

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA September 25, 2023

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Empire Township Board Member Recommendation
- F. Personnel

9:00 a.m. Public Input

9:00 a.m. Kasi Morales, Executive Director MIDC -

Updates

9:30 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Resolution for Special Use: Commercial Tractor & Trailer Yard

9:40 a.m. Tim Gadde, Director of Harvey/McPherson Counties Community Corrections -

- A. Non-elected Personnel
- B. FY23 Community Corrections Year-end Outcome Reports for approval

9:55 a.m. Tom Kramer, Public Works Director -

- A. Purchase of concrete blocks for the Pioneer Road project
- B. Non-elected Personnel
- C. Approval of quote for flat steel for the headwall and connection of the rail tank cars on the Pioneer Road project west of 27th Ave.

MCPHERSON COUNTY COMMISSION MEETING MINUTES
September 25, 2023

September 25, 2023
9:00 a.m. Regular Meeting
All Present

Chairman Becker opened the meeting at 9:00 a.m. Commissioner Kueser made a motion to approve the agenda for September 25, 2023, as presented. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne updated Commissioners on current arrests, jail counts, and department activities.

Ronn Peters also joined Public Input to report on the success of "Rock, Ride & Roll" Bike Walk which took place Wednesday through Friday of last week along the Meadowlark Trail. He thanked the County and City for hosting the event.

At 9:03 a.m., Kasi Morales, Executive Director of MIDC joined the meeting with a slide presentation updating Commissioners with the third quarter 2023 Director's Report. Ms. Morales reviewed labor statistics and data, including areas of employment/unemployment rates, labor force, open employment positions, wages, and marketing. She also updated Commissioners regarding recruitment activities and new leads.

Commissioner O'Dell made a motion to approve the minutes for September 18, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the recommendation of the Empire Township Board to appoint Mark Hoppes as a new member to fill a vacancy, and to serve as Board Treasurer for the remaining term, due to a recent retirement. Commissioner O'Dell seconded. **Commissioners Kueser and O'Dell voted aye. Chairman Becker abstained due to a conflict of interest.**

At 9:18 a.m., Jon Kinsey, Planning/Zoning/Environment (PZE) Administrator joined the meeting to present a Special Use Case Amendment regarding SU2019-04 (Resolution 2019-12). Chairman Becker began the public hearing portion of the meeting and called the case. The Chairman followed standard procedures for conducting public hearings, confirming that proper notification of publication was given, notification letters were sent to nearby property owners (July 27, 2019), and that Commissioners had no conflict of interest or exparte communications regarding the case. The applicant was not present at the meeting. Chairman Becker asked Mr. Kinsey to report on the background of the case. Mr. Kinsey clarified that since the time of the passing of SU2019-04, a clerical error was noted. The case should not have included approval of a Campground, only a Commercial Tractor & Trailer Yard. This error would also apply to approved Resolution 2019-12. Mr. Kinsey is seeking approval of Resolution 2023-17, an Amendment to Resolution 2019-12 for a Commercial Tractor & Trailer Yard, removing the word "Campground" from the original resolution. There were no questions or comments from the public. The Chairman then closed the public portion of the meeting and reviewed options for Commission action. Commissioner O'Dell made a motion to adopt the recommendation, findings, and factors of the Board of Planning & Zoning Appeals (BOPZA) and approve Resolution 2023-17 as presented. Commissioner Kueser seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

Mr. Kinsey also noted that there was a resignation from the BOPZA and asked the Commissioners to seek and recommend a replacement on the Board to fill the vacancy.

Rick Witte/County Administrator/Financial Manager, updated Commissioners on the progress made by Fuqua Construction regarding design plans for the possible relocation of the County offices from the Courthouse to the County Building and transferring the Community Corrections and County Attorney Offices from the County Building to the Courthouse. The concept has been discussed by Commissioners over a span of many years, with funding set aside during that time, to cover the cost of the project, pending approval of the Board of County Commissioners. This proposed project would enable the Courthouse to serve as a single location for the McPherson County 9th Judicial District and all other Court related business and services. Courthouse and County Building security provisions were also discussed and would be expected to be implemented in both buildings.

