

*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
October 30, 2023

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel
- F. Resolution Designating Depositories for McPherson County Funds
- G. Resolution - 2024 Holiday Schedule
- H. Resolution Designating the Official County Newspaper for McPherson County
- I. Letter of Support of Transit Admin. Grant Application to KDOT by McPherson County Council on Aging
- J. Letter of Support of Transportation Grant Applications to KDOT by MCDS
- K. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

- A. Sign for Public Notices
- B. Fireworks Policy for review
- *C. Consideration of Contract for Legal Services

9:20 a.m. Tom Kramer, Public Works Director -

- A. Non-elected Personnel
- B. Approval of bid for 27th Ave. culvert extension project

9:30 a.m. Fuqua Construction Inc. -

County Building - Project Update/Presentation

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11:00 a.m. The Arnold Group (TAG) - Human Resources Group -

Classification & Compensation Study - presentation and discussion

MCPHERSON COUNTY COMMISSION MEETING MINUTES
October 30, 2023

October 30, 2023
9:00 a.m. Regular Meeting
All Present
November 5, 2023
4H Achievement Banquet
McPherson Community Building

Chairman Becker opened the meeting at 9:00 a.m. One item was added to the agenda for October 30, 2023: Planning/Zoning/Environment (PZE) Department, Consideration for Legal Services Contract. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne updated Commissioners on current arrests, jail counts, and department activities.

Commissioner O'Dell made a motion to approve the minutes for October 23, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:05 a.m., Jon Kinsey, PZE Administrator, joined the meeting with three (3) items:

- A. Shared a sample of a display sign for notices of public hearings
- B. Discussion and review of a County policy on fireworks stands
- C. A request to utilize the services of Michael A. Montoya, Attorney-at-Law, for legal consultation/representation services when there are circumstances of a conflict of interest with the McPherson County Counselor. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve accounts payable, checks and claims, and distribution for October 30, 2023, and payroll for pay period ending October 28, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve and sign Resolution 2023-20, designating depositories for McPherson County funds, as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

Commissioner O'Dell made a motion to approve and sign Resolution 2023-21, the 2024 McPherson County Holiday Schedule, as presented. Commissioner Kueser seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

Commissioner O'Dell made a motion to approve and sign Resolution 2023-22, designating the official McPherson County newspaper as the McPherson Sentinel, as presented. Commissioner Kueser seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

Commissioner O'Dell made a motion for the Chairman to sign a letter of support on behalf of the McPherson County Council on Aging regarding their application to KDOT for Section 5311 Federal Transit Administration funding. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion for the Chairman to sign a letter of support on behalf of Multi Community Diversified Services, Inc. (MCDS) regarding their application to KDOT for Section 5310 and 5311 federal funding for transportation services to meet the needs of the elderly and anyone with disabilities. Commissioner Kueser seconded. **All voted aye.**

At 9:23 a.m., Tom Kramer, Public Works Director, joined the meeting with two (2) items:

- A. A request to advertise to fill a Maintenance Worker vacancy and a County Surveyor position. Following discussion, Commissioner Kueser made a motion to approve the advertisement for a Maintenance Worker, and to postpone a decision on the Surveyor position. Commissioner O'Dell seconded. **All voted aye.**
- B. A request to approve the bid for the 27th Avenue culvert extension project beginning at 27th Avenue and Navajo Road, north for 2 miles. Following discussion, Commissioner Kueser made a motion to approve the County matching funds in the amount of \$184,000 and to sign the Authority to Award Contract Commitment of County Funds document as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:32 a.m., Fuqua Construction Inc., who was contracted in April of 2023 to complete preliminary work on the possible remodel and updating of the County Building, joined the meeting to present the Final Preliminary Plan. The Plan serves as a guide for generating "working drawings," where nothing would be added from this point forward, without additional costs. Fuqua will return to a regular meeting with a final estimated total cost. A request was made to approve and sign off on this final preliminary plan, releasing Fuqua to prepare a final total cost estimate. This will be presented for approval at the November 13, 2023 regular Commission meeting. Following discussion, Commissioner Kueser made a motion to approve and sign off on the Preliminary Plan in order to receive the estimated final total cost at the Commission meeting in two (2) weeks, as requested. Commissioner O'Dell seconded. **All voted aye.**

At 10:12 a.m., Commissioner O'Dell made a motion to recess and reconvene at 11:00 a.m. in the same location, for a presentation by The Arnold Group (TAG), a Human Resources Group. Commissioners are considering contracting with TAG to prepare a Classification and Compensation Study for all County staff.

Phillip Hayes, TAG Vice President, and Heather Poorman, HR Business Partner, joined the meeting and presented an informational power point showing the process of data gathering and determining wages which are up to date, as well as how they could assist in re-writing all job descriptions using a universal template. Following discussion and a question/answer period, it was a consensus among Commissioners to further review the proposal and options for a few weeks before making a formal decision.

At 12:01 p.m., Commissioner Kueser made a motion to recess and reconvene at 4:30 p.m. on November 5, 2023, to attend the 4H Achievement Banquet at the McPherson Community Building. At 5:15 p.m., Commissioner Kueser made a motion to adjourn the meeting. Chairman Becker seconded. **Both voted aye. Commissioner O'Dell was absent from the Achievement Banquet.**

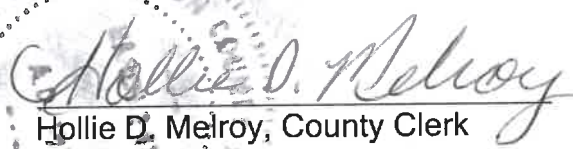
Minutes recorded by Abbey Heidebrecht


Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser, Commissioner

ATTEST:


Hollie D. Melroy, County Clerk

