

**BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA**

for
September 22, 2025

**Commission Meetings are being held at the Public Works Dept. Meeting Room
1115 W. Avenue A, McPherson, KS during the renovation project at the County Building**

9:00 a.m. - The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Adds & Abates
- E. Personnel
- F. KDHE Letter of Request for Inspection Access of County Property at 1177 West Woodside Street
- G. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Joshua Pimentel, County Maintenance Supervisor -

Discussion of courthouse cleaning bids

9:20 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Approval to waive application fee

9:25 a.m. Stacy Hubbard, County Appraiser -

Non-elected Personnel

9:30 a.m. Captain Blevins, Corrections -

Purchase of replacement failed kitchen range/oven at the jail

9:35 a.m. David Bohnenblust, Public Works Director & Elizabeth Hopp, Project Manager -

- A. Approval of Agreement for Engineering Services re: Bridge #235210 on Pueblo Road
- B. Update on "Safe Roads for All" grant
- C. General Public Works Department updates

10:00 a.m. Jeff Butler, IT Coordinator -

Authorization & Signature Request Letter for establishing an Apple Developer Account

10:05 a.m. Matt Roots, Fuqua Manufacturing Business Development -

Discussion of turf options at the McPherson County Building, 200 N. Maple St.

MCPHERSON COUNTY COMMISSION MEETING MINUTES
September 22, 2025

September 22, 2025
9:00 a.m. - Regular Meeting
All Present

At 9:00 a.m., Chairman Becker opened the meeting. Commissioner Kueser made a motion to approve the agenda for September 22, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne joined the meeting and updated Commissioners on recent arrests, current jail counts, and department activities.

Hollie Melroy, County Clerk, notified the Commissioners that she will be seeking applications to fill a Clerk I vacancy in her office.

At 9:02 a.m., Captain Blevins, Corrections, joined the meeting to request the purchase of a new range/oven for the jail to replace a failed and dated unit. Following discussion of bids, Commissioner Kueser made a motion to approve the purchase from Sunflower Restaurant Supply, Co., for an amount not to exceed \$16,395.00 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:05 a.m., Joshua Pimentel, Maintenance Supervisor, joined the meeting to request approval of a bid for a courthouse custodial/cleaning services agency. Following discussion and a review of bids, Commissioner O'Dell made a motion to contract monthly with JJ's Cleaning Services for a monthly amount not to exceed \$2,950.00 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes from September 15, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve and sign tax entity disbursements report (accounts payable) for September 22, 2025 as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:15 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator, joined the meeting for discussion of allowing residents who live outside the city limits to connect to city sewer, and to also waive the fees on related conditional use applications/permits. Following discussion, it was a consensus among Commissioners to table the item for further clarification regarding sewer connection.

At 9:22 a.m., Stacy Hubbard, County Appraiser, joined the meeting to request approval of a Personnel Change Notice (PCN) for the promotion of Racinda Christiansen to a Field Appraiser I (10B), effective September 28, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:24 a.m., David Bohnenblust, Public Works Director, and Elizabeth Hopp, Project Engineer, joined the meeting with three (3) items:

- A. A request by Mr. Bohnenblust to contract with Kirkham, Michael & Associates, Inc. for the design of a bridge structure on Pueblo Road between 23rd Avenue and 24th Avenue (Bridge #235210). The professional engineering services provided in the agreement include surveys, collection of field data, permitting, and the completion of hydrologic and hydraulic analysis. Following discussion, Commissioner Kueser made a motion for the Chairman to sign the agreement for services, in the amount of \$5,700.00 as presented. Commissioner O'Dell seconded. **All voted aye.**
- B. Ms. Hopp presented a review of the Safe Roads for All grant program, including details regarding the benefits of the grant award for projects within cities of McPherson County. She also outlined the application process and grant requirements. The gathering of preliminary data and studies for

application submission have been in progress for the previous two years and will continue. Updates will be provided regarding the progress and grant award status.

C. Mr. Bohnenblust presented updates on current Public Works road and bridge projects.

At 9:40 a.m. Jeff Butler, IT Coordinator, joined the meeting to request authorization to act as the agent for a McPherson County Apple Pay-it Account App. The app would provide taxpayers with the convenience of using their cell phones for making payments to the County. Following discussion, Commissioner O'Dell made a motion for the Chairman to sign the Authorization of Agent form as presented. Commissioner Kueser seconded. **All voted aye.**

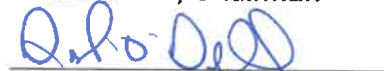
At 9:47 a.m., Matt Roots with Fuqua Manufacturing Business Development, joined the meeting to provide information regarding Forever Lawn Landscape turf options for their Select Synthetic Grass. The addition of turf at the McPherson County Building, 200 N. Maple, was not included in the original renovation bid so would be an add-on item. Mr. Roots will return at a future meeting with pricing information.

Commissioner Kueser made a motion for the Chairman to sign an Access to Property Agreement Form, allowing KDHE to assess possible contamination on County property at 1177 W. Woodside Street, attributed to operations from the former Crankshaft Die and Engineering facility located at 821 W. Woodside in McPherson. Commissioner Kueser made a motion for the Chairman to sign the agreement form as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:10 a.m., Commissioner O'Dell made a motion to adjourn the meeting. Commissioner Kueser seconded. **All voted aye.**

Minutes Prepared by Abbey Heidebrecht


Keith Becker, Chairman


David O'Dell, Vice Chairman


Thomas L. Kueser, Commissioner

ATTEST:


Hollie D. Melroy, County Clerk

