*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA
for
March 9, 2026

Commission Meetings are being held at the Public Works Dept. Meeting Room
1115 W. Avenue A, McPherson, KS during the renovation project at the County Building

9:00 a.m. - The following items will be discussed as time permits -

A. Approval of Agenda
B. Approval of Minutes
C. Approval of Checks and Claims & Payroll
D. Adds & Abates
E. Personnel
F. Proclamation Honoring Ron Unruh
G. SCKAAA Ten County Aging Board Appointment
H. Fuqua - Working Table for Register of Deeds Vault in the McPherson County Building
I. ADP Contract Proposal
*J. McPherson County Building Progress Update by Commissioner O'Dell
*K. Meeting Updates by Chairman Becker
L. General Correspondence

9:00 a.m. Public Input

9:00 a.m. Hollie Melroy, County Clerk -

Request to open provisional ballots from the March 3, 2026 Special Election

9:05 a.m. Sheriff Montagne -

A. Cell Phone Allowance Requests
B. Non-elected Personnel (4)

9:10 a.m. Jill Curren, McPherson County Attorney's Office -

Non-elected Personnel

9:15 a.m. Heather Murrow, Safe Hope -

Proclamation Designating the Month of April 2026 as Sexual Assault Awareness Month

9:20 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Fee Schedule discussion

9: 25 a.m. Derek Moos, GIS/Mapping -

Request to purchase Enterprise GIS Platform

9:35 a.m. Shalei Shea, Director of McPherson County Health Department -

A. Approval of grant applications to KDHE SFY2027
B. 2025 Annual Report Review

10:00 a.m. Brian Bina, County Counselor -

10:20 a.m. David Bohnenblust, Director of County Public Works Department -

A. Non-elected Personnel
B. Non-elected Personnel
C. Request to purchase dump trailer for materials hauling
D. Request to purchase conveyor chains & drive components for asphalt paver
E. Request to replace main fuel system computer
F. Request to hire a Part-time Bridge Construction Inspector for bridge project

10:40 a.m. Jeff Butler, IT Coordinator -

A. CIC Server Migration - Annual Peopleware Agreement
B. Request to purchase County-wide AI Platform
C. Request to purchase server replacements for the LEC & Courthouse

11:00 a.m. Work Sessions with Public Works (see agenda), Planning/Zoning/Environment (Eagle-view, ESRI), & Tom Brown (long-term capital planning)

MCPHERSON COUNTY COMMISSION MEETING MINUTES
March 9, 2026

March 9, 2026
9:00 a.m. - Regular Commission Meeting & Department Work Sessions at Public Works: Public Works, Planning/Zoning/Environment, & Tom Brown
All Present
March 10, 2026
2:15 p.m. - Retirement Reception for Ron Unruh, Public Works Offices
All Present
March 11, 2026
10:00 a.m. PEM Tour
Chairman Becker and Commissioner Kueser - Present
Commissioner O'Dell - Absent
March 13, 2026
6:30 a.m. - Regional Data Center Meeting, Kansas Leadership Center
Chairman Becker and Commissioner O'Dell - Present
Commissioner Kueser - Absent

At 9:00 a.m., Chairman Becker opened the meeting. Two (2) items were added to the agenda for March 9, 2026: McPherson County Building Progress Updates by Commissioner O'Dell, and Meeting Reports by Chairman Becker. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

At 9:02 a.m., Hollie Melroy, County Clerk, joined the meeting with a request approval to open 56 acceptable provisional ballots from the March 3, 2026, Special Election. Commissioner Kueser made a motion to allow the request as presented. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne shared updates on recent arrests, current jail counts, and department activities.

Sheriff Montagne presented five (5) non-elected personnel items:

A. A request to approve a Personnel Change Notice (PCN) for the promotion of Jacob Willems to a Detective (19I), effective March 1, 2026 to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
B. A request to approve a PCN for the promotion of Jonathan Rahe to Sergeant (19H), effective March 1, 2026, to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
C. A request to approve a PCN to end the introductory status of Captain Jeff Schmidt (23G), effective March 15, 2026. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
D. A request to end the introductory period for Deputy Austin Spencer (17C), effective March 29, 2026. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
E. A request to add and/or adjust cell phone allowances for a total of eight Sheriff's Deputies, effective March 1, 2026. Commissioner O'Dell made a motion for the Chairman to sign the form as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:10 a.m., Jill Curren, County Attorney's Office, joined the meeting to request approval of a PCN to hire Valerie Hansen as a new Assistant County Attorney effective March 16, 2026, to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes from February 9, 2026 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes from February 23, 2026 with one correction. Commissioner Kueser seconded. **Commissioner Kueser and Commissioner O'Dell voted aye. Chairman Becker abstained due to his absence at the February 23, 2026 meeting.**

