

*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA

February 27, 2023

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel, Planning/Zoning/Environment Non-elected
- F. Planning Board Appointment
- *G. Approval of Bid to Replace HVAC Unit, County Building *Josh Pimentel, Maintenance 9:20 a.m.
- *H. General Correspondence *Chairman Becker updates from NACO Legislative Meetings in DC

9:00 a.m. Public Input

9:05 a.m. Sheriff Montagne -

Non-elected Personnel

9:10 a.m. Under Sheriff Bergstrom -

Approval of quote for LEC interior painting project

9:20 a.m. Captain Arlo Blevins -

- A. Resolution for Stepping Up Initiative
- B. Non-elected Personnel

9:30 a.m. Dan Schrag, Noxious Weed Director -

- A. Signature on 2022 Annual State Report
- B. Signature on 2023 Noxious Weed Dept. Management Plan
- C. Approval to purchase 2023 spring weed control chemicals.
- D. Approval to seek bids for a 2023 diesel ¾ ton pickup to replace aging 1990 ½ ton truck

9:45 a.m. Julie McClure, Director of Emergency Management/Communications -

Non-elected Personnel

9:50 a.m. Chris Goodson, McPherson Housing Coalition -

Update and request for funding

10:05 a.m. Teresa Nelson, County Treasurer -

Non-elected Personnel

10:10 a.m. Tom Kramer, Public Works Director -

- A. Discussion regarding closure of the low water bridge on Pioneer Rd. west of 27th Ave.
- B. Request to bid A/C Oil, Tack Oil, and Road Oil for the 2023 season.
- C. Quotes for repair parts for Broom No. 63

10:25 a.m. Jeff Butler, IT Coordinator -

Sonic Wall Security quotes

MCPHERSON COUNTY COMMISSION MEETING MINUTES
February 27, 2023

February 27, 2023
9:00 a.m. Regular Meeting
All Present

Chairman Becker opened the meeting at 9:00 a.m. Two items were added to the agenda for February 27, 2023: Maintenance Supervisor, HVAC Replacement at County Building; and Chairman Becker, NACO Meeting Updates. Commissioner O'Dell made a motion to approve the agenda as amended. Commissioner Kueser seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne joined the meeting and shared current arrests, jail counts, and recent department activities. He also presented a Personnel Change Notice (PCN) for the promotion of Deputy Connor Davis to Detective (19F), effective March 5, 2023, to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.** Sheriff Montagne then presented a PCN to end the introductory period for Kalin Jackson, Deputy (17C), effective March 5, 2023. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes for February 6, 2023 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes for February 13, 2023. Commissioner O'Dell seconded. **Commissioners Kueser and O'Dell voted aye. Chairman Becker abstained due to his absence at the February 13, 2023 meeting.**

Chairman Becker was present for the February 24, 2023 Annual Township Meeting. Commissioner O'Dell made a motion for the Chairman to sign the minutes for the portion which covered the Township meeting. Commissioner Kueser seconded. **All voted aye.**

At 9:10 a.m. Under Sheriff Bergstrom joined the meeting to request approval of a bid by Cox Painting to complete a painting project at the Law Enforcement Center. Commissioner Kueser made a motion to approve the project in an amount not to exceed \$12,000 as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve adds and abates for February 24, 2023 as presented. Commissioner O'Dell seconded. **All voted aye.**

Chairman Becker made a motion to appoint Ron Sjogren to the Board of Planning & Zoning Appeals, to fill a vacancy. Commissioner O'Dell seconded. **All voted aye.**

At 9:20 a.m., Jail Captain Blevins, joined the meeting along with Becky Goss and Betsy Davis, of the McPherson County Community Foundation, to request approval of the "Stepping Up Initiative" proposed resolution for McPherson County. The initiative program involves a call to action within communities to reduce numbers in the county jails specifically in areas related to mental illness. Following discussion, Commissioner Kueser made a motion to approve the request and to sign Resolution 2023-04 as presented. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

At 9:30 a.m., Joshua Pimentel, Maintenance Supervisor, joined the meeting with information regarding a non-working HVAC unit at the County Building. Following discussion, Commissioner

Kueser made a motion to approve the bid for a new replacement HVAC unit from Jim's Plumbing in an amount not to exceed \$8,686.78 for material and labor. Commissioner O'Dell seconded. **All voted aye.**

At 9:36 a.m., Dan Schrag, Director of the County Noxious Weed Department, joined the meeting with four (4) items:

