

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA July 17, 2023

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel - County Attorney, Non-elected
- F. Resolution to Extend Moratorium on Residential Subdivision Applications
- G. Signature on CDBG HUD Applicant/Recipient Disclosure/Update Report Form for Water Project
- H. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Sheriff Montagne -

Non-elected Personnel

9:10 a.m. Julie McClure, Director of Emergency Management/Communications -

Non-elected Personnel

9:15 a.m. Tom Kramer, Public Works Director -

- A. Subscription renewal for Civil 3D Software
- B. Approval to purchase RCP for Navajo Rd. 0.3 miles east of 9th Ave.

10:00 a.m. Work Session at Public Works

MCPHERSON COUNTY COMMISSION MEETING MINUTES
July 17, 2023

July 17, 2023
Regular Meeting
9:00 a.m.
All Present
9:45 a.m.
Work Session at Public Works
All Present

Chairman Becker opened the meeting at 9:00 a.m. Commissioner Kueser made a motion to approve the agenda for July 17, 2023. Commissioner O'Dell seconded. **All voted aye.**

At 9:03 a.m., during Public Input, Sheriff Montagne reported on weekly arrests, current jail counts, and department activities. He then requested approval of a Personnel Change Notice (PCN) for the promotion of Deputy Jacob Willems to Sergeant (19H), effective July 23, 2023. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes for June 26, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes for July 10, 2023 as presented. Chairman Becker seconded. **Chairman Becker and Commissioner Kueser voted aye. Commissioner O'Dell abstained due to his absence at the July 10, 2023 meeting.**

At 9:06 a.m., Julie McClure, Director of Emergency Management/Communications, joined the meeting to request approval of a PCN to hire Caitlin Arvin as a Communications Technician (13A), effective July 24, 2023, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:10 a.m., Tom Kramer, Public Works Director, joined the meeting with two (2) items:

- A. A request to purchase annual renewals of two (2) Civil 3D software subscriptions, and one (1) Architecture Engineering & Construction software subscription from Autodesk Inc. Following discussion, Commissioner O'Dell made a motion to approve the renewal purchases as presented for a total of \$7,905.00. Commissioner Kueser seconded. **All voted aye.**
- B. A request to purchase reinforced concrete pipe for Navajo Road, 0.3 miles east of 9th Avenue, from McPherson Concrete Companies. Commissioner Kueser made a motion to approve the purchase as presented for \$7,465.04. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve adds and abates for July 14, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion for the Chairman to sign a PCN from the County Attorney to hire Tyler Fix as a Chief Deputy Attorney effective July 24, 2023, as presented. Commissioner Kueser seconded. **All voted aye.**

Chairman Becker presented a Resolution to extend a moratorium on residential subdivision applications until at least January 8, 2024. Commissioner Kueser made a motion to approve and sign Resolution 2023-08 as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

Commissioner Kueser made a motion for the Chairman to sign the HUD-2880 Applicant/Recipient Disclosure/Update Report Form regarding the CDBG McPherson RWD #1 Water Project. Commissioner O'Dell seconded. **All voted aye.**

At 9:23 a.m., Commissioner O'Dell made a motion to recess and directly reconvene at the Public Works Office for a work session. Commissioner Kueser seconded. **All voted aye.** At 2:35 p.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

Minutes prepared by Abbey Heidebrecht



Keith Becker, Chairman



David O'Dell, Vice Chairman



Thomas L. Kueser, Commissioner



Hollie D. Melroy, County Clerk

