

## BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA  
October 31, 2022

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel
- F. Operation Green Light for Veterans Proclamation
- G. Fire District Appropriation Funds
- H. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Brian Bina, County Counselor -

Attorney/Client Privilege (executive session)

9:30 a.m. Josh Pimentel, Maintenance Supervisor -

HVAC System County Building

9:40 a.m. Jennifer Wyatt, County Attorney -

Non-elected Personnel

9:50 a.m. Tom Kramer, Public Works Director -

- A. Discussion of County Procurement Policy/Emergency purchases to keep crews working
- B. Discussion of quote for additional repairs to Truck No. 48

# MCPHERSON COUNTY COMMISSION MEETING MINUTES

October 31, 2022

October 31, 2022

9:00 a.m. Regular Meeting

All Present

November 1, 2022

9:00 a.m. Meeting with Hutton Corp. at County Building for Review of Interior Environmental Report

9:45 a.m. Meeting to Discuss Strategic Plan with Bruce Chladny, KAC, at County Building

All Present

November 3, 2022

1:00 p.m. Meeting with Hutton Corp. at County Building: Window Replacement Project

Chairman Becker & Commissioner O'Dell - Present      Commissioner Kueser - Absent

Chairman Becker opened the meeting at 9:00 a.m. Commissioner Kueser made a motion to approve the agenda for October 31, 2022 as presented. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Jerry Montagne presented current jail counts, weekly arrests, and department activities. Sheriff Montagne also introduced a new Correctional Officer, Clayton Frisbie.

Commissioner O'Dell made a motion to approve the minutes for October 24, 2022 as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:05 a.m., Brian Bina, County Counselor, requested fifteen (15) minutes of executive session, including himself and Rick Witte, County Administrator/Financial Manager, for attorney/client privilege for pending and ongoing litigation. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.** In open session, Mr. Bina requested to proceed with the next tax sale for County properties, to work with Security Title to obtain title reports for review, and to generate a petition for the next tax sale. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve checks and claims and encumbrances for October 31, 2022 and payroll for pay period ending October 29, 2022. Commissioner O'Dell seconded. **All voted aye.**

At 9:30 a.m., Joshua Pimentel, Maintenance Supervisor, joined the meeting to request approval of a bid to replace the failed HVAC system on the third floor of the County Building. Following review and discussion, Commissioner Kueser made a motion to approve the bid for a new HVAC system, including removal of the old system, in an amount not to exceed \$8,279.81 from Jim's Plumbing and Heating. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion for the Chairman to sign a proclamation "Supporting Operation Green Light for Veterans." Commissioner O'Dell seconded. **All voted aye.** The observance takes place November 1, 2022 through Veterans Day, November 11, 2022 and involves the displaying of a green light in a window of the place of business or residence throughout those dates. Commissioner O'Dell seconded. **All voted aye.**

At 9:40 a.m., Jennifer Wyatt, County Attorney, joined the meeting to request approval for the following Personnel Change Notices (PCNs) wage increases which also include a 5.5% COLA:

- A. Jill Curren, Office Mgr./Trial Assistant from \$21.49/hr. to \$27.67/hr.
- B. Dwila Busse, Victim/Witness Coordinator from \$22.35/hr. to \$28.58/hr.
- C. Katherine Holliday, Diversion Coordinator/Trial Assistant from \$18.40/hr. to \$22.41

Ms. Wyatt also requested approval of a PCN to hire Miranda Shirack as a Trial Clerk, effective 11/13/2022 at \$27.67/hr. which also includes a 5.5% COLA, to fill a vacancy. Following discussion regarding wage increase funding sources, including utilizing the salary for an eliminated Trial Clerk position, Commissioner Kueser made a motion for the Chairmnan to sign the PCNs as presented. Commissioner O'Dell seconded. **All voted aye.** The 5.5% COLA portion of the wage increases will have an effective date of 11/27/22.

At 9:50 a.m., Tom Kramer, Public Works Director, joined the meeting with two (2) items:

- A. Discussion of the County Procurement Policy regarding emergency purchases to allow crews to continue working and projects moving. Following discussion, it was a consensus to continue the discussion, with additional information at the next work session.
- B. Request to approve a quote for additional repairs to Truck #48. Following discussion, Commissioner O'Dell made a motion to approve the quote from Louie's Service Center, Inc., in an amount not to exceed \$3,032.60 as presented. Commissioner Kueser seconded. **All voted aye.**

Mr. Witte presented Documentation from three (3) entities requesting reimbursement: RFD #1 Canton (\$50,000); RFD #3 Windom (\$50,000); and RFD #5 Inman (\$50,000). He requested Commission approval of the documentation and authorization to make payments to these entities. Commissioner Kueser made a motion approve the documents and for the Chairman to sign the authorization as presented. Commissioner O'Dell seconded. **All voted aye.**

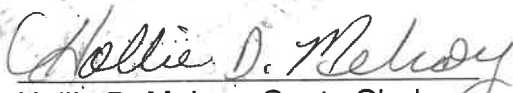
It was a consensus among Commissioners that there will be no regular Commission meeting on Monday, November 28, 2022.

At 10:25 a.m., Commissioner Kueser made a motion to recess and reconvene November 1, 2022 at 9:00 a.m. in the Commission Meeting Room for a meeting with Hutton Corporation to review the Courthouse Interior Environmental Report. Commissioner O'Dell seconded. **All voted aye.** At 10:00 a.m., Commissioner Kueser made a motion to recess and directly reconvene in the same location for a meeting regarding the Strategic Plan including Bruce Chladny of the Kansas Association of Counties. Commissioner O'Dell seconded. **All voted aye.**

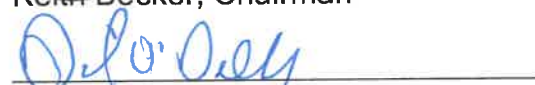
At 2:45 p.m. Commissioner Kueser made a motion to recess and reconvene on November 3, 2022 at 1:00 p.m. at the County Building to meet with Gary Spencer, Hutton Corporation, and others to discuss the Window Replacement Project for the County Building. Commissioner O'Dell seconded. **All voted aye.** Samples of the window frames and glass will be provided in several weeks. Directly following this meeting, Commissioners discussed an employee appreciation one-time pay. Following discussion, Commissioner O'Dell made a motion for a one-time pay for full-time employees of \$250 each and part-time employees of \$125 each for those employed as of November 12, 2022. The one-time pay will be included in checks paid out on November 18, 2022. Commissioner Becker seconded. **All voted aye.** At 2:30 p.m. Commissioner O'Dell made a motion to adjourn the meeting. Chairman Becker seconded. **All voted aye.** Commissioner Kueser was absent from the November 3, 2022 meetings.

Minutes recorded by Abbey Heidebrecht

ATTEST:

  
Hollie D. Melroy, Couty Clerk

  
Keith Becker, Chairman

  
David O'Dell, Vice Chairman

  
Thomas L. Kueser, Commissioner