

*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
November 13, 2023

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel - County Treasurer/Tax Non-elected
- F. Rural Opportunity Zone Resolution
- G. Reimbursement Request RWD #4 - Marion County
- H. General Correspondence

9:00 a.m. Public Input

9:00 a.m. Captain Blevins, Corrections/Jail -

Non-elected Personnel

*9:03 a.m. Hollie Melroy, County Clerk -

Nov. 7, 2023 Election - Vote Canvas

9:05 a.m. Laurie Wizarde, Register of Deeds -

Non-elected Personnel

9:10 a.m. Brian Bina, County Counselor -

Attorney/Client Privilege

9:30 a.m. Fuqua Construction Inc. -

County Building Remodel, Final Plan/Cost Estimate

9:45 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

October Zoning Report/Update

9:55 a.m. Tom Kramer, Public Works Director -

- A. Approval of contract with Kirkham Michael for construction services Project #059 C-5137-01 HSIP-C496(223)
- B. Non-elected Personnel

10:30 a.m. Work Session at Public Works

MCPHERSON COUNTY COMMISSION MEETING MINUTES
November 13, 2023

November 13, 2023

9:00 a.m. Regular Meeting

11:15 a.m. Work Session at Public Works

All Present

Chairman Becker opened the meeting at 9:00 a.m. One item was added to the agenda for November 13, 2023: Official Vote Canvas of the November 7, 2023 Election.

Commissioner Kueser made a motion to approve the agenda as amended.

Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne updated Commissioners on current arrests, jail counts, and department activities. He also introduced a new Correctional Officer, Kenneth Reeves.

Sheriff Montagne requested approval of a Personnel Change Notice (PCN) to end the introductory period for Patricia Wachtel, Correctional Officer (14B), effective November 26, 2023. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:03 a.m., Hollie Melroy, County Clerk, joined the meeting, to request permission to open and update ballot counts from the November 7, 2023 election. Of the 101 provisional ballots, 68 were fully acceptable to be counted, and 8 were partially acceptable to be counted. The remaining ballots were not acceptable to be counted. Commissioner Kueser made a motion to approve the request. Commissioner O'Dell seconded. **All voted aye.**

At 9:08 a.m. Laurie Wiziarde, Register of Deeds, joined the meeting to request approval of a PCN for the promotion of Kathryn Lamb to Deputy Register of Deeds (12C), effective November 26, 2023, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:16 a.m., Brian Bina, County Counselor, joined the meeting and requested twenty (20) minutes in executive session to discuss pending litigation matters, attorney/client privilege, including himself and Rick Witte, County Administrator/Financial Manager. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

At 9:38 a.m., Max Fuqua, Fuqua Construction Inc., joined the meeting to present final estimated costs for the County Building upgrade/remodel project. The final project plan was unanimously approved at the previous Commission meeting. The total final estimated cost, including a \$400,000 contingency, amounts to \$4,952,000. Additional

estimated costs for new office furniture would amount to a total of \$500,000. No borrowing will be necessary for the project cost. The expenses will be covered through County capital outlay and ARPA funds. Following discussion, it was a consensus among Commissioners to further review the plan with Mr. Fuqua at the work session following the meeting, and to postpone official action until the first Commission meeting in December.

At 9:47 a.m., Jon Kinsey, Planning/Zoning/Environment Director, joined the meeting to present his monthly department update.

At 9:53 a.m., Tom Kramer, Public Works Director, joined the meeting with two (2) items:

- A. A request to approve the contract with Kirkham Michael for construction services on the 27th Avenue culvert extension project No. 059 C-5137-01 HSIP-C496(223). Per the contract the County would be responsible for 10% of the participation cost, estimated at \$27,662.58. Following discussion, Commissioner O'Dell made a motion to approve and sign the contract for inspection and construction services, as presented in the contract. Commissioner Kueser seconded. **All voted aye.**
- B. A request to approve a PCN for the promotion of Diane Hedberg from Administrative Secretary to Office Manager (15G), effective December 10, 2023. Following discussion, Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes for November 6, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve accounts payable, distribution, and jury checks for November 13, 2023, and payroll for pay period ending November 11, 2023 as presented. Commissioner O'Dell seconded. **All voted aye.**

Chairman Becker presented, on behalf of the County Treasurer, a PCN to hire Shirley Bloomquist as a Temporary Part-time Seasonal Tax Clerk for the upcoming tax season. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Chairman Becker presented a proposed resolution, authorizing participation in the rural opportunity zone student loan repayment program for calendar year 2024. Following discussion, Commissioner Kueser made a motion to approve and sign Resolution 2023-23 as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

Mr. Witte presented a reimbursement request from Rural Water District #4, Marion County. Following a review of documentation for water pump motor and booster pump purchases for McPherson County residential meters, Commissioner Kueser made a motion to approve the documentation and authorization to make payment, to Marion

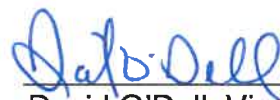
County Rural Water District #4 in an amount not to exceed \$11,566.35 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:38 a.m., Ms. Melroy returned to the meeting and reviewed election results including those which were opened during the meeting. Following discussion, Commissioner O'Dell made a motion to approve the McPherson School Board and Bond Issue official canvas. Commissioner Kueser seconded. **All voted aye.** Commissioner O'Dell made a motion to approve the McPherson City official canvas. Commissioner Kueser seconded. **All voted aye.**

At 10:45 a.m., Commissioner O'Dell made a motion to recess and directly reconvene at Public Works for a work session. Commissioner Kueser seconded. **All voted aye.** Commissioner O'Dell excused himself from the work session at 2:20 p.m. At 3:12 p.m., Commissioner Kueser made a motion to adjourn the meeting. Chairman Becker seconded. **All voted aye.**

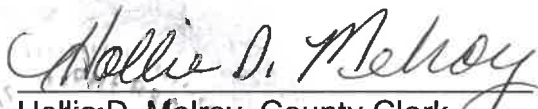
Minutes recorded by Abbey Heidebrecht


Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser, Commissioner

ATTEST:


Hollie D. Melroy, County Clerk

