

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
June 10, 2024

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel
- F. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Prairie Land Works, Inc. -

Signature Request on Deerfield South Estates Plat

9:10 a.m. McPherson County Conservation District Budget Presentation

9:25 a.m. Prairie View Budget Presentation

9:40 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

- A. Special Use Case - Resolution for SU 2004-0003 (previously tabled item)
- B. Comprehensive Plan
- C. Non-elected Personnel

10:05 a.m. Rose Mary Saunder, Ranson Financial -

Request for Payment of CDBG Funds for McPherson RWD #1 Project

10:15 a.m. Cord Nestor, Whiskey Wagon -

Request to serve alcoholic beverages during specific hours at annual rodeo event

10:20 a.m. Julie McClue, Director of Emergency Management/Communications -

Non-elected Personnel

10:25 a.m. Tom Kramer, Public Works Director -

- A. Approval to purchase Frank Black Pipe
- B. Approval to purchase Graco glass bead guns for paint striping truck
- C. Approval to rent a scrapper for bridge clean out work on 5th Ave.
- D. Non-elected Personnel

2025 BUDGET PRESENTATIONS:

10:30 a.m. IT Department

11:00 a.m. Noxious Weed Department

11:30 a.m. Public Works Department

12:00 p.m. to 1 p.m. **LUNCH BREAK**

1:00 p.m. McPherson County Council on Aging

1:30 p.m. Sheriff's Department & Corrections

2:00 p.m. County Appraiser

MCPHERSON COUNTY COMMISSION MEETING MINUTES

June 10, 2024

June 10, 2024

9:00 a.m. - Regular Meeting & Budget Presentations

All Present

June 11, 2024

1:00 p.m. Countryside Covenant Church Memorial Service for

Kansas House Representative, Les Mason

All Present

Chairman Becker opened the meeting at 9:00 a.m. Commissioner Kueser made a motion to approve the agenda for June 10, 2024, as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:03 a.m., during Public Input, Sheriff Montagne reported on weekly arrests, current jail counts, and department activities.

Commissioner O'Dell expressed condolences on behalf of the County Commissioners and County employees, to the family and friends of Kansas House Representative and McPherson resident Les Mason, who passed away the previous week.

Commissioner O'Dell made a motion to approve the minutes for June 3, 2024, as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:06 a.m., Tom Saffel, President of Prairie Landworks, Inc., joined the meeting to request Chairman Becker's signature on the revised document/plat for Deerfield South Estates. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve checks and claims, accounts payable, election checks, and jury checks for June 10, 2024, and payroll for pay period ending June 8, 2024, as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:18 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator, joined the meeting with two (2) items:

- A. A request for approval of a quote for contracted services to update the McPherson County Comprehensive Plan. Following discussion, Commissioner Kueser made a motion for Mr. Kinsey to proceed by contracting with Foster & Design Associates, LLC, to update the plan for an estimated amount not to exceed \$27,500.00. Commissioner O'Dell seconded. **All voted aye.** The updated plan will span 15 years beginning January 2025 and will be funded through the 2025 budget.
- B. A request to approve a Personnel Change Notice (PCN) to increase working hours from part-time to full-time for Nicole Settrini, Office Clerk (8A), effective June 9, 2024. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:25 a.m., Commissioners heard the 2025 budget presentation by the McPherson County Conservation District.

At 9:31 a.m., Commissioners heard the 2025 budget presentation by Prairie View.

