

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA March 13, 2023

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel - Planning/Zoning/Environment, Non-elected
- F. Hutton Contract Adjustment for County Building Windows Project
- G. Comprehensive Maintenance Agreement - Elevator Solutions
- H. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Brian Bina, County Counselor -

- A. Executive Session - Attorney/Client Privilege
- B. Resolution for extending a moratorium on residential subdivision applications

9:20 a.m. Ian and Shayna Smith -

Resolution - A proposition concerning the sale of alcoholic liquor within McPherson County

9:30 a.m. Joseph Pennycuff, County Appraiser -

EagleView Imagery Presentation

9:50 a.m. Laurie Wizarde, County Register of Deeds -

Non-elected Personnel

MCPHERSON COUNTY COMMISSION MEETING MINUTES
March 13, 2023

March 13, 2023
9:00 a.m. Regular Meeting
All Present

Chairman Becker opened the meeting at 9:00 a.m. Commissioner O'Dell made a motion to approve the agenda for March 13, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

During Public Input at 9:00 a.m., Julie McClure, Director of Emergency Management/Communications gave an update on the March 12, 2023 train derailment in the 1200 block of South Main Street, McPherson, and the mitigation services plan. McPherson City Police Chief Golden also spoke regarding the process of setting the train cars back on the tracks and the re-opening of South Main Street to traffic. Sheriff Montagne complimented the local emergency response teams who are all present at the site until mitigation measures are completed. There will be a briefing this afternoon including updated information from Union Pacific Railroad.

Sheriff Montagne also updated Commissioners on the current arrests, jail counts and department activities.

Commissioner O'Dell made a motion to approve the minutes for March 6, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:05 a.m., Brian Bina, County Counselor, joined the meeting and asked for fifteen (15) minutes of executive session, including Rick Witte, County Administrator/Financial Manager, for attorney/client privilege regarding ongoing and pending litigation. Commissioner O'Dell made a motion to go into executive session as requested. Commissioner Kueser seconded. **All voted aye. No action was taken in executive session.**

Mr. Bina requested approval of Resolution 2023-06, which will extend the current moratorium on residential subdivision applications until August 1, 2023. Commissioner Kueser made a motion to approve and sign the resolution as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

At 9:22 a.m., Ian Smith, Co-owner of 3-Rings Brewery in McPherson, and Carol Schra, owner of Easy in McPherson, joined the meeting to request approval of a proposed resolution authorizing the submission to the qualified electors of McPherson County a proposition concerning the sale of alcoholic liquor within McPherson County. This would allow a question on the November 2023 ballot to remove the current County requirement that any establishment who sells alcoholic liquor by the drink, must also have 30% of their gross receipts from the sale of food items. Following discussion, Commissioner Kueser made a motion to approve and sign Resolution 2023-07, as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

At 9:30 a.m. Joeseeph Pennycuff, County Appraiser, joined the meeting to request approval to purchase aerial photography for use in the appraiser's office as well as other entities within the County. Mr. Pennycuff introduced Alex Stark, EagleView District Manager and Hunter Hampton, EagleView Regional Technical Manager, who presented information regarding their high-resolution imagery applications, services, and costs. Following discussion, Commissioner Kueser made a motion for the Chairman and the County Appraiser to sign the 3-year payment contract with EagleView beginning in 2024, with three equal payments spread over the years 2024, 2025, and

2026; with each annual payment in an amount not to exceed \$44,438.00. Commissioner O'Dell seconded. **All voted aye.**

At 9:45 a.m., Laurie Wizarde, Register of Deeds, joined the meeting and requested ten (10) minutes of executive session including Mr. Witte, for non-elected personnel. Commissioner O'Dell made a motion to go into executive session as requested. Commissioner Kueser seconded. **All voted aye. No action was taken in executive session.**

Ms. Wizarde presented two items:

- A. A request to approve a Personnel Change Notice (PCN) to end the introductory period for Sarah Cowan, Clerk II (10C), effective April 2, 2023. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
- B. A request to approve a PCN for the promotion of Kathryn Lamb to a Clerk II (10B), effective March 19, 2023. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Mr. Witte introduced Halene Burklow as the new Planning/Zoning/Environment Administrator and requested approval of Ms. Burklow's PCN, effective March 13, 2023, to fill the vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Mr. Witte presented a contract adjustment from Hutton Corporation for a cost adjustment to the County Building Windows Project, including the installation of twenty-nine (29) additional shades in the original 2-story building, including labor, materials, and equipment. Following discussion, Commissioner O'Dell made a motion for the Chairman to sign the agreement adjustment increasing the total contract amount by \$17,787.00, as presented. Commissioner O'Dell seconded. **All voted aye.**

Mr. Witte presented a request to approve the Boesen Plum Elevator Solutions 5-year Comprehensive Maintenance Agreement for the County Building beginning March 1, 2023. Following discussion, Commissioner O'Dell made a motion for the Chairman to sign the agreement for an amount of \$405.00 per month as presented. Commissioner Kueser seconded. **All voted aye.**

At 10:10 a.m., Commissioner O'Dell made a motion to adjourn the meeting. Commissioner Kueser seconded. **All voted aye.**

Minutes recorded by Abbey Heidebrecht

ATTEST:


Hollie D. Melroy, County Clerk


Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser, Commissioner