

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
June 3, 2024

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel
- F. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

- A. Special Use Case 2024-003 for an Oil Service Yard, at 00000 Moccasin Rd., Galva, KS
- B. Department Update - Statistics for May 2024

9:25 a.m. Laurie Wizarde, Register of Deeds -

Non-elected Personnel

9:30 a.m. Tom Kramer, Public Works Director -

- A. Discussion and approval of bid for the Channel Improvement Project
- B. Approval to seek professional services for the construction inspection of the Channel Improvement Project
- C. Discussion and approval of quote on a replacement skid steer with a forestry attachment
- D. Discussion and approval of quote on a replacement pickup truck
- E. Non-elected Personnel
- F. Approval to bid striping paint and glass beads

2025 BUDGET PRESENTATIONS:

10:30 a.m. County Clerk

11:00 a.m. County Attorney

11:30 a.m. Register of Deeds

12:00 p.m. to 1 p.m. LUNCH BREAK

1:00 p.m. Emergency Management/Communications

1:30 p.m. County Treasurer

2:00 p.m. District Court

2:30 p.m. Planning/Zoning/Environment

3:00 p.m. Health Department

MCPHERSON COUNTY COMMISSION MEETING MINUTES

June 3, 2024

June 3, 2024

9:00 a.m. - Regular Meeting & Budget Presentations

All Present

Chairman Becker opened the meeting at 9:00 a.m. Commissioner Kueser made a motion to approve the agenda for June 3, 2024, as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:03 a.m., during Public Input, Sheriff Montagne reported on weekly arrests, current jail counts, and department activities.

Commissioner Kueser made a motion to approve the minutes for May 20, 2024, as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell recognized Chairman Becker for his service as a member of NACO and noted that Chairman Becker was the featured member in the "Profiles in Service" section of the May 20, 2024, NACO newsletter.

Commissioner O'Dell made a motion to approve adds and abates for May 31, 2024. Commissioner Kueser seconded. **All voted aye.**

Commissioners all signed the previously approved checks and claims for May 27, 2024, and payroll for pay period ending May 24, 2024.

At 9:10 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator, joined the meeting to request approval of Special Use Case 2024-003 on behalf of the applicant, Bryan Hess, of McPherson, for an oil service yard of approximately 560' x 250' with a metal shop building approximately 30' x 50' at an unaddressed location on Moccasin Road, Galva, KS in the A-1 Agricultural District. Chairman Becker began the public hearing and called case SU2024-003. He followed standard procedures for conducting public hearings, confirming that proper notification of publication was given, notification letters were sent to nearby landowners, and that Commissioners had no conflict of interest or exparte communications regarding the case. Chairman Becker then asked Mr. Kinsey to present an overview of the case including factors, findings, and conditions. The case was unanimously approved by the Board of Planning and Zoning Appeals (BOPZA) at their May 13, 2024, regular meeting. The Chairman asked if there were any questions or comments from any members of the public who might be present, as well as the Commissioners. Following discussion by Commissioners, the Chairman then closed the public portion of the hearing and reviewed options for Commission action. Commissioner Kueser made a motion to table the case for one week so that the applicant and the adjoining property owner could be present for clarification of the specific details of the request. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.** The case will resume at 9:40 a.m. during the next regular Commission meeting.

Mr. Kinsey reported on department statistics in the areas of zoning and sanitation permits, as well as fees collected during the month of May, and year to date.

At 9:26 a.m., Laurie Wizarde, Register of Deeds, joined the meeting to request approval of a Personnel Change Order (PCN) to hire Erin Wilemon as a Clerk I (8A), effective June 24, 2024, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:28 a.m., Tom Kramer, Public Works Director, joined the meeting with seven (7) items:

- A. A request to approve a bid for the Channel Improvement project located approximately two miles east of Inman on Cherokee Road. Following discussion, Commissioner O'Dell made a motion to approve the bid from Ward Davis Builders Inc. for an amount not to exceed \$399,423.28, to be paid by ARPA funds. Commissioner Kueser seconded. **All voted aye.**
- B. A request to seek professional services for the construction inspection of the Channel Improvement Project. Commissioner O'Dell made a motion to proceed as requested. Commissioner Kueser seconded. **All voted aye.**
- C. A request to purchase a replacement skid steer and forestry attachment. Following a review of bids, Commissioner O'Dell made a motion to approve the skid steer purchase from Murphy Tractor for an amount not to exceed \$111,456.43. Commissioner Kueser seconded. **All voted aye.** Following a review of bids for the forestry attachment, Commissioner Kueser made a motion to approve the purchase of the Diamond DC Pro from Murphy Tractor for an amount not to exceed \$33,796.88. Commissioner O'Dell seconded. **All voted aye.**
- D. A request to approve a quote on two (2) identical replacement pickup trucks to replace trucks #15 and #17, which will be sold at auction. Following discussion, Commissioner Kueser made a motion to approve the purchases from Midway Motors in an amount not to exceed a total of \$99,994.00. Commissioner O'Dell seconded. **All voted aye.**
- E. A request to approve a PCN to end the introductory status for Diane Hedberg, Office Manager (15H), effective June 9, 2024. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
- F. A request to bid striping paint and glass beads. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**
- G. A request to go into executive session for fifteen (15) minutes, beginning at 9:36 a.m., for discussion of non-elected personnel, including Rick Witte, County Administrator/Financial Manager, and Abbey Heidebrecht, Personnel Coordinator. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

At 10:05 a.m., Commissioner O'Dell made a motion to recess for a ten-minute break and begin department budget presentations at 10:15 a.m. in the Commission Meeting Room. Commissioner Kueser seconded. **All voted aye.** Budget presentations were heard by the following: County Clerk, County Attorney, Register of Deeds, Emergency Management/911, County Treasurer, District Court, Planning/Zoning/Environment, and the Health Department. At 3:30 p.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

Minutes prepared by Abbey Heidebrecht


Keith Becker, Chairman


David O'Dell, Vice Chairman

ATTEST:

Hollie D. Melroy, County Clerk


Thomas L. Kueser, Commissioner