- A. A request for approval of the 2022 Annual Weed Eradication Progress Report to the State. Commissioner O'Dell made a motion to sign the report as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request to approve the 2023 Noxious Weed Department Management Plan which includes goals and priorities of the program for the coming year. Commissioner O'Dell made a motion to sign the plan as presented. Commissioner Kueser seconded. **All voted aye.**
- C. A request to approve the purchase of the 2023 spring weed control chemicals from Van Diest. Following discussion, it was a consensus among Commissioners to postpone action until Mr. Schrag re-bids to include the use of generic chemicals.
- D. A request to seek bids to replace the 1990 GMC diesel vehicle #101 with a new vehicle, and to sell the current model at auction. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:55 a.m., Julie McClure, Director of Emergency Management/Communications, joined the meeting to request approval of a PCN to hire Maria Rebolledo as a new Communications Technician/911 Dispatcher (13A), effective March 20, 2023 to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:00 a.m., Chris Goodson and Karolyn Moore, with McPherson Housing Coalition, joined the meeting to request funding to purchase land with regard to the Permanent Supportive Housing Homelessness Prevention Program. The agency plans to build ten (10) small homes on land located near the Oak Harbor Cottages in McPherson. Following discussion regarding the application and qualification process for assistance and securing a home, Commissioner O'Dell made a motion for the County to fund \$35,000 toward the purchase of the property as requested. Chairman Becker seconded. **Chairman Becker and Commissioner O'Dell voted aye. Commissioner Kueser voted nay.**

At 10:10 a.m., Teresa Nelson, County Treasurer, joined the meeting to request approval of a PCN to hire Shannon Smith as a Part-time Clerk in the Tax Office (8B), effective March 6, 2023. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 10:15 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. Discussion regarding the closing of a low water bridge on Pioneer Road west of 27th Avenue. The item was tabled and will be further discussed at the next work session.
- B. A request for approval to seek bids on roadway oils for the 2023 season. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**
- C. A request to approve a quote for repair parts for Broom #63. Following discussion, Commissioner Kueser made a motion to approve the quotes from Berry Tractor in an amount not to exceed \$8,457.02. Commissioner O'Dell seconded. **All voted aye.**

Commissioners and Mr. Kramer discussed the success of the recent County Township Meeting which took place on February 24, 2023.

At 10:25 a.m., Jeff Butler, IT Coordinator, joined the meeting and requested approval of a quote to purchase firewall replacements for various locations within County departments. Following

discussion, Commissioner O'Dell made a motion to approve the purchase of replacements for all eight (8) locations in a total cost not to exceed \$45,800 which includes support, maintenance and upgrades from CDW-G as presented. Commissioner Kueser seconded. **All voted aye.**

Chairman Becker gave a brief update on topics discussed and speakers who presented during his recent attendance at the NACO Legislative Conference in Washington, D.C. the week of February 12, 2023.

At 10:42 a.m., Commissioner Kueser made a motion to go into executive session, including Rick Witte, County Administrator/Financial Manager, for thirty (30) minutes to conduct an interview for the vacant Planning/Zoning/Environment (PZE) Administrator position. Commissioner O'Dell seconded. **All voted aye.** At 11:12 a.m. Commissioner Kueser made a motion to continue executive session for an additional ten (10) minutes. Chairman Becker seconded. **All voted aye. No action was taken in executive session.**

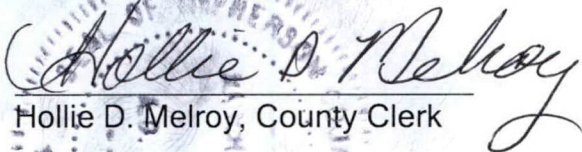
At 11:30 a.m., Commissioner Kueser made a motion to go into executive session, including Mr. Witte, for thirty (30) minutes to conduct an additional interview for the P/Z/E Administrator position. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

When Commissioners returned to open session, Commissioner O'Dell made a motion to extend an employment offer for the P/Z/E Administrator position at \$30.00 per hour to Halene Burklow. Commissioner Kueser seconded. **All voted aye.**

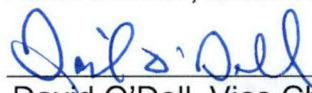
At 12:58 p.m. Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. All voted aye.

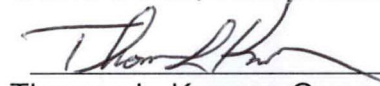
Minutes recorded by Abbey Heidebrecht

ATTEST:


Hollie D. Melroy, County Clerk


Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser, Commissioner

