an additional twenty (20) minutes. Commissioner Kueser seconded. **All voted aye. No action was taken in executive session.**

At 10:32 a.m., Commissioner O'Dell made a motion to recess and reconvene at 11:15 a.m. to participate in the County Employee Appreciation Luncheon on the 5th floor of the County Building. Commissioner Kueser seconded. **All voted aye.** At 1:20 p.m., Commissioner O'Dell made a motion to adjourn the meeting. Commissioner Kueser seconded. **All voted aye.**

Minutes prepared by Abbey Heidebrecht

Keith Becker

Keith Becker, Chairman

David O'Dell, Vice Chairman

Thomas L. Kueser, Commissioner

Hollie D. Melroy, County Clerk

COUNTY
CLERK
KANSAS