

BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA
for
December 8, 2025

**Commission Meetings are being held at the Public Works Dept. Meeting Room
1115 W. Avenue A, McPherson, KS during the renovation project at the County Building**

9:00 a.m. - The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Adds & Abates
- E. Personnel
- F. 2026 CMB License for the Lindsborg Golf Course
- G. Subcontracted CDDO Services Agreement with DPOK
- H. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Jon Kinsey, McPherson County Planning/Zoning/Environment Administrator -

- A. Department Updates
- B. Resolution to adopt Subdivision Regulations of McPherson County, KS
- C. Resolution to adopt the official Zoning District Map of McPherson County, KS and Zoning Regulations of McPherson County, KS

9:30 a.m. Shalei Shea, McPherson County Health Department Director & Julia Jensen, Billing Specialist -

- A. Uncollectible Debt Write-off request
- B. Agency vehicle purchase request

9:40 a.m. Emily Yates, McPherson County Director of Emergency Management/Communications -

Proclamation of a State and Local Disaster Emergency

9:50 a.m. David Bohnenblust, McPherson County Public Works Director -

- A. Request to approve installation of a flock camera (license plate reader) at the intersection of 14th Avenue and Mohawk Road
- B. Non-elected Personnel
- C. McPherson County Public Works project updates

10:30 a.m. Work Session at Public Works

11:00 a.m. Brian Bina, County Counselor -

Executive Session, Attorney/Client Privilege

MCPHERSON COUNTY COMMISSION MEETING MINUTES
December 8, 2025

December 8, 2025

9:00 a.m. - Regular Commission Meeting, & Public Works Work-Session - Public Works Meeting Room

All Present

December 9th - December 11th, 2025

Annual KAC Conference in Wichita, KS

All Present

At 9:00 a.m., Chairman Becker opened the meeting. Commissioner Kueser made a motion to approve the agenda for December 8, 2025, as presented. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne joined the meeting and presented updates on recent arrests, current jail counts, and department activities.

Public Input also included Nick Vontz, McPherson City resident, who joined to request information on the County's follow-up policy regarding theft.

At 9:06 a.m., David Bohnenblust, Public Works Director, joined the meeting to discuss the installation of a Flock Safety Camera (license plate reader) at the intersection of 14th Avenue and Mohawk Road, with the pole and camera installation project through the cooperation with the McPherson City Police Department, and at no cost to the County. McPherson Police Chief Golden joined the meeting to further clarify the location and the specifics of the purpose and benefits of the Flock monitoring system regarding tracking criminal activity within the County. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes for November 24, 2025, as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:12 a.m., Shalei Shea, McPherson County Health Department Director, joined the meeting to request approval to purchase a replacement vehicle for the hail damaged current agency vehicle. Following a review of repair estimates and replacement vehicle quotes, Commissioner Kueser made a motion to allow the trade in of the damaged vehicle (excluding repairs) combined with additional Health Department Workforce Development grant dollars, to purchase a pre-owned 2023 GMC Acadia SLT through Midway Motors for a cost not to exceed \$27,000.00 as presented. Commissioner O'Dell seconded. **All voted aye.**

Julia Jensen, Health Department Billing Specialist, then joined the meeting to request the write off of uncollectible client debt for various specified services, during the 3rd and 4th quarters of 2025. The total debt write off for both quarters amounts to \$715.07. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:20 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator joined the meeting with three (3) items:

- A. A request to approve a proposed resolution for the newly revised McPherson County Subdivision Regulations. Chairman Becker called the item and asked for a motion to receive and file the unapproved minutes summarizing actions from the November 10, 2025, meeting of the Board of Planning/Zoning Appeals (BOPZA). Commissioner O'Dell made a motion to approve the minutes as presented. Commissioner Kueser seconded. **All voted aye.** He then asked Mr. Kinsey to review and report on the proposed resolution. Mr. Kinsey clarified a few minor changes to the existing regulations which included small tract subdivisions, adjustment requirements to flagpole dimensions, and more specific requirements regarding surveys for legal descriptions. Chairman Becker asked if there were any further Commission questions or comments from the public. There were none. He reviewed options for County Commission Board action and called for a motion.

were none. He reviewed options for County Commission Board action and called for a motion. Commissioner Kueser made a motion to accept the recommendation of the BOPZA by approving the revised regulations as Resolution 2025-24, approving and incorporating by reference certain subdivision regulations governing the subdivision of land within the unincorporated areas of McPherson County, Kansas, prepared and published as a model code, and to direct the County Clerk to publish the resolution, as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