Commissioner Kueser made a motion to approve the minutes for March 2, 2026 as presented. Commissioner O'Dell seconded. **Commissioner Kueser and Commissioner O'Dell voted aye. Chairman Becker abstained due to his absence at the March 2, 2026 meeting.**

At 9:15 a.m. Heather Murrow with Safe Hope, joined the meeting to request signatures on a proclamation designating the month of April 2026 as Sexual Assault Awareness Month. Ms. Murrow read the proclamation followed by a motion from Commissioner Kueser to sign the proclamation as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:20 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator, joined the meeting to review recommended/suggested amendments by the Planning Board to the fee schedule (Resolution 2025-10) which were discussed during the February 9, 2026 Planning Board Work Session, which was also attended by several county realtors. Following discussion, Commissioner O'Dell made a motion for Mr. Kinsey to prepare another resolution with clarifications and recommendations, to present at a future meeting. Commissioner Kueser seconded. **All voted aye.**

At 9:37 a.m., Derek Moos, GIS/Mapping Dept., joined the meeting to request to purchase the Enterprise GIS Platform, including the perpetual license (ESRI) for $24,800.00 for the first year; GIS implementation for $13,542.00 (Pro-West & Assoc.); and the Microsoft SQL Server for $2,144.82 (CDW). Enterprise is a software that makes understanding maps, apps, and content easier to understand for the departments as well as the public. The agreement will include an annual maintenance cost of $6,200 per year following the initial first-year one-time cost of $40,486.84. Following discussion, Commissioner O'Dell made a motion to approve the one-time combined costs in an amount not to exceed $40,486.84 and the annual maintenance cost not to exceed $6,200.00 as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:47 a.m., Shalei Shea, Health Department Director, joined the meeting with two (2) items:

A. A request for the approval of grant applications to the KDHE for SFY 2027 Aid to Local Grants: Family Planning, Immunization Action Program, Public Health Emergency Preparedness, and State Formula. Following discussion, Commissioner Kueser made a motion to approve the grant applications and for the Chairman to sign the document as presented. Commissioner O'Dell seconded. **All voted aye.**
B. A review of data and statistics from the 2025 McPherson County Health Department Annual Report.

Commissioner Kueser made a motion to approve payroll for the pay period ending March 7, 2026. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell read a proclamation honoring Ron Unruh, who is retiring after 49 ½ years working for McPherson County Public Works. Commissioner O'Dell then made a motion to sign the proclamation as presented. Commissioner Kueser seconded. **All voted aye.**

At 10:15 a.m., David Bohnenblust, Public Works Director, joined the meeting with six (6) items:

A. A request to end the introductory period for David Shepard, Maintenance Worker III (16I), effective March 15, 2026. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

B. A request to end the introductory period for Elizabeth Hopp, Project Engineer, effective March 15, 2026. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
C. A request by Mike Evans, Shop Foreman, to purchase a 2024 CTS, Model S96, 28' steel belly end dump trailer to be used to haul materials. Following discussion, Commissioner Kueser made a motion to approve the purchase as presented including a trade in on one of the older steel trailers, from Bruckner's, for a total amount not to exceed $36,000.00. Commissioner O'Dell seconded. **All voted aye.**
D. A request by Mr. Evans to approve the replacement of the main fuel system computer. The current computer is obsolete and damaged. Following discussion and a review of quotes, Commissioner O'Dell made a motion to approve the purchase of a new TLS-450Plus from Hoidale Co., at a total cost not to exceed $23,416.05 as presented. Commissioner Kueser seconded. **All voted aye.**
E. A request to purchase replacement conveyor chains and conveyor chain drive components for the Caterpillar AP655F Asphalt Paver (#77). Following discussion, Commissioner Kueser made a motion to approve the purchases from Foley CAT in a total amount not to exceed $20,794.70 as presented. Commissioner O'Dell seconded. **All voted aye.**
F. A request by Elizabeth Hopp, Project Engineer, to hire a Part-time Bridge Construction Inspector for the Comanche Road Bridge project (Groveland), Bridge #100080. Following a review of two (2) proposals, Commissioner O'Dell made a motion to approve the recommendation to hire Earles Engineering at a cost not to exceed $79,409.90. Commissioner Kueser seconded. **All voted aye.**

