

BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA
for
December 22, 2025

**Commission Meetings are being held at the Public Works Dept. Meeting Room
1115 W. Avenue A, McPherson, KS during the renovation project at the County Building**

9:00 a.m. - The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Adds & Abates
- *E. Personnel - County Treasurer/MVL Non-elected Personnel
- F. Whiskey Wagon Special Event Request
- G. Firefighting Service Agreement
- H. Proposal for Visual Shielding of Roof Top HVAC Units
- I. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Emily Yates, Director of Emergency Management/Communications -
Non-elected Personnel

9:10 a.m. Hollie D. Melroy - County Clerk -
Non-elected Personnel

9:15 a.m. Captain Blevins, Corrections -
Non-elected Personnel

9:20 a.m. Stacy Hubbard, County Appraiser -
Vehicle Purchase Requests

9:30 a.m. Rick Witte, Administrator/Financial Manager -
2025 Budget Amendments

9:40 a.m. David Bohnenblust, County Public Works Director -
A. Non-elected Personnel
B. Non-elected Personnel
C. Request for 2026 On-Call Surveying (Elizabeth Hopp, Project Engineer)
D. Approval of amended quote regarding purchase of reinforced concrete boxes and material
E. Approval to attend the American Society of Civil Engineers, March 18-20, 2026

10:15 a.m. Commissioner O'Dell - County Building Update

MCPHERSON COUNTY COMMISSION MEETING MINUTES
December 22, 2025

December 22, 2025

9:00 a.m. - Regular Commission Meeting

All Present

At 9:00 a.m., Chairman Becker opened the meeting. Two (2) items were added to the agenda for December 22, 2025: Non-elected Personnel, MVL; and County Building Committee Update. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Captain Blevins joined the meeting and presented updates on recent arrests, current jail counts, and department activities. He also presented a Personnel Change Notice (PCN) for approval to hire Joe Moreno as a Correctional Officer (14A), effective January 5, 2026, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

Also, during Public Input, Commissioner O'Dell expressed gratitude to all County employees for their dedication and efforts. He also reviewed successfully completed and ongoing projects in various departments over the past year as well as the nearly completed renovation of the McPherson County Building. Commissioner O'Dell emphasized the importance of prioritizing the safety of County employees and residents in all Commission and leadership decisions.

Additional Public Input was presented by Jon Kinsey, Planning/Zoning/Environment Administrator, regarding the removal of a hazardously placed billboard sign near Iron Horse Road on Interstate 135.

Commissioner Kueser made a motion to approve the minutes for December 15, 2025, as presented.

Commissioner O'Dell seconded. **All voted aye.**

At 9:12 a.m., Emily Yates, Emergency Management/Communications Director, joined the meeting to request approval of a PCN to re-hire Nicole Redd as a Communications Tech (13D), effective January 5, 2026, to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:16 a.m. Hollie Melroy, County Clerk, joined the meeting to request approval of a PCN to hire Elisa Evans as an Office Clerk I (8A), effective December 22, 2025, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:16 a.m., Stacy Hubbard, County Appraiser, joined the meeting requesting the purchase of two (2) new agency vehicles to replace two (2) totaled, storm damaged vehicles. Following discussion and a review of bids, Commissioner Kueser made a motion to approve the purchases of a 2025 Ford Escape in an amount not to exceed \$29,155.00, and a 2025 Ford Bronco in an amount not to exceed \$33,480.00 from Midway Motors as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve checks and claims and one voided check for December 22, 2025, and payroll for the pay period ending December 20, 2025, as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve adds and abates for December 19, 2025, as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve a request from the County Treasurer, Cassie Chick, for a one-time payment of \$500.00 as an appreciation bonus to the four (4) MVL office staff members. Commissioner Kueser seconded. **All voted aye.**

Commissioners discussed a previously tabled request by Cord Nestor, owner of The Whiskey Wagon, to allow the sale and consumption of alcoholic beverages during the upcoming "Battle of the Bands" All Schools Day fund-raising event, to be held in the County 4H Building February 21, 2026. Commissioner Kueser made a motion to deny the request by Mr. Nestor regarding the sale of alcohol at the event. Commissioner O'Dell seconded. **All voted aye.**