At 9:40 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator, joined the meeting to present a Special Use Case (SU #2024-003). A request for a resolution of approval was tabled from the previous Commission meeting for one week so that the applicant could be present for additional clarifications. Bryan Hess, of McPherson, has applied for a special use permit for an oil service yard of approximately 560' x 250' with a metal shop building approximately 30' x 50' at an unaddressed location on Moccasin Road, Galva, KS in the A-1 Agricultural District. Chairman Becker began the public hearing and called case SU #2024-003. He followed standard procedures for conducting public hearings, confirming that proper notification of publication was given, notification letters were sent to nearby landowners, that Commissioners had no conflict of interest or exparte communications regarding the case, and to confirm that the applicant felt he received a fair and impartial hearing with the Board of Planning and Zoning Appeals (BOPZA). Chairman Becker then asked Mr. Kinsey to present an overview of the case including factors, findings, and conditions. The case was unanimously approved by the BOPZA at their May 13, 2024, regular meeting. Commissioners asked Mr. Hess to give further details regarding the case. He presented a sketch of the plan and explained the proposed use of the property and answered related questions from the Commissioners. No other members of the public who were present had questions or comments. Following discussion by Commissioners, the Chairman then closed the public portion of the hearing and reviewed options for Commission action. Commissioner Kueser made a motion to adopt the decision of the BOPZA by approving SU #2024-003 and signing Resolution #2024-06 as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner O'Dell voted aye. Commissioner Kueser voted aye.**

At 9:55 a.m., Rose Mary Saunders, Ranson Financial, joined the meeting to request approval and signature on an RFP (#5) of CDBG funds totaling \$30,000.00, to pay for contractor services related to the McPherson RWD #1 project. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.** Ms. Saunders will provide the document later in the day for Chairman Becker's signature.

At 10:02 a.m., Cord Nestor, owner of the Whiskey Wagon, joined the meeting to request approval to serve alcoholic beverages at the County Rodeo taking place at the McPherson 4H grounds from 5:00 p.m. to midnight on June 21st and 22nd, 2024. Commissioner Kueser made a motion to approve the request, subject to Mr. Nestor providing documentation of insurance coverage. Commissioner O'Dell seconded. **All voted aye.**

At 10:05 a.m. Tom Kramer, Public Works Director, joined the meeting with five (5) items:

- A. A request to purchase a 20' x 48' Frank Black pipe to be installed at 22nd and Cimarron Road. Commissioner O'Dell made a motion to approve the purchase as requested for an amount not to exceed \$1,824.00. Commissioner Kueser seconded. **All voted aye.**
- B. A request to approve the purchase of three (3) Graco glass bead guns for the paint striping truck. Following discussion, Commissioner O'Dell made a motion to approve the purchases from EZ Liner for a total cost not to exceed \$4,275.00. Commissioner Kueser seconded. **All voted aye.**
- C. A request to rent/lease a scraper for bridge clean out work on 5th Avenue. Commissioner Kueser made a motion to allow bids to be obtained for the scraper rental. Commissioner O'Dell seconded. **All voted aye.** Mr. Kramer will return to the next meeting with the bids.

- D. A request to advertise for a Mechanic, to fill a vacancy. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**
- E. Mr. Kramer distributed requested copies of the Annual Township Maintenance and Construction Costs Report and an updated equipment list.

At 10:15 a.m., Julie McClure, Director of Emergency Management/Communications, joined the meeting to request approval of a PCN to re-hire Frankie Stevenson as a Communications Technician (13B), effective June 11, 2024, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 10:19 a.m., Commissioner Kueser made a motion for a five (5) minutes recess followed by department budget presentations beginning at 10:30 a.m. in the Commission Meeting Room. Commissioner O'Dell seconded. **All voted aye.** Budget presentations were heard by the following: IT Department, Noxious Weed Department, Public Works Department, McPherson County Council on Aging, Sheriff's/Corrections Departments, and the County Appraiser's Department. At 3:40 p.m., Commissioner Kueser made a motion to recess and reconvene at 1:00 p.m. at the Countryside Covenant Church to attend a memorial service for Kansas House Representative Les Mason. Commissioner O'Dell seconded. **All voted aye.** At 2:00 p.m., Commissioner O'Dell made a motion to adjourn the meeting. Commissioner Kueser seconded. **All voted aye.**

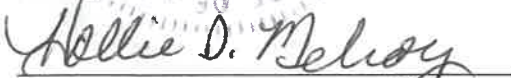
Minutes prepared by Abbey Heidebrecht


Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser, Commissioner

ATTEST:


Hollie D. Melroy, County Clerk

