

*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
March 25, 2024

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel
- *F. Quit Claim Deed (2)
- G. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Hollie Melroy, County Clerk -

Primary Election Vote Canvass

9:10 a.m. Sheriff Montagne -

Non-elected Personnel

9:15 a.m. Shalei Shea, Health Department Director -

- A. Request for approval of grant applications to the KDHE for SFY2025 Aid to Local Grants
- B. Request for approval of Public Health Billing Clerk job description and to seek applications to fill vacancy
- C. 2023 McPherson County Health Department Annual Report

MCPHERSON COUNTY COMMISSION MEETING MINUTES
March 25, 2024

March 25, 2024

9:00 a.m. Regular Meeting

All Present

March 26, 2024

1:00 P.M. LEPC Meeting

Cedars Conference Center

Chairman Becker & Commissioner O'Dell - Present

Commissioner Kueser - Absent

Chairman Becker opened the meeting. Two (2) items were added to the agenda for March 25, 2024: Quit Claim Deeds. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

At 9:02 a.m., Hollie Melroy, County Clerk, joined the meeting to seek approval to open and count provisional ballots from the March 19, 2024 Presidential Preference Primary (PPP) election. Ms. Melroy noted that there were fourteen provisional ballots which qualified to be included in the total ballot count. Commissioner Kueser made a motion to allow the request as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:05 a.m., during Public Input, Sheriff Montagne presented weekly arrest numbers and jail counts. He then presented a Personnel Change Notice (PCN) to hire Sydney Stone as a new Correctional Officer (14A), effective April 17, 2024, to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Also, during Public Input, Max Fuqua, Fuqua Construction, Inc. updated Commissioners on the County building remodel project which will begin with scheduled meeting with Commissioners and Department Heads to review the specific details of their work areas. These meetings will be scheduled for early summer 2024.

Commissioner O'Dell made a motion to approve the minutes for March 18, 2024 as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:10 a.m., Shalei Shea, McPherson County Health Department (MCHD) Director, joined the meeting with three (3) items:

- A. A request for approval of grant applications to KDHE for the following SFY 2025 Aid to Local Grants: Family Planning, Immunization Action Program, Public Health Emergency Preparedness, and State Formula. Following a review of grant related services and discussion, Commissioner O'Dell made a motion to approve all grant applications as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request to approve an updated job description for the Public Health Billing Clerk position, and to seek applications to fill the vacancy. Following discussion, Commissioner Kueser made a motion to approve the job description as presented and to allow Ms. Shea to seek applications to fill the Billing Clerk position. Commissioner O'Dell seconded. **All voted aye.**
- C. A request to accept the 2023 MCHD Annual Report. Following a review and discussion, including data regarding client counts and appointment types, grant and billing summaries, recent events, and new and future programs, Commissioner O'Dell made a motion to approve the report as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve abates for March 22, 2024 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:45 a.m., Ms. Melroy returned with final election ballot counts including the fourteen (14) provisional ballots from the March 19, 2024 PPP election. Following a summary of the results, and discussion, Commissioner O'Dell made a motion to approve the canvass as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to sign two (2) Quit Claim Deeds for McPherson County Crestwood Memorial Park, located in Garden A, lot 230, spaces 5 and 6, for \$125 each. Commissioner O'Dell seconded. **All voted aye.**

At 9:52 a.m., Commissioner O'Dell made a motion to recess and reconvene at 1:00 p.m. on March 26, 2024 to attend an LEPC meeting at the Cedars Conference Center. Commissioner Kueser seconded. **All voted aye.** At 2:50 p.m., Commissioner O'Dell made a motion to adjourn the meeting. Chairman Becker seconded. **Chairman Becker and Commissioner O'Dell voted aye. Commissioner Kueser was absent from the LEPC meeting.**

Minutes recorded by Abbey Heidebrecht



Keith Becker, Chairman



David O'Dell, Vice Chairman



Thomas L. Kueser, Commissioner

ATTEST:


Hollie D. Melroy, County Clerk