- B. A request to approve a proposed resolution for the approval of revisions to the zoning regulations and official zoning district map. Chairman Becker called the item and asked for a motion to receive and file the unapproved minutes summarizing actions from the November 10, 2025, BOPZA meeting. Commissioner O'Dell made a motion to approve the minutes as presented. Commissioner Kueser seconded. **All voted aye.** He then asked Mr. Kinsey to review and report on the proposed resolution. Mr. Kinsey clarified a few minor changes to the existing regulations which included updates to flag lot issues, historic farmstead applications related to amendments regarding the allowance of smaller acreages to be restricted to agricultural purposes only, and the possibility of the removal of cell tower requirements from the code, as regulations are now managed by the state. Chairman Becker asked if there were any further questions or comments by the McPherson County Board of Commissioners or the public. There were none. He reviewed options for County Commission Board action and called for a motion. Commissioner Kueser made a motion to accept the recommendation of the BOPZA and to approve the revisions including Section 101B Special Uses #7 found in Article 4 in order to remove cellular communications towers as a special use, as they are declared a matter of statewide concern under K.S.A. 66-2019, and to approve the Zoning Regulations and Official Zoning District Map as follows: to revise Resolution 2025-25, to approve the Resolution as revised, and to direct the County Clerk to publish as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**
- C. Mr. Kinsey then presented department statistics for the month of November 2025 as well as year-to-date comparisons, including permit data and fees collected.

At 9:36 a.m., Emily Yates, Director of Emergency Management/Communications joined the meeting to present a Proclamation of a State of Local Disaster Emergency for McPherson County, Kansas related to the December 2, 2025 hazardous material spill at Kansas Avenue and Highway 81 Bypass, which caused evacuation in the area of the spill as well as potential environmental damage, road damage, and property damage in McPherson County, Kansas. Following discussion, Commissioner Kueser made a motion to sign the proclamation as presented, effective December 2, 2025. Commissioner O'Dell seconded. **All voted aye.**

At 9:50 a.m., Mr. Bohnenblust re-joined the meeting to request approval to advertise to fill a vacant Road & Bridge Maintenance Worker position. Commissioner O'Dell made a motion to approve the request. Commissioner Kueser seconded. **All voted aye.** Updates regarding current and on-going department projects were also presented and discussed.

Commissioner O'Dell made a motion to approve accounts payable, as well as witness and jury checks for December 8, 2025, and payroll for pay period ending December 6, 2025, as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve adds and abates for December 5, 2025, as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion for the Chairman to sign a 2026 Cereal Malt Beverage Retail License, effective through December 31, 2026, for the Lindsborg Golf Course. Commissioner Kueser seconded. **All voted aye.**

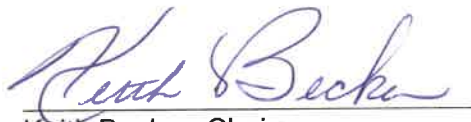
Commissioner Kueser made a motion for the Chairman to sign the Subcontracted Services Agreement by and between the McPherson County Board of Commissioners (DBA McPherson County CDDO), and Disability Planning Organization of Kansas, Inc. (DPOK) for purposes of providing and facilitating subcontracted services

for individuals with developmental disabilities, effective September 1, 2025. Commissioner O'Dell seconded. **All voted aye.**

At 9:55 a.m., Commissioner O'Dell made a motion to recess for a ten (10) minute break and to then reconvene for a work session and to continue with additional scheduled agenda items. Commissioner Kueser seconded. **All voted aye.** At 11:00 a.m., Brian Bina, County Counselor joined the meeting and requested fifteen (15) minutes of executive including all Commissioners, Rick Witte, County Administrator/Financial Manager, and himself for Attorney/Client Privilege. Commissioner O'Dell made a motion to go into executive session as requested. Commissioner Kueser seconded. **All voted aye. No action was taken in executive session.**

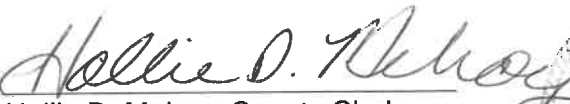
At 11:15 a.m., Commissioner Kueser made a motion to recess for a ten (10) minute break and to reconvene to continue their work session with Public Works. Commissioner O'Dell seconded. **All voted aye.** At 1:38 p.m. Commissioner O'Dell made a motion to recess and to reconvene at 8:30 a.m. on December 9, 2025, to attend the Annual KAC Conference in Wichita, Kansas. Commissioner Kueser seconded. **All voted aye.** At 11:10 a.m. December 11, 2025, Commissioner O'Dell made a motion to adjourn the meeting. Chairman Becker seconded. **Both voted aye. Commissioner Kueser was absent from the December 11, 2025, KAC meeting.**

Minutes Prepared by Abbey Heidebrecht


Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser, Commissioner

ATTEST: 
Hollie D. Melroy, County Clerk

