

\*Amended

## BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA  
July 24, 2023

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel
- F. Request Approval and Authorization to make payment to RFD #7 for Vehicle and Related Fire Equipment
- G. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Sheriff Montagne -

\* ITEM POSTPONED - Non-elected Personnel

9:15 a.m. Shalei Shea, McPherson County Health Department Director -

Request to approve application for Workforce Development Grant

9:30 a.m. Jon Kinsey, Planning/Zoning/Environment Director -

Road Vacation Resolution

9:40 a.m. Murray McGee, City of Moundridge -

Approval of City Resolution 2023-10, regarding the annexation of a tract of land

9:45 a.m. Tom Kramer, Public Works Director -

- A. Request to approve the MOU with the City of McPherson, on sharing crack filler equipment
- B. Request approval of a quote to purchase reinforced concrete pipe
- C. Request approval of quote from GSI Engineering, for soil borings at the bridge on Mohawk Rd. at 15<sup>th</sup> Ave.

9:50 a.m. Jeff Butler, IT Coordinator -

Approval to purchase Planning & Zoning software and hardware

MCPHERSON COUNTY COMMISSION MEETING MINUTES  
July 24, 2023

July 24, 2023  
Regular Meeting  
9:00 a.m.  
Commissioner Kueser & Vice Chairman O'Dell - Present  
Chairman Becker - Absent

Vice Chairman O'Dell opened the meeting at 9:00 a.m. Chairman Becker was absent. One item was postponed until the next regular meeting: Non-elected Personnel, County Sheriff's Department. Commissioner Kueser made a motion to approve the agenda as amended for July 24, 2023. Vice Chairman O'Dell seconded. **All voted aye.**

At 9:02 a.m., during Public Input, Sheriff Montagne reported on weekly arrests, current jail counts, and department activities.

At 9:04 a.m. Shalei Shea, Health Department Director, joined the meeting and announced that the McPherson County Health Department had received notice that they have been awarded \$90,820.05 from the CDC Workforce Development Grant through KDHE. Ms. Shea reviewed the grant specifics, and key outcomes for the grant funds. She requested approval to contract with the Austin Peters Group to obtain a salary survey which would help determine positions within the Health Department which may need adjustments in wages and/or job descriptions. The quote amounts to \$11,205.00 and is an allowable expense through the grant. Following discussion, Commissioner Kueser made a motion to approve the grant award as requested, and to postpone approval of the salary survey until a work session is held to further discuss options for utilizing the grant dollars. Vice Chairman O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve accounts payable and encumbrances for July 24, 2023, and payroll for pay period ending July 22, 2023.

Rick Witte, County Administrator/Financial Manager presented documentation from McPherson County Rural Fire District #7 (Moundridge) and requested approval of the documentation, and the authorization to make payment to RFD #7 in the amount of \$50,000. Purchases made by the fire district include one vehicle, and related fire equipment. Commissioner Kueser made a motion to approve the documentation, to authorize payment, and for the Vice Chairman to sign the document of approval, as presented. Vice Chairman O'Dell seconded. **All voted aye.**

At 9:22 a.m., Jeff Butler, County IT Coordinator, joined the meeting to request the purchase of upgrades in software and hardware from GovBuilt for use by the Planning & Zoning Department. Mr. Butler reviewed the proposal including services regarding the software including, but not limited to, installation, training, usage, and support, as well as the hardware which would include two (2) iPad Pros, two (2) Logitech keyboard cases, and monthly data fees. This would be a year-to-year contract with GovBuilt. Following discussion, Commissioner Kueser made a motion to approve the purchase of the software in an amount not to exceed \$31,101.50, and the hardware in an amount not to exceed \$3,017.28 as presented. Vice Chairman O'Dell seconded. **All voted aye.**

At 9:35 a.m., Jon Kinsey, Planning/Zoning/Environment Director, joined the meeting to present a resolution for a Road Vacation. Vice Chairman O'Dell opened the meeting and called for case RV2023-02. Vice Chairman O'Dell then followed the protocol regarding public hearings and confirmed that neither himself nor Commissioner Kueser had any conflict of interest or had any ex parte communication. Next, the Vice Chairman called upon Mr. Kinsey for a background review of the case,

including the request to vacate a portion of 6<sup>th</sup> Avenue and a portion of Arapaho Road according to legal descriptions as detailed in the proposed resolution. Vice Chairman O'Dell closed the public portion of the hearing. Following discussion, Vice Chairman O'Dell made a motion to approve the request to pass Resolution 2023 -09, and to sign the resolution as presented. Commissioner Kueser seconded. **Vice Chairman O'Dell voted aye. Commissioner Kueser voted aye.**

At 9:45 a.m., Murray McGee, City of Moundridge Administrator, joined the meeting to request approval of a Moundridge City Resolution (2023-10), which was adopted by the City of Moundridge on July 10, 2023. The resolution requested that the McPherson County Board of Commissioners approve the annexation of a tract of land, according to the legal description, which would allow expansion and annexation for Tortilla King, and to reassign the land from agricultural zoning to industrial zoning from 23<sup>rd</sup> Avenue to Buckskin Road. Following discussion, Commissioner Kueser made a motion to approve the resolution as presented. Vice Chairman O'Dell seconded. **All voted aye.**

At 9:48 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. A request to approve a Memo of Understanding (MOU) between the City of McPherson and McPherson County to coordinate the purchase and use of a Craftco Mastic Patcher IV Machine and Craftco Supershot 125 Crack Seal Machine. Following discussion, Commissioner Kueser made a motion to approve the MOU as presented. Vice Chairman O'Dell seconded. **All voted aye.** Vice Chairman O'Dell signed the MOU document.
- B. A request to approve the quote from McPherson Concrete for RCP (pipe) to replace failed concrete pipe on Arapaho Road between K61 and 7<sup>th</sup> Avenue. Following discussion, Commissioner Kueser made a motion to approve the purchase as requested for an amount not to exceed \$17,224.88. Vice Chairman O'Dell seconded. **All voted aye.**
- C. A request to approve the quote from GSI Engineering for soil boring at the bridge on Mohawk Road at 15<sup>th</sup> Avenue. Following discussion, Commissioner Kueser made a motion to approve the request at an estimated cost of \$8,939.00. Vice Chairman O'Dell seconded. **All voted aye.**

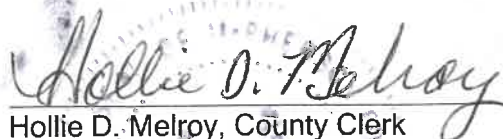
At 10:00 a.m. Commissioner Kueser made a motion to adjourn the meeting. Vice Chairman O'Dell seconded. **All voted aye.**

Minutes prepared by Abbey Heidebrecht

 **Absent**  
Keith Becker, Chairman

  
David O'Dell, Vice Chairman

  
Thomas L. Kueser, Commissioner

  
Hollie D. Melroy, County Clerk

