

*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA
for
November 24, 2025

**Commission Meetings are being held at the Public Works Dept. Meeting Room
1115 W. Avenue A, McPherson, KS during the renovation project at the County Building**

9:00 a.m. - The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Adds & Abates
- E. Personnel
- F. General Correspondence

9:00 a.m. Public Input

9:10 a.m. Jennifer Wyatt, County Attorney -

Non-elected Personnel - Executive Session

9:25 a.m. Under Sheriff Bergstrom -

Approval of quote for purchase and installation of a new roof top heat exchanger unit

9:30 a.m. David Bohnenblust, Public Works Director -

- A. Purchase of a pipe for Shawnee Road and 10th Avenue
- B. Non-elected Personnel
- C. Approval to purchase sign material for the federally mandated weight limit signs

9:45 a.m. Jeff Butler, IT Coordinator -

- A. HVAC Replacement
- B. Equipment Removal County Building Headhouse

*10:00 a.m. Update on McPherson County Building Renovation/Construction Project - Commissioner O'Dell

MCPHERSON COUNTY COMMISSION MEETING MINUTES
November 24, 2025

November 24, 2025

9:00 a.m. - Regular Meeting, Public Works Meeting Room

All Present

December 4, 2025

10:00 a.m. - LEPC Year-end Executive Meeting with County & City Leaders, McPherson Museum

Commissioners Kueser & O'Dell - Present

Chairman Becker - Absent

At 9:00 a.m., Chairman Becker opened the meeting. One item was added to the agenda for November 24, 2025: Report and update by Commissioner O'Dell on McPherson County Building Renovation/Construction Project. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne joined the meeting and presented updates on recent arrests, current jail counts, and department activities.

Commissioner O'Dell made a motion to approve the minutes for November 17, 2025, as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve checks and claims, election mileage and wage checks, and one voided and reissued check for November 24, 2025, as well as payroll for the pay period ending November 22, 2025, as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve adds and abates for November 21, 2025, as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:10 a.m., Jennifer Wyatt, County Attorney, joined the meeting and requested five (5) minutes of executive session, including all Commissioners and herself, to discuss non-elected personnel. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

Ms. Wyatt requested approval to seek and hire a law student intern for the summer of 2026. Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:19 a.m., Under Sheriff Bergstrom joined the meeting to request approval of a bid for a new heat exchanger to replace a failed unit at the Law Enforcement Center. Following a review of bids and discussion, Commissioner O'Dell made a motion to approve the purchase and installation from McPherson Quality Air for an amount not to exceed \$3,397.67 as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:22 a.m., David Bohnenblust, Public Works Director, joined the meeting with four (4) items:

- A. A request to purchase pipe for Shawnee Road and 10th Avenue to replace a structure that has washed out. Following discussion, Commissioner O'Dell made a motion to approve the purchase from J&J Drainage for an amount not to exceed \$3,910.77 as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request to approve a Personnel Change Notice (PCN) to end the introductory period for Troy Schroeder, Roadway Maintenance Foreman (22H), effective December 7, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
- C. A request to purchase sign material for the federally mandated weight limit signs that have been updated by KDOT. This reflects new guidelines from the Kansas Local Bridge Rating Program.

Following discussion, Commissioner O'Dell made a motion to approve the purchase from Newman Signs at a cost not to exceed \$3,625.30 as presented. Commissioner Kueser seconded.

All voted aye.

D. Updates regarding current and ongoing department projects.

At 9:33 a.m., Jeff Butler, IT Coordinator, joined the meeting with two (2) items:

- A. A request to repair or replace the nonfunctioning HVAC system in the tower/head house of the McPherson County Building. Following discussion, Commissioner O'Dell made a motion to authorize up to \$6,000.00 for a new replacement HVAC system. Commissioner Kueser seconded. **All voted aye.**
- B. A request to require all non-county entities to remove their equipment from the McPherson County Building tower within a 30-day timeframe, and to allow only county-related equipment access going forward. Following discussion, Commissioner O'Dell made a motion to approve the request to disallow any 3rd party equipment to be utilized at the McPherson County Building tower. Commissioner Kueser seconded. **All voted aye.**

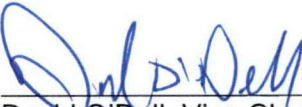
At 9:42 a.m., Commissioner O'Dell reviewed and reported on the progress of the McPherson County Building renovation /construction project which is currently 77% complete.

At 9:48 a.m., Commissioner Kueser made a motion to recess and reconvene at 10:00 a.m. December 4, 2025 at the McPherson Museum to attend an executive year-end LEPC meeting with County and City leaders. Commissioner O'Dell seconded. **All voted aye.** At 11:55 a.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **Commissioner Kueser and Commissioner O'Dell voted aye. Chairman Becker was absent from the LEPC meeting.**

Minutes Prepared by Abbey Heidebrecht




Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser, Commissioner

ATTEST: 
Hollie D. Melroy, County Clerk