At 9:38 a.m. Tim Gadde, Director of Harvey/McPherson Counties Community Corrections joined the meeting with three (3) items:

- A. A request for approval of Personnel Change Notices (PCNs) for a 10% wage increase with regard to four (4) current Juvenile Intake Workers, effective October 1, 2023 as presented. Commissioner O'Dell made a motion for the Chairman to sign the PCN for Angela Schmidt. Commissioner Kueser seconded. **All voted aye.** Commissioner Kueser made a motion for the Chairman to sign the PCN for Stephanie Helming. Commissioner O'Dell seconded. **All voted aye.** Commissioner O'Dell made a motion for the Chairman to sign the PCN for Elizabeth Hornberger. Commissioner Kueser seconded. **All voted aye.** Commissioner O'Dell made a motion for the Chairman to sign the PCN for Chadwick Frey. Commissioner Kueser seconded. **All voted aye.**
- B. A request for approval and Chairman signature on the FY23 Community Corrections Year-End Outcomes Report for the period beginning July 1, 2022 through June 30, 2023. Mr. Gadde reviewed data and details from the report including plans for improvement in specific areas. Following discussion, Commissioner Kueser made a motion for the Chairman to sign the report as presented. Commissioner O'Dell seconded. **All voted aye.**
- C. A request for an agency credit card through the County at a \$500 credit limit for each of the two offices (Harvey & McPherson). It was a consensus among Commissioners to allow the request as presented.

At 9:51 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

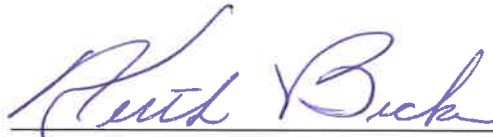
- A. A request to purchase concrete blocks for the Pioneer Road project from McPherson Concrete Companies. Following discussion, Commissioner Kueser made a motion to approve the purchase as presented for an amount not to exceed \$14,195.00. Commissioner O'Dell seconded. **All voted aye.**
- B. A request to approve the quote for flat steel for the headwall and connection, of the rail tank cars on the Pioneer Road project west of 27th Ave. Following discussion, Commissioner Kueser made a motion to approve the purchase from AF Welding & Manufacturing L.L.C. for an amount not to exceed \$5,327.30 as presented. Commissioner O'Dell seconded. **All voted aye**
- C. A request for approval of a PCN to hire Tim Schmit as a Part-time Seasonal Mowing Operator (12A), effective October 2, 2023 as presented. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioners discussed options to express their appreciation to County employees for their efforts and dedication throughout the year. Commissioner O'Dell made a motion for a one-time monetary employee appreciation/holiday gift in the amount of \$250.00 for all full-time employees, and \$150.00 for all part-time County employees. Commissioner Kueser seconded. **All voted aye.** The amounts will be included in an October 2023 paycheck and will be subject to all regular payroll taxes and deductions.

Commissioners considered options for a Cost-of-Living Allowance (COLA) wage increase for all County Employees. Following discussion, Commissioner O'Dell made a motion to approve a COLA increase of 4% for all County employees, effective the November 26, 2023 pay period. Commissioner Kueser seconded. **All voted aye.**

At 10:02 a.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

Minutes recorded by Rick Witte.



Keith Becker, Chairman

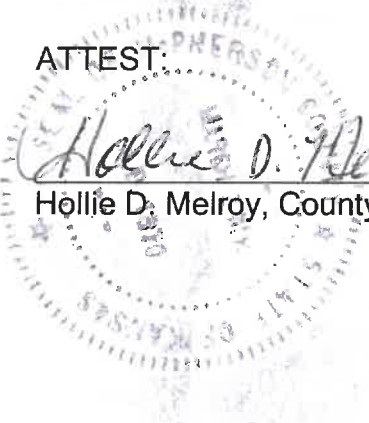
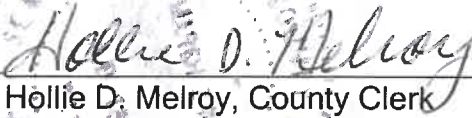


David O'Dell, Vice Chairman



Thomas L. Kueser, Commissioner

ATTEST:



Hollie D. Melroy, County Clerk