

BOARD OF McPHERSON COUNTY COMMISSIONERS

AGENDA
October 10, 2022

**Meetings held on the 1st floor in the Commission Meeting Room of the County Building,
122 W. Marlin**

9:00 a.m. - The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Adds & Abates
- E. Personnel
- F. County Holiday Calendar
- G. Line-Item Budget Change on CDBG Roxbury Project (letter & contract amendment form)
- H. Reimbursement Request Documents from RFD #2, RFD #9, RWD #4
- *I. Letter of Support for DSGP
- J. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Sheriff Jerry Montagne -

Non-elected Personnel

9:10 a.m. Captain Arlo Blevins -

Non-elected Personnel

9:15 a.m. John Hawk, MASWU -

Solid Waste Management 5-year Plan

9:30 a.m. Luke Amend, Hutton -

9:50 a.m. Tom Kramer, Public Works Director -

- A. Non-elected Personnel
- B. Resolution restricting use of compression brakes on CR307 (22nd Ave) at Pine Village south of CR2043
- C. Resolution restricting use of compression brakes on CR445 (Comanche Rd.) at Elyria East of CR2043
- D. Signature on contracts for bridge replacement on CR447, northwest of Marquette, Bridge # 0102290

10:10 a.m. Kelly Taylor, Safe Hope -

Proclamation for Domestic Violence Awareness Month

10:15 a.m. Jennifer Wyatt, County Attorney -

Review and Update of case filings.

10:45 a.m. Work Session at Public Works

MCPHERSON COUNTY COMMISSION MEETING MINUTES
October 10, 2022

October 10, 2022

9:00 a.m. Regular Meeting

All Present

10:15 a.m. Tour of Courthouse & Work Session at Public Works

All Present

October 16, 2022 - October 19, 2022

6:00 p.m. Annual KAC Conference in Overland Park, KS

All Present

Chairman Becker opened the meeting at 9:00 a.m. One item was added to the October 10, 2022 agenda: Disability Supports of the Great Plains Letter of Support. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Jerry Montagne joined the meeting and presented current jail counts, weekly arrests, and monthly citation statistics. Sheriff Montagne then presented two items for action:

- A. A request to approve a Personnel Change Notice (PCN) to end the introductory period for Matthew Pfannenstiel, Deputy, effective October 2, 2022. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request to approve a cell phone allowance and a PCN for the promotion of Blake Nichols to Sergeant Deputy Sheriff, effective October 2, 2022. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:10 a.m., Jail Captain Arlo Blevins joined the meeting to request approval of a PCN to end the introductory period for Jason Leiker, Correctional Officer, effective October 2, 2022. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:13 a.m., John Hawk, General Manager at McPherson Area Solid Waste Utility, joined the meeting to request approval of the McPherson County and Regional 5-year Waste Management Plans. The only change was made to the regional plan which included the removal of curbside recycling service in Harvey County. Commissioner O'Dell requested that the McPherson County population included in the Plan be updated to the current population. Commissioner Kueser made a motion to approve the requests as amended. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes for October 3, 2022 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:25 a.m., Luke Amend, Team Leader for Hutton Construction, presented the proposed, updated Design-Build Agreement for the replacement of windows at the County Building. Following discussion, Commissioner Kueser made a motion for the Chairman to sign the revised agreement as presented, with the understanding that the project will be funded with ARPA funds. Commissioner O'Dell seconded. **All voted aye.**

It was a consensus among Commissioners that Rick Witte, County Administrator/Financial Manager be allowed to approve and distribute checks and claims for October 17, 2022, and payroll for pay period ending October 15, 2022. There will be no Commission meeting the week of October 17, 2022 due to the Commissioners' attendance at the Annual Kansas Association of Counties Conference in Overland Park, KS, October 16 - 19, 2022.

Commissioner Kueser made a motion to approve the official 2023 County Holiday Calendar by signing Resolution #2022-20 as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

Commissioner O'Dell made a motion for the Chairman to sign a request letter and Contract Amendment/Request Form, moving a line item of \$2,600.00 from legal to construction, to balance the work on the CDBG Roxbury Lift Station Project. Commissioner O'Dell made a motion for the Chairman to sign both documents as requested. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion for the Chairman to sign a Reimbursement Request document which outlines funds provided through capital outlay reserve funds for total amounts allocated to the following entities: RFD #2 (\$50,000); RFD #9 (\$50,000); and RWD #4 (\$76,167.00). Following discussion, Commissioner Kueser made a motion for the Chairman to sign the document as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion for the Chairman to sign a letter of support for Disability Supports of the Great Plains' application for transportation operating funds regarding their 5310 programs. Commissioner Kueser seconded. **All voted aye.**

At 9:48 a.m., Tom Kramer, Public Works Director, joined the meeting with four (4) items:

- A. Approval of a PCN to end the introductory period for Lynell Hiebert, Maintenance Worker II, effective October 16, 2022. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
- B. Approval of a Resolution restricting the use of compression brakes on CR307 (22nd Ave) at Pine Village, south of CR2043. Commissioner O'Dell made a motion to sign Resolution #2022-21 as presented. Commissioner Kueser seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**
- C. Approval of a Resolution restricting the use of compression brakes on CR445 (Comanche Rd) at Elyria, east of CR2043. Commissioner Kueser made a motion to sign Resolution #2022-22 as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**
- D. Request for signature on the previously approved contracts for the Bridge Replacement Project on CR447, northwest of Marquette, Bridge No. 0102290. Commissioner Kueser made a motion for the Chairman to sign the documents as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:00 a.m., Kelly Taylor, Safe Hope, joined the meeting to request signatures on the Proclamation for Domestic Violence Awareness Month for October 2022 document. Ms. Taylor presented and read the proclamation. Commissioner Kueser made a motion to sign the document as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:10 a.m., Jennifer Wyatt, County Attorney, joined the meeting to update and review year-to-date case filings.

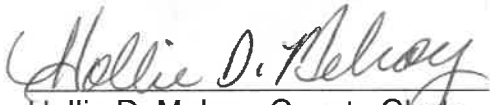
At 10:15 a.m., Commissioner Kueser made a motion to recess and directly reconvene at the Courthouse for a building tour followed directly by a work session at Public Works. Commissioner O'Dell seconded. **All voted aye.** At 3:50 p.m., Commissioner Kueser made a motion to recess and reconvene October 16, 2022 at 6:00 p.m. in Overland Park to attend the Annual Kansas Association of Counties Conference. Commissioner O'Dell seconded. **All voted aye.** On October 16, 2022, at

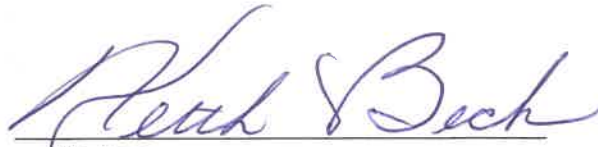
11:30 a.m., Commissioner O'Dell made a motion to adjourn the meeting. Chairman Becker seconded. **All voted aye.**

Minutes recorded by Abbey Heidebrecht



ATTEST:


Hollie D. Melroy, County Clerk


Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser, Commissioner