

\*Amended

## BOARD OF McPHERSON COUNTY COMMISSIONERS

### AGENDA

October 24, 2022

Meetings held on the 1st floor in the Commission Meeting Room at County Building, 122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Approval of Adds and Abates
- E. Personnel - Administration, Non-elected Personnel
- F. Letter of Support for Multi Community Diversified Services
- G. Cereal Malt Beverage License Notice to Township
- H. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Sheriff Jerry Montagne -

Non-elected Personnel

\*Cell Phone Allowance Request

9:10 a.m. Captain Arlo Blevins, Corrections -

Non-elected Personnel

9:15 a.m. Shalei Shea, Director of McPherson County Health Dept. -

Non-elected Personnel (executive session)

9:40 a.m. Christiana Stocks, Health Department Billing Specialist -

Write-off of Uncollectible Debt

9:50 a.m. Julie McClure, Director of Emergency Management/Communications -

Non-elected Personnel

9:55 a.m. Tom Kramer, Public Works Director -

- A. Non-elected Personnel
- B. Approval of quotes for tires
- C. Discussion of McPherson County Procurement Policy regarding fuel quotes
- D. Discussion and approval to purchase pipes

MCPHERSON COUNTY COMMISSION MEETING MINUTES  
October 24, 2022

October 24, 2022

9:00 a.m. Regular Meeting & Tour of County Building

All Present

Chairman Becker opened the meeting at 9:00 a.m. One item was added to the October 24, 2022 agenda: Sheriff's Department, Cell Phone Allowance Request. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Jerry Montagne presented current jail counts, weekly arrests, and department activities. Sheriff Montagne then presented a Personnel Change Notice (PCN) to promote Captain James Bergstrom to Under Sheriff, effective October 30, 2022, to fill a vacancy. Sheriff Montagne also presented a cell phone allowance request form for Captain Bergstrom at \$12.00 per pay period. Commissioner Kueser made a motion for the Chairman to sign the PCN and cell phone allowance form as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:05 a.m., Captain Arlo Blevins, Corrections, joined the meeting to request approval of a PCN to hire Clayton Frisbie as a new Correctional Officer effective October 30, 2022, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes for October 10, 2022 as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:07 a.m., Shalei Shea, Director of the McPherson County Health Department joined the meeting and requested twenty (20) minutes of executive session including Rick Witte, County Administrator/Financial Manager and Ms. Shea to discuss non-elected personnel. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.** In open session, Ms. Shea made a motion to approve a PCN to promote Hillery DePeel from Administrative Secretary (12I) to Office Manager (15H) effective January 8, 2022. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

Mr. Witte presented a request to approve a PCN to end the introductory period for Joshua Pimentel, Maintenance Supervisor (17E), effective October 30, 2022. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion for the Chairman to sign a letter of support for grant applications to obtain KDOT funding for Multi Community Diversified Services programs 5310 and 5311 for fiscal year 2024. These program funds support transportation of special needs clients, the elderly, and the general public. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion for the Chairman to sign a Cereal Malt Beverage Notice to Township for Rolling Acres Golf Club, New Gottland Township. Commissioner O'Dell seconded. **All voted aye.**

At 9:40 a.m., Christiana Stocks, Billing Specialist for the Health Department joined the meeting to request approval to write off uncollectible debt in the amount of \$817.21, for a review date of

September 30, 2022. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:42 a.m., Julie McClure, Director of Emergency Management/Communications, joined the meeting to request approval of a PCN to hire Tiannah McGill as a Communications Tech (13A), effective November 13, 2022 to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:48 a.m., Tom Kramer, Public Works Director, joined the meeting with four (4) items:

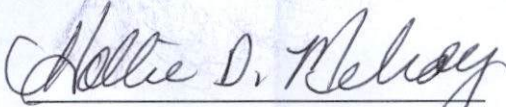
- A. A request to approve a PCN to end the introductory period for Barry Sisson, Maintenance Worker II (14D). Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request to approve a quote to purchase replacement truck tires, grader tires, tractor tires and a set of skid steer tracks from T&W Tire. Following discussion, Commissioner Kueser made a motion to approve the bid from T&W Tire in an amount not to exceed \$12,355.58. Commissioner O'Dell seconded. **All voted aye.**
- C. A request to allow Public Works an exemption from the Procurement Policy for fuel quotes. Following discussion, Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**
- D. A request to approve the purchase of corrugated steel culvert pipe from J&J Drainage. Commissioner O'Dell made a motion to approve the purchase for an amount not to exceed \$3,760.00. Commissioner Kueser seconded. **All voted aye.**

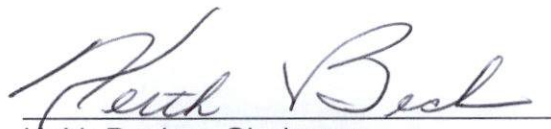
At 10:00 a.m., Commissioner Kueser made a motion to recess and directly tour the County Building. Commissioner O'Dell seconded. **All voted aye.** At 11:30 a.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

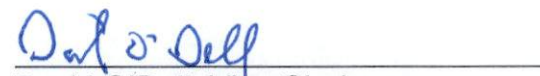
Minutes recorded by Abbey Heidebrecht

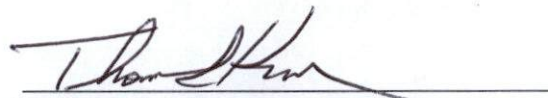


ATTEST:

  
Hollie D. Melroy, County Clerk

  
Keith Becker, Chairman

  
David O'Dell, Vice Chairman

  
Thomas L. Kueser, Commissioner