

*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
July 18, 2022

Meetings held on the 1st floor in the Commission Meeting Room of the County Building,
122 W. Marlin

9:00 a.m. The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Adds & Abates
- E. Personnel
- F. Approval of Appointment to Little Valley Township Board
- G. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Chris Stipe, President & CEO McPherson Hospital -

Updates

9:20 a.m. Trell Grinter, Transportation Director & Michelle Griffin, Director of Mobility Management, OCCK -

Transportation Updates

9:35 a.m. Gina Bell, PZE Administrator -

Nick Schmidt, Garber Surveying - Presentation of Final Plat for Sunset View Estates

* 9:40 a.m. Sheriff Jerry Montagne - ITEM POSTPONED

Proposal for increase in beginning wage for new hire deputies with 5 years of experience & certification

10:00 a.m. Rose Mary Saunders, Ranson Financial Group L.L.C. -

CDBG Roxbury Lift Station Project time extension request, Contract Amendment, and Change Order

10:10 a.m. Captain Arlo Blevins, Corrections -

Non-elected Personnel

10:15 a.m. Jeff Butler, IT Coordinator -

Approval of quote for Cisco Duo Security Standard Access (licensing & token hardware)

10:20 a.m. Christiana Stocks, Billing Specialist for Health Department-

Uncollectible Debt Write-off Request

10:25 a.m. Julie McClure, Director of Emergency Management/Communications -

Non-elected Personnel

10:30 a.m. Tom Kramer, Public Works Director -

- A. Non-elected Personnel
- B. Discussion of asphalt production schedule
- C. Software subscription renewal

MCPHERSON COUNTY COMMISSION MEETING MINUTES
July 18, 2022

July 18, 2022

9:00 a.m. Regular Meeting

All Present

11:20 a.m. Budget Discussion

All Present

July 21, 2022 - July 24, 2022 Attendance at NACO Convention in Colorado

All Present

Chairman Becker opened the meeting at 9:00 a.m. One agenda item was postponed: Sheriff Montagne, Proposed Wage Scale Adjustments. Commissioner O'Dell made a motion to approve the agenda for July 11, 2022 as amended. Commissioner Kueser seconded. **All voted aye.**

During Public Input at 9:00 am., Tracy Presnell, McPherson County resident, addressed Commissioners regarding their timeline for release of further information on the bond amount required of CKC for the Meadowlark Trail development and maintenance, according to the Trails Act. Commissioners will seek advisement from County legal counsel within 30 days.

At 9:10 a.m., Chris Stipe, President and CEO of McPherson Hospital joined the meeting to provide hospital staffing updates as well as those regarding the proposed half cent sales tax which is intended for the November 2023 ballot. Mr. Stipe also discussed results of the Community Health Needs Assessment, and the recent relocation of the Urgent Care Clinic to the McPherson Center for Family Health complex.

At 9:20 a.m., Trell Grinter and Michelle Griffin, Occupational Center of Central Kansas (OCCCK) Transportation Inc., joined the meeting to update Commissioners on their transportation services for the elderly, disabled, and public. Several providers in the central Kansas area provide services for those in need of transportation for a variety of reasons including medical appointments, personal business, education, shopping, and employment.

At 9:35 a.m., Nick Schmidt, Garber Surveying joined the meeting to request approval and Chairman signature on the Sunset View Estates final plat. Commissioner Kueser made a motion for the Chairman to sign the final plat as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:40 a.m., Sheriff Jerry Montagne joined the meeting and updated Commissioners on weekly arrests, jail counts, and recent department activities. Sheriff Montagne also introduced a new Deputy Sheriff.

At 9:45 a.m., Commissioner Kueser made a motion to approve the minutes for July 11, 2022 as corrected. Commissioner O'Dell seconded. **All voted aye.**

At 9:46 a.m., Jeff Butler, IT Coordinator, joined the meeting to request approval to purchase Cisco Duo Security Standard Access/License software in a quantity of 180 for \$12,600.00 and Cisco hardware tokens in a quantity of 140 for \$2,744.00. Commissioner O'Dell made a motion to approve the request as presented for a total amount not to exceed \$15,344.00 from CDW-G. Commissioner Kueser seconded. **All voted aye.** There will be an annual renewal cost for the software of \$12,600.00.

At 10:00 a.m., Rose Mary Saunders, Ranson Financial Group L.L.C., joined the meeting to with two (2) items regarding the Roxbury Lift Station project:

- A. A request for signature on Contract Amendment/Request #1 for a 45-day time extension to finish the project, which now has an updated completion date of September 15, 2022. Commissioner Kueser made a motion for the Chairman to sign the document as presented. Commissioner O'Dell seconded. **All voted aye.**

- B. A request for signature on Contract Change Order #2 for Middlecreek Corporation to extend the contract days of CDBG's timeline to August 12, 2022 for the final CDBG completion. Ms. Saunders also requested signature on a letter from McPherson County to the CDBG Program Specialist to notify the state of the requested 45-day time extension. Commissioner Kueser made a motion to for the Chairman to sign the Change Order and letter as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:10 a.m., Captain Arlo Blevins and Under Sheriff Skyler Christians joined the meeting to request approval for a second Transport Driver position. Following discussion Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:20 a.m., Christiana Stocks, Health Department Billing Specialist, joined the meeting to request approval to write off uncollectible debt amounting to \$149.57 for the months of April 1st to June 30th, 2022. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:25 a.m., Julie McClure, Director of County Emergency Management/Communications, joined the meeting to request approval of a Personnel Change Notice (PCN) to hire Ron Cortes as a Communications Technician (13A), effective July 19, 2022. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.** Ms. McClure also updated Commissioners on the paging system.

At 10:35 a.m., Tom Kramer, Public Works Director, joined the meeting with three (2) items:

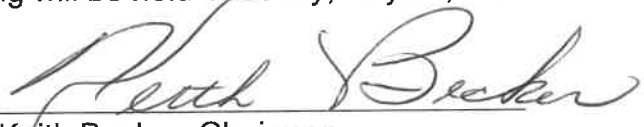
- A. A request to approve a PCN to end the introductory period for Jordan Gagnebin, Maintenance Worker I, effective July 24, 2022. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
- B. Discussion of the Asphalt Plant production schedule with information on the past eight (8) years of start times and asphalt produced.
- C. A request to allow the annual renewal of Bridge Rating and Civil 3D software subscriptions for a total amount of \$13,495.00. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the request from the Little Valley Township Board to appoint Jim Meeks to fill the board vacancy left by the passing of Dean Regehr. Commissioner Kueser seconded. **All voted aye.**

At 10:55 a.m. Commissioner Kueser made a motion to recess and reconvene at 11:15 a.m. for budget discussion. Commissioner O'Dell seconded. **All voted aye.** At 1:25 p.m., Commissioner Kueser made a motion to recess and reconvene in Denver, Colorado July 21st through July 24th, 2022 to attend the NACO Conference. Commissioner O'Dell seconded. **All voted aye.** Following the conference, Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.** The next regular meeting will be held Tuesday, July 26, 2020 at 9:00 a.m.

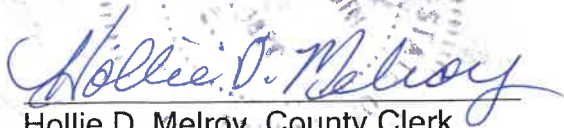
Minutes recorded by Abbey Heidebrecht

ATTEST:


Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser


Hollie D. Melroy, County Clerk