

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
May 22, 2023

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel - PZE Dept.
- F. Request for payment to Rice County RWD #1
- G. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Sheriff Montagne -

Non-elected Personnel

9:10 am. Julie McClure, Director of Emergency Management/Communications -

- A. Non-elected Personnel
- B. Travel Request

9:20 a.m. Tom Kramer, Public Works Director -

- A. Award Bids for the 2023 Roadway Maintenance Materials (Traffic Striping Paint & Beads)
- B. Estimate for signs required at each road crossing for the Meadowlark Trail
- C. Request for a department credit card with \$12,000 credit limit
- D. Discussion of location for 2024 NCKCHOA Meeting
- E. Discussion of results of the Purple Wave auction
- F. Non-elected Personnel - request to fill vacant position
- G. Approval to purchase bits and blocks for the reclaimer

9:45 a.m. Budget Presentation - County Appraiser

BREAK

1:00 p.m. to 4:30 p.m. - 2024 Department Budget Presentations - 5th Floor Meeting Room in County Building

BREAK (Recess)

May 23, 2023

8:30 a.m. to 4:30 p.m. - 2024 Department Budget Presentations - 5th Floor Meeting Room in County Building

MCPHERSON COUNTY SPECIAL COMMISSION MEETING MINUTES
May 22, 2023

May 22, 2023

9:00 a.m. Regular Meeting & Budget Presentations

All Present

May 23, 2023

8:30 a.m. Budget Presentations

All Present

Chairman Becker opened the meeting at 9:00 a.m. Commissioner Kueser made a motion to approve the agenda for May 22, 2023. Commissioner O'Dell seconded. **All voted aye.**

During Public Input, Sheriff Montagne presented current jail counts as well as recent and upcoming department activities.

At 9:03 a.m., Sheriff Montagne requested approval of Personnel Change Notice (PCN) to allow a department change for Patricia Wachtel. Ms. Wachtel will fill a Correctional Officer vacancy (12A), effective May 29, 2023. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes for May 15, 2023 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:05 a.m. Julie McClure, Director of Emergency Management/Communications, joined the meeting with two (2) items:

- A. A request to approve a Personnel Change Notice (PCN) to end the introductory period for Tiannah McGill, Communications Technician (13B), effective May 14, 2023. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
- B. A request to approve travel expenses for Tim Hawkinson, Assistant Director, to attend the 2023 Hazmat Training Conference which will be held in Independence, Missouri from June 7th to June 9th, 2023. The travel expenses include conference fees, mileage, and hotel. Following discussion, Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve adds and abates for May 19, 2022 as presented. Commissioner O'Dell seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager, requested approval of a PCN to hire Jon Kinsey as the Planning/Zoning/Environment Administrator, to fill a vacancy, effective May 23, 2023. Mr. Kinsey will initially work part-time (hourly status) for three (3) weeks, then to full-time (exempt status). Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:15 a.m., Tom Kramer, Public Works Director, joined the meeting with seven (7) items:

- A. A request to award the bids for the 2023 traffic striping paint and beads. Following discussion, Commissioner O'Dell made a motion to approve the purchase of the traffic striping paint from Allstates Coatings at unit pricing of \$13.49/gallon for the white paint, \$13.59/gallon for the yellow paint, and the purchase of glass beads from McConnell & Assoc. for the unit pricing of \$0.53/lb. as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request for payment for signage materials and labor, including installation, for twenty-four (24) walking trail signs along the Meadowlark Trail; one sign at each road crossing. Following

discussion, Commissioner O'Dell made a motion to approve the request, utilizing the special parks and rec fund dollars in an amount not to exceed \$3,831.12, plus an additional amount for labor, as presented. Commissioner Kueser seconded. **All voted aye.**

- C. A request for a department credit card with a \$12,000.00 credit limit through Sunflower Bank. A resolution will be required by Sunflower Bank to obtain the credit card. Following discussion, Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**
- D. A request to host and select a venue to hold the Annual NCKHOA meeting in April of 2024. Following discussion, it was a consensus among Commissioners to agree to allow the McPherson County Public Works department to host the meeting and to proceed with selection of a venue.
- E. A review of the results from the recent sale of four (4) pieces of equipment on the Purple Wave Auction site. The total received from the combined items amounts to \$68,500.00.
- F. A request to fill a Tech III vacancy. It was a consensus among Commissioners to wait for the next work session to discuss options, and to allow lab testing to be outsourced for the time being.
- G. A request to purchase bits and blocks for the #75 Cat Reclaimer. Following discussion, Commissioner O'Dell made a motion to approve the purchase from Kennametal for \$4,558.74 including shipping. Commissioner Kueser seconded. **All voted aye.**

Mr. Witte presented a request for payment/reimbursement from RWD #1 Rice County toward the purchase of a new vehicle for the maintenance operator. Following discussion, Commissioner Kueser made a motion to authorize the disbursement of \$48,509.00. Commissioner O'Dell seconded. **All voted aye.**

Mr. Witte made a request to issue a check for roof projects on two (2) buildings at the 4H Fair Grounds in a total amount of \$3,200.00 to Easy Way Painting. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:45 a.m., Commissioner Kueser made a motion to recess and directly reconvene on the 5th floor in the meeting room for budget presentations, so the courts may use the first floor Commission meeting room to conduct business. Commissioner O'Dell seconded. **All voted aye.**

At 11:20 a.m., Commissioner Kueser made a motion to recess and reconvene in the same location at 12:45 p.m. to resume budget presentations. Commissioner O'Dell seconded. **All voted aye.**

At 4:30 p.m., Commissioner Kueser made a motion to recess until 8:30 a.m. on May 23rd, 2023 in the 5th floor meeting room of the County Building to continue budget presentations. Commissioner O'Dell seconded. **All voted aye.** At 11:45 a.m., Commissioner Kueser made a motion to recess and reconvene in the same location at 1:00 p.m. to resume budget hearings. Commissioner O'Dell seconded. **All voted aye.**

At 4:25 p.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

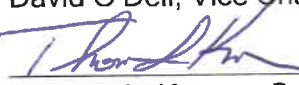
Minutes prepared by Abbey Heidebrecht



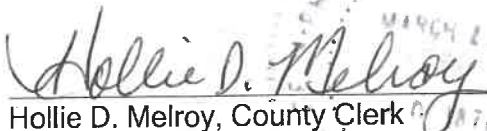
Keith Becker, Chairman



David O'Dell, Vice Chairman



Thomas L. Kueser, Commissioner



Hollie D. Melroy, County Clerk