At 10:32 a.m., Ms. Melroy returned to conduct the vote canvass following the opening and counting of the provisional ballots. Commissioner Kueser made a motion to accept the results as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:40 a.m., Brian Bina, County Counselor, joined the meeting and requested twenty (20) minues of executive session, including the Commissioners and Rick Witte, County Administrator/Financial Manager, to discuss ongoing or pending litigation. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

At 11:04 a.m., Commissioner Kueser made a motion for the Chairman to sign a letter addressed to SCKAAA to appoint Jim Toews to serve on the SCKAAA Ten County Aging Board for the term ending December 31, 2027. Commissioner O'Dell seconded. **All voted aye.**

At 11:07 a.m., Jeff Butler, IT Coordinator, joined the meeting with three (3) items:

A. A request to approve the annual Peopleware Agreement by and between Computer Information Concepts (CIC) and McPherson County. The server migration/custom programming and implementation amounts to $5,700.00, with device licenses amounting to $6,646.02 (CDW). Following discussion, Commissioner O'Dell made a motion to approve the purchases for a combined total amount not to exceed $12,346.02. Commissioner Kueser seconded. **All voted aye.**
B. A request to approve an annual subscription service agreement for GovAI Enterprise, a software-as-a-service product, as the GovAI Platform. Following discussion, Commissioner O'Dell made a motion to approve the request not to exceed $13,000.00 per year for the first three years per the agreement as presented. Commissioner Kueser seconded. **All voted aye.**
C. A request to purchase two (2) replacement servers, one each at the Law Enforcement Center and the County Courthouse for $12,455.25 per unit. Following discussion, Commissioner O'Dell made a motion to approve the purchases from Dell Technologies for a total amount not to exceed $24,910.50 as presented. Commissioner Kueser seconded. **All voted aye.**

Mr. Witte presented a proposal from Fuqua Construction, Inc. for a storage worktable in the main vault for the Register of Deeds office at the McPherson County Building. Following discussion, Commissioner O'Dell made a motion to approve the purchase and assembly of the worktable in a total amount not to exceed $10,350.00 as presented. Commissioner Kueser seconded. **All voted aye.**

Mr. Witte presented a contract proposal with Automatic Data Processing (ADP) to provide professional services for the processing of McPherson County employee bi-weekly payroll, as well as related tax, filing, and employment verification, etc. Following a six-to-seven-month set-up period fee of $6,500.00, the annual cost for services amounts to $19,387.50 which will be in effect for three (3) years. Following discussion, Commissioner Kueser made a motion to approve and sign the proposal for a total set up fee not to exceed $6,500.00 and the total annual cost for payroll services not to exceed $19,387.50 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:42 a.m., Commissioner O'Dell shared updates on the progress of the McPherson County Building renovation project after attending the recent monthly building committee meeting.

Chairman Becker reported on his recent attendance and topics of discussion during a NACO Legislative Conference in Washington, D.C. and the KCAMP Conference and Training meetings in Nashville, TN.

At 11:51 a.m., Commissioner Kueser made a motion to recess for lunch, then to reconvene for work sessions with Public Works, Planning/Zoning/Environment, and Tom Brown. Commissioner O'Dell seconded. **All voted aye.**

At 4:25 p.m., Commissioner O'Dell made a motion to recess and to reconvene March 10, 2026, at 2:20 p.m. at the Public Works Offices to attend a retirement reception for Ron Unruh. Commissioner Kueser seconded. **All voted aye.** At 3:25 p.m., Commissioner Kueser made a motion to recess and to reconvene at 10:00 a.m. on March 11, 2026, to attend a PEM tour. Commissioner O'Dell seconded. **All voted aye. Commissioner O'Dell was absent from the PEM tour.** At 10:48 a.m., Commissioner Kueser made a motion to recess and to reconvene at 6:30 a.m. on March 13, 2026, at the Kansas Leadership Center to attend the Regional Data Center Meeting. At 11:09 a.m., Commissioner O'Dell made a motion to adjourn the meeting. Chairman Becker seconded. **All voted aye. Commissioner Kueser was absent from the Regional Data Center Meeting.**

Minutes Prepared by Abbey Heidebrecht

Keith Becker

Keith Becker, Chairman

David O'Dell

David O'Dell, Vice Chairman

Thomas L. Kueser

Thomas L. Kueser, Commissioner

SEAL OF McPHERSON COUNTY STATE OF KANSAS

ATTEST: Hollie D. Melroy

Hollie D. Melroy, County Clerk