

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA April 1, 2024

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel
- F. Reappointment to Cowley County Housing Authority
- G. General Correspondence

9:00 a.m. Public Input

9:05 a.m. DeerField South Plat for signature

9:10 a.m. Deanne Nelson, Safe Hope -

Sexual Assault Awareness Month Proclamation

9:15 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

- A. Special Use Case (SU2024-002) for Second Residential Unit at 76 29th Ave., Hesston, KS
- B. Department Updates and Stats

9:35 a.m. Julie McClure, Director of Emergency Management/Communications -

Non-elected Personnel

9:40 a.m. Tom Kramer, Public Works Director -

- A. Approval to seek bids for the channel Improvement Project
- B. Approval to seek proposal for Bridge Design for Bridge No. 270231
- C. Approval to purchase a stump grinder attachment for the skid steer

MCPHERSON COUNTY COMMISSION MEETING MINUTES
April 1, 2024

April 1, 2024

9:00 a.m. Regular Meeting

All Present

April 3, 2024

9:00 a.m. 2024 North Central Kansas County Highway Officials Association (NCKCHOA) Spring Meeting

McPherson Community Building

Chairman Becker & Commissioner O'Dell - Present

Commissioner Kueser - Absent

Chairman Becker opened the meeting. Commissioner Kueser made a motion to approve the agenda for April 1, 2024. Commissioner O'Dell seconded. **All voted aye.**

At 9:05 a.m., during Public Input, Sheriff Montagne presented weekly arrest numbers, jail counts, and recent department activities.

Commissioner O'Dell made a motion to approve the minutes for March 25, 2024. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion for the Chairman to sign the final Plat for DeerField South, located in the City of McPherson. Commissioner Kueser seconded. **All voted aye.**

At 9:12 a.m., Deanne Nelson, Safe Hope, joined the meeting to request the County's support, by signing a proclamation designating April 2024 as Sexual Assault Awareness Month. Following a report on sexual assault statistics within McPherson County, Ms. Nelson read the proclamation aloud. Commissioner Kueser made a motion to sign the document as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:10 a.m. Jon Kinsey, County Planning/Zoning/Environment Administrator joined the meeting. Chairman Becker called to begin the public hearing for Special Use Case 24-002, an application by Arlen Wiens to construct a second residential unit at 76 29th Avenue, Hesston, KS on a 12-acre property in the A-1 Agricultural District. Chairman Becker followed standard procedures for conducting public hearings, confirming that proper notification of publication was given, notification letters were sent to nearby landowners, and that Commissioners had no conflict of interest or exparte communications regarding the case. Chairman Becker asked Mr. Kinsey to present an overview of the case including factors and findings, and conditions. The case was unanimously approved by the Board of Planning and Zoning Appeals (BOPZA) at their March 11, 2024 regular meeting. The Chairman then asked if Commissioners, the applicant, or members of the public would like to make any comments. There were none. Chairman Becker then closed the public portion of the hearing and reviewed options for Commission action. Commissioner Kueser made a motion to adopt the recommendation of the BOPZA and approve Case SU2024-002 along with County Resolution 2024-04. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

Mr. Kinsey also updated the Commissioners on monthly and year-to-date department activities regarding zoning and sanitation permits, fees collected, and valuations. He also included information and examples regarding the placement of road signs at the state highway entrances into the County which will show that zoning permits are required in McPherson County. Additionally, Mr. Kinsey discussed contracting services to assist with the McPherson County Comprehensive Plan, as well as estimates of cost. He distributed one cost estimate prepared by Foster Design Associates LLC for Commission review.

At 9:34 a.m., Julie McClure, Director of Emergency Management & Communications, joined the meeting to request approval of a Personnel Change Notice (PCN) to hire Nicole Simotes as a new Communications Technician (13A), effective April 4, 2024 to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:37 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. A request to seek bids for the Channel Improvement project located two (2) miles east of Inman on Cherokee Road. Following discussion, Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.** Commissioner O'Dell amended his motion by re-stating the previous motion and adding that the bid advertisement be included in the Kansas Register, and if allowable, to use ARPA funds. Commissioner Kueser seconded. **All voted aye.**
- B. A request to seek proposals for a bridge design consultant for Bridge #270231 27th Avenue and Rainbow Road. Following discussion, Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**
- C. A request to purchase a stump grinder attachment for the skid steer. Following discussion Commissioner O'Dell made a motion to approve the purchase of the Diamond Mower DMG026 from John Deere in an amount not to exceed \$20,500 plus shipping. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve accounts payables, encumbrances, witness checks and one voided item for April 1, 2024, and payroll for the pay period ending March 30, 2024 as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the recommendation by Rick Witte, County Administrator/Financial Manager, to re-appoint Terry Bolte as the McPherson County Delegate on the Cowley County Housing Authority Board. Commissioner Kueser made a motion to approve the re-appointment for a 4-year term as recommended. Commissioner O'Dell seconded. **All voted aye.**

At 10:05, Commissioner O'Dell made a motion to recess and reconvene on April 3, 2024 at 9:00 a.m. to attend the NCKCHOA 2024 Spring Meeting. Commissioner Kueser seconded. **All voted aye.** At 1:57 p.m., Commissioner O'Dell made a motion to adjourn the meeting. Chairman Becker seconded. **Chairman Becker and Commissioner O'Dell voted aye. Commissioner Kueser was absent from the NCKCHOA meeting.**

Minutes recorded by Abbey Heidebrecht



Keith Becker, Chairman

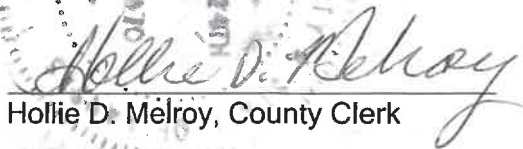


David O'Dell, Vice Chairman



Thomas L. Kueser, Commissioner

ATTEST



Hollie D. Melroy, County Clerk

