

*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA
for
July 6, 2026

**Commission Meetings are in the McPherson County Building 5th Floor Meeting Room
200 N. Maple, McPherson, KS**

9:00 a.m. - The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Adds & Abates
- E. Personnel
- F. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Jon Kinsey, Planning/Zoning/Environment (PZE) Director -
 Department Updates

9:10 a.m. Shalei Shea, Director of McPherson County Health Department -
 A. Write off uncollectible debt for Q2
 B. Cell phone purchases

9:20 a.m. Hollie Melroy, County Clerk -
 Office furniture purchase

9:25 a.m. Cassie Anderson, County Treasurer -
 Non-elected Personnel

*9:30 a.m. Jon Kinsey, PZE Director -
 Non-elected Personnel - Executive Session

MCPHERSON COUNTY COMMISSION MEETING MINUTES
July 6, 2026

July 6, 2026
9:00 a.m. Regular Meeting
All Present

Chairman Becker opened the meeting at 9:00 a.m. One item was added to the agenda for July 6, 2026: Planning/Zoning/Environment, Non-elected Personnel. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

At 9:02 a.m., during Public Input, Sheriff Montagne presented weekly arrest numbers, jail counts, and recent department activities. He also introduced Jayden Barnett, a new Correctional Officer.

Commissioner O'Dell made a motion to approve the minutes for June 22, 2026, as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes for June 29, 2026, as presented. Chairman Becker seconded. **Chairman Becker and Commissioner O'Dell voted aye. Commissioner Kueser abstained due to his absence at the June 29, 2026 meeting.**

At 9:06 a.m., Jon Kinsey, Director of Planning/Zoning/Environment, joined the meeting with two (2) items:

- A. A department summary/report for the month of June, including data regarding total case numbers by type, and total fees.
- B. A report on the adoption and effective date of Kansas House Bill 2114 which includes amendments to dam and stream obstruction permit requirements. Effective July 1, 2026, McPherson County landowners whose properties lie within the inundation zones of three Class C dams, must file a notice with the Register of Deeds before transferring or subdividing their land. Mr. Kinsey will notify affected property owners of the new state law mandate, post related information on the County website, and notify title agencies to provide awareness regarding the Bill.

At 9:17 a.m., Shalei Shea, Director of the McPherson County Health Department, joined the meeting with two (2) items:

- A. A request for approval to write-off of uncollectible client debt in the amount of \$119.20 for Q2 of 2026. Eligible amounts as of June 30, 2026 reflect debt from balances less than \$25.00 or that have insufficient data available to submit to KDRS, as well as VFC, 317, and State Vaccine. Commissioner Kueser made a motion to approve the write-off of not to exceed \$119.20 as presented. Commissioner O'Dell seconded. **All voted aye.**
- B. A request for approval of two (2) department cell phones to be added to the current County phone plan. One phone would be for the Director/Health Officer as a work phone, and the second would be used by staff when the phone system is down, at outreach events, and by nursing staff for on-call epidemiology purposes. Commissioner Kueser made a motion to approve the phone plan purchases for an amount not to exceed \$57.00 total per month as presented. Commissioner O'Dell seconded. **All voted aye.**
- C. A quarterly update regarding number and types of cases treated by the County Health Department.

At 9:29 a.m., Colleen Yarosh, Deputy County Clerk, joined the meeting to request approval to purchase overhead storage for three (3) cubicles in the Clerk's office of the McPherson County Building. Following discussion, Commissioner O'Dell made a motion to approve the purchase of overhead storage, including installation, from Scott Rice Office Interiors for a total amount of \$2,470.64 as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:32 a.m., Cassie Anderson, County Treasurer, joined the meeting with three (3) items:

- A. A request to approve a Personnel Change Notice (PCN), to end the introductory period for Kylie Simmons, MVL Clerk (8D), effective July 19, 2026. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
- B. A request to approve a PCN to end the introductory period for Tristin Rochelle, MVL Clerk (11G), effective July 19, 2026. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
- C. A request to approve a PCN to end the introductory period for Jessica Cooper, MVL Clerk (8D), effective July 19, 2026. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:45 a.m. Mr. Kinsey, PZE Director requested fifteen (15) minutes of executive session including himself, all Commissioners and Rick Witte, County Administrator/Financial Manager to discuss non-elected personnel. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

Chairman Becker noted that due to scheduling conflicts, there will be no regular Commission meeting on Monday, July 13, 2026. However, the regular meeting will take place at 9:00 a.m. on Tuesday, July 14, 2026, in the 5th floor meeting room of the McPherson County Building, followed by a work session at McPherson County Public Works.

At 10:00 a.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

Minutes recorded by Abbey Heidebrecht



Keith Becker, Chairman



David O'Dell, Vice Chairman



Thomas L. Kueser, Commissioner

ATTEST:


Hollie D. Melroy, County Clerk