

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
June 12, 2023

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel - Planning/Zoning/Environment Administrator, Non-elected
- F. Amendment to Participating CDDO Agreement
- G. Moundridge City Request for Purchases with ARPA Funds
- H. McPherson RWD #1 CDBG Contracts and Notice to Proceed for Chairman Signature
(Previously approved by Commissioners)
- I. General Correspondence

9:00 a.m. Public Input

9:04 a.m. Sheriff Montagne -

Non-elected Personnel (4)

9:10 a.m. Chris Goodson, McPherson Housing Coalition

Budget Presentation

9:25 a.m. Tom Kramer, Public Works Director -

- A. Request to purchase utility trailer
- B. Request to purchase AASHTOW Bridge Design/Rating software
- C. Cell Phone Allowance request

9:40 a.m. Cord Nestor, Owner of Whiskey Wagon -

Request to provide sale of alcoholic beverages at 4-H grounds/event

9:45 a.m. Tim Gadde, Director of Harvey/McPherson Counties Community Corrections -

- A. Agency Property Lease at 133 East 6th, Newton, KS
- B. Grant Applications for signature -
 - * FY24 Adult Comprehensive Plan Grant
 - * 9th Judicial FY24-25 Reinvestment Grant
 - * FY2024 Juvenile Comprehensive Grant
 - * 9th Judicial District FY24-25 JCAB Grant

10:00 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Department Updates

10:30 a.m. Work Session at Public Works

MCPHERSON COUNTY COMMISSION MEETING MINUTES
June 12, 2023

June 12, 2023

9:00 a.m. Regular Meeting

All Present

10:30 a.m. Work Session at Public Works

All Present

June 13, 2023

1:00 p.m. Training Session at CHS

Chairman Becker & Commissioner Kueser - Present; Commissioner O'Dell - Absent

Chairman Becker opened the meeting at 9:00 am. Commissioner Kueser made a motion to approve the agenda for June 12, 2023. Commissioner O'Dell seconded. **All voted aye.**

During Public Input, Sheriff Montagne presented current jail counts, monthly civil process stats, as well as recent and upcoming department activities.

At 9:05 a.m., Commissioner Kueser made a motion to go into executive session for ten (10) minutes, including Rick Witte, County Administrator/Financial Manager, Sheriff Montagne, Under Sheriff Bergstrom, and Captain Blevins, for non-elected Personnel. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

At 9:15 a.m., Sheriff Montagne presented three (3) items:

- A. A request to approve a Personnel Change Notice (PCN) to end the introductory period for Brandon Lawson-Archuleta, Deputy (17C), effective June 25, 2023. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request to approve a PCN to end the introductory period for Jordan Baxter, Captain, (23G), effective June 11, 2023. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
- C. A request to approve a PCN to end the introductory period for Jeffrey Schmidt, Sergeant (191), effective June 25, 2023. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:20 a.m., Chris Goodson, McPherson Housing Coalition, joined the meeting for her budget presentation.

Commissioner Kueser made a motion to approve the minutes for June 5, 2023, as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:32 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. A request to purchase an 82"x20' utility trailer to carry traffic cones to and from project sites. Following discussion, Commissioner Kueser made a motion to allow the purchase from K&K Trailer Sales LLC, for an amount not to exceed \$3,999.00. Chairman Becker seconded. **Chairman Becker and Commissioner Kueser voted aye. Commissioner O'Dell abstained due to a conflict of interest.**
- B. A request to purchase bridge design/rating software from the AASHTOW Store. Following discussion, Commissioner O'Dell made a motion to approve the purchase in an amount not to exceed \$6,200.00 as presented. Commissioner Kueser seconded. **All voted aye.**
- C. A request to approve a cell phone allowance of \$8.00 per pay period for Noah Schroeder, Maintenance Worker IV, effective June 12, 2023. Commissioner Kueser made a motion for the Chairman to sign the request as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:38 a.m., Cord Nestor, Owner of the Whiskey Wagon, joined the meeting for approval to serve alcoholic beverages at the Rodeo Arena/4-H Grounds as requested by the McPherson Saddle Club, during their June 23rd and 24th events from 4 p.m. to 11 p.m. each evening. Following discussion, Commissioner Kueser made a

motion to approve the request as presented with the condition that local law enforcement be on the premises. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve checks and claims, accounts payable (including a work comp audit), and encumbrances for June 12, 2023, and payroll for pay period ending June 10, 2023, as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:45 a.m., Tim Gadde, Director of Harvey/McPherson Counties Community Corrections, joined the meeting with two (2) items:

- A. A request for approval and signature on four (4) budgets and grant applications: FY24 Adult Comprehensive Plan Grant, 9th Judicial FY24-25 Reinvestment Grant, FY24 Juvenile Comprehensive Grant, and 9th Judicial District FY24-25 JCAB Grant. Commissioner O'Dell made a motion for the Chairman and Mr. Witte to sign the grant applications as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request for authorization to allow Mr. Gadde to sign a continuation of property lease for the Newton Community Corrections office, 133 East 6th Street, Newton, KS, with an adjustment of terms between the owner and tenant, dated May 22, 2023. Following discussion, Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion for the Chairman to sign a PCN to change the working status of Jon Kinsey, Planning/Zoning/Environment (PZE) Administrator, from temporary/hourly to salaried/exempt, effective June 12, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to authorize the Chairman to sign the Third Amendment to Participating CDDO Agreement, regarding a compensation adjustment. Commissioner O'Dell seconded. **All voted aye.**

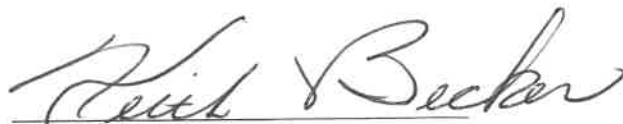
Mr. Witte presented a letter from the City Administrator of Moundridge requesting the purchase of additional emergency equipment for their ambulance service, with ARPA funds. Following discussion, it was a consensus among Commissioners to approve the request and allow authorization to obtain equipment bids.

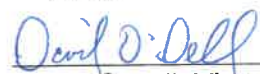
Commissioner O'Dell made a motion for the Chairman to sign the previously approved Notice to Proceed documents and contracts regarding the CDBG RWD #1 Project as presented. Commissioner Kueser seconded. **All voted aye.**

At 10:05 a.m., Jon Kinsey, PZE Administrator, joined the meeting to present department activity and updates for the month of May 2023.

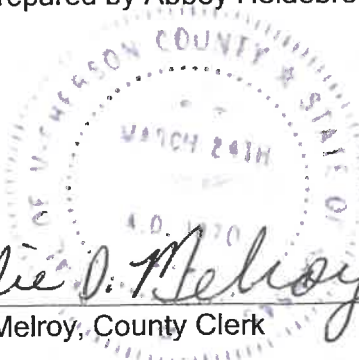
At 10:08 a.m., Commissioner Kueser made a motion to recess and directly reconvene at Public Works for a work session. Commissioner O'Dell seconded. **All voted aye.** At 2:28 p.m., Commissioner Kueser made a motion to recess and reconvene at 1:00 p.m. on June 13, 2023, at CHS for a Training Session. Commissioner O'Dell seconded. **All voted aye.** At 3:15 p.m., Commissioner Kueser made a motion to adjourn. Chairman Becker seconded. **Chairman Becker and Commissioner Kueser voted aye. Commissioner O'Dell was absent from the Training Session.**

Minutes prepared by Abbey Heidebrecht


Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser, Commissioner



Hollie D. Melroy, County Clerk