At 9:32 a.m., Chairman Becker began the public hearing for a proposed 2025 Budget Amendment. Rick Witte, County Administrator/Financial Manager, joined the meeting with a request for signatures on a 2025 Budget Amendment, involving two (2) entities. Mr. Witte explained that the Community Corrections Budget Amendment is due to the State requesting each Community Corrections grant to have a separate fund, allowing Community Corrections and the State to balance to the actual activity of each grant. There will be no impact on any of the funds, only the establishment of additional funds. The second budget amendment, Landfill Specials, results from special assessment revenues amounting to more than budgeted. This amendment will allow the County to disburse the additional special assessments to the McPherson Area Solid Waste Utility in 2025. The proposed amended 2025 expenditures for Landfill - Specials amounts to \$2,162,000. Commissioner Kueser made a motion to approve the Amended 2025 Budget and to sign the document as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve and sign a proposed 2026 Firefighting Service Agreement with the City of McPherson regarding the McPherson Fire Department services to County Rural Fire District #10. According to the Agreement the County service costs for 2026 will amount to \$33,861.78. Commissioner O'Dell seconded. **All voted aye.**

Commissioners discussed a quote from Fuqua Construction, Inc. for the purchase and installation of visual shielding of the HVAC units on the first and second floor rooftops of the McPherson County Building. Commissioner Kueser made a motion to approve the quote as presented for a total amount not to exceed \$51,076.00. Commissioner O'Dell seconded. **All voted aye.**

At 9:50 a.m. David Bohnenblust, Public Works Director, joined the meeting with five (5) items:

- A. Updates by Mr. Bohnenblust on department activities including completed and ongoing projects
- B. Mike Evans, Fleet Maintenance Foreman reported on an issue concerning braking system damage to motor grader #71. Following discussion regarding in-house repair options, Commissioner Kueser made a motion to approve up to a total amount not to exceed \$7,200.00 for repair costs. Commissioner O'Dell seconded. **All voted aye.**
- C. A request to approve a PCN to hire Christopher Weast as a Maintenance Worker I (12A), effective December 22, 2025, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
- D. A request to approve a PCN to end the introductory status of Barry Sisson, Maintenance Worker IV (18G), effective January 4, 2026. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
- E. Elizabeth Hopp, Project Engineer, presented proposals from three (3) different firms for 2026 On-Call Surveying Services. She recommended approval and contracting with all three (3) including Schwab Eaton, Garber Surveying, and Earles Engineering. This would allow County Townships requiring surveying services to directly contract with the agency of their choice, bypassing Public Works as the go-between, until a staff surveyor vacancy is filled. Commissioner Kueser made a motion to approve and contract with all three (3) firms for 2026 On-Call Surveying Services as presented. Commissioner O'Dell seconded. **All voted aye.**
- F. Ms. Hopp requested approval of an amended quote from McPherson Concrete regarding the purchase of reinforced concrete boxes and material. The eight (8) end sections were unintentionally left off the previously approved quote from the November 10, 2025, Commission meeting. The addition of the end sections will increase the original approved quote from \$175,092.62 to \$233,246.90. Following discussion, Commissioner O'Dell made a motion to approve the amended quote as presented. Commissioner Kueser seconded. **All voted aye.**
- G. A request from Mr. Bohnenblust to attend the 2026 American Society of Civil Engineers (ASCE) Legislative Fly-In taking place in Washington D.C. on March 18-20, 2026. He was selected by the

organization to participate in the event to gain/share information from rural Kansans on bridge and road issues, influence policy changes, receive updates on critical legislation related to the civil engineering community, and to hear and meet with congressional speakers and officials from federal agencies. Following discussion, Commissioner O'Dell made a motion to approve the request and allow funding for related expenses in an amount not to exceed \$2,340.00 as presented. Commissioner Kueser seconded. **All voted aye.**

At 10:08 a.m., Commissioner O'Dell shared information he received on the progress/status of the McPherson County Building renovation project, from his attendance at the recent monthly Building Committee meeting with Fuqua Construction, Inc., project contractor. According to current estimates, the project is now 80% complete.

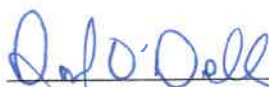
Chairman Becker announced that there would be no regular County Commission meeting the following week, and that the next regular meeting will be held January 5, 2026.

At 10:17 a.m., Commissioner O'Dell made a motion to adjourn the meeting. Commissioner Kueser seconded. **All voted aye.**

Minutes Prepared by Abbey Heidebrecht



Keith Becker, Chairman

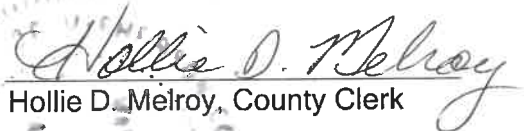


David O'Dell, Vice Chairman



Thomas L. Kueser, Commissioner

ATTEST:



Hollie D. Melroy, County Clerk

