

Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
May 20, 2024

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel - Non-elected, Administration
- F. Support Letter for Rural Housing Incentive District (RHID) Project - (2)
- G. Rural Hospital Innovation Grant Award (RHIG) to McPherson Hospital Acknowledgement
- H. CDBG McPherson County RWD #1 Water System Improvement Project Contractor's Application for Payment No. 5
- I. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Laurie Wizarde, Register of Deeds -

Non-elected Personnel

9:15 a.m. Julie McClure, Director of Emergency Management/Communications -

Request to waive the certain County Zoning Regulation regarding the Windom tower

9:20 a.m. Tom Kramer, Public Works Director -

* Non-elected Personnel *(2)

MCPHERSON COUNTY COMMISSION MEETING MINUTES

May 20, 2024

May 20, 2024

Regular Meeting

9:00 a.m.

All Present

May 20, 2024

MASWU Annual Meeting - Community Building

5:30 p.m.

All Present

May 22, 2024

Wald Foods Tour, McPherson

10:00 a.m.

Chairman Becker & Commissioner O'Dell - Present

May 28, 2024

Vote Canvass in County Clerk's Office for May 21, 2024, Special Election

9:00 a.m.

All Present

Chairman Becker opened the meeting at 9:00 a.m. One item was added to the agenda for May 20, 2024: Public Works, Non-elected Personnel. Commissioner O'Dell made a motion to approve the agenda as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:03 a.m., during Public Input, Sheriff Montagne reported on weekly arrests, current jail counts, and department activities.

Commissioner Kueser made a motion to approve the minutes for May 13, 2024 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:08 a.m., Laurie Wizarde, Register of Deeds (ROD), joined the meeting to request approval of a Personnel Change Notice (PCN), to end the introductory period for Kathryn Lamb, Deputy ROD (12D), effective May 26, 2024. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager, requested approval of a PCN to hire Derek Moos as a GIS Coordinator (23D), effective May 28, 2024, to fill a vacancy. Mr. Moos will receive a \$5,000.00 six-month end of introductory wage increase. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

Mr. Witte presented a letter of support for a tax abatement to the City of Moundridge regarding their plans for The Ridges, a Rural Housing Incentive District (RHID) project covering approximately eleven acres. The abatement term is estimated to be 12 - 13 years. Commissioner Kueser made a motion for the Chairman to sign the letter as presented. Commissioner O'Dell seconded. **All voted aye.**

Mr. Witte presented a letter of support for a tax abatement to the City of McPherson regarding their plans for Deerfield Estates South, an RHID project. The abatement term is estimated to be 18 - 20 years. Commissioner O'Dell made a motion for the Chairman to sign the letter as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:15 a.m., Julie McClure, Director of Emergency Management/Communications, joined the meeting to request to waive the McPherson County Zoning Regulation Article 4, Section 101, B, No.7 requiring Special Use review and permission, on communication structures, antennas, and aerals, as well as No.12, Public Buildings erected on land used by any agency of a city, a township, the County, or state government. The request is due to the height of the Windom tower to be built at 1195 5th Avenue, Windom which exceeds the height allowance in the specified Zoning Regulation. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:20 a.m., Kevin Erickson, Public Works Superintendent, joined the meeting with two (2) items:

- A. A request to approve a PCN to hire Brian Little as Part-time Seasonal help (12C), effective June 10, 2024. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
- B. A request to approve a PCN to hire Sean Foster as a Maintenance Worker I (12A), effective June 10, 2024, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

Mr. Witte informed the Commissioners that McPherson Hospital's application for a Rural Hospital Innovation Grant (RHIG) has been approved for the award amount of \$90,000.00. The award will require a 2:1 match. An agreement acknowledgement, and acceptance of the approval process, are requested from McPherson County, so that McPherson Hospital may proceed. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

Mr. Witte presented a CDBG Contractor's Application for Payment (#5) request, totaling \$127,173.42 to APAC - KS, Inc., for the McPherson County Rural Water District #1 Water Systems Improvement project. Commissioner O'Dell made a motion for the Chairman to sign the application as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion for the Chairman to release accounts payable for May 27, 2024, and payroll for pay period ending May 25, 2024, as there will be no Commission meeting the following week due to the May 27, 2024 Memorial Day Holiday. Commissioner Kueser seconded. **All voted aye.**

At 9:28 a.m., Chairman Becker made a motion to recess and reconvene at 5:30 p.m. for the MASWU Annual Meeting at the Community Building. Commissioner Kueser seconded. **All voted aye.** At 7:22 p.m., Commissioner O'Dell made a motion to recess and reconvene at 10:00 a.m. on May 22, 2024, for a tour of Wald Foods. Commissioner Kueser seconded. **All voted aye.** At 10:34 a.m., Commissioner O'Dell made a motion to recess and reconvene at 9:00 a.m. on May 28, 2024, in the County Clerk's office to canvass votes from the May 21, 2024, Special Election. Chairman Becker seconded. **Chairman Becker and Commissioner O'Dell voted aye. Commissioner Kueser was absent from the Wald Foods tour.** Following the canvass at 9:22 a.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

Minutes prepared by Abbey Heidebrecht


Keith Becker, Chairman

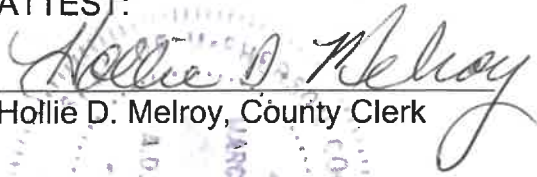


David O'Dell, Vice Chairman



Thomas L. Kueser, Commissioner

ATTEST:



Hollie D. Melroy, County Clerk

