

BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA
for
November 3, 2025

**Commission Meetings are being held at the Public Works Dept. Meeting Room
1115 W. Avenue A, McPherson, KS during the renovation project at the County Building**

9:00 a.m. - The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Adds & Abates
- E. Personnel
- F. Proclamation Supporting Operation Green Light for Veterans
- G. CMB Notice to Township
- H. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -
 Department Monthly Updates

9:10 a.m. Emily Yates, Director of Emergency Management/Communications -
 Request to approve generator repairs on LEC tower

9:15 a.m. Rick Witte, County Administrator -
 Non-elected Personnel, Noxious Weed Dept. (executive session)

9:30 a.m. Jeff Butler, IT Coordinator -
 Computer Purchases

9:40 a.m. David Bohnenblust, Public Work Director -
 Non-elected Personnel

10:45 a.m. Michelle Cullen, Central Kansas Conservancy -
 Approval of Agreement - Transportation alternatives project: Sunflower Santa Fe Trail

11:00 a.m. Brian Bina, County Counselor -
 County Counselor Agreement - Executive Session - Attorney/Client Privilege

11:30 a.m. Work Session: Public Works Dept.
 Planning/Zoning/Environment Dept.,
 Lori Bower - McPherson County Seal Design Discussion

MCPHERSON COUNTY COMMISSION MEETING MINUTES
November 3, 2025

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9:00 a.m. - Regular Meeting & Work Sessions at Public Works

All Present

At 9:00 a.m., Chairman Becker opened the meeting. Commissioner Kueser made a motion to approve the agenda for November 3, 2025. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne joined the meeting and presented updates on recent arrests, current jail counts, and department activities.

Commissioner Kueser made a motion to approve the minutes for October 27, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve tax distributions for November 3, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

Chairman Becker read a proposed Proclamation for Operation Green Light for Veterans, which recognizes the dedication and sacrifices of all men and women who have served in the US Armed Forces, and encourages all citizens to display green lights in a window of their place of business or residence from November 3, 2025 through Veterans Day, November 11, 2025. Commissioner O'Dell made a motion to approve and sign the Proclamation as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:10 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator, joined the meeting to present and review the monthly case cost summary report for October 2025, including case types and data, valuations, and fee totals.

At 9:13 a.m., Emily Yates, Director of Emergency Management/Communications, joined the meeting to request approval of costs for generator repairs on the LEC tower. Following discussion, Commissioner Kueser made a motion to approve the bid from Central Power Systems for an amount not to exceed \$3,579.73 including parts and labor. Commissioner O'Dell seconded. **All voted aye.**

At 9:16 a.m., Rick Witte, County Administrator/Financial Manager, requested fifteen (15) minutes of executive session including Commissioners, Mike Benda, Noxious Weed Department Director, and himself for non-elected personnel discussion. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

Mr. Witte presented a Personnel Change Notice (PCN) for approval to end the introductory period for Mr. Benda (21F), effective October 26, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:32 a.m., Jeff Butler, IT Coordinator, joined the meeting to request approval of bids to purchase replacement computers for use throughout the various County offices which are compatible with Windows 11. Following discussion, Commissioner Kueser made a motion to approve the purchase of ten (10) Dell computers for a total amount not to exceed \$10,823.76 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:38 a.m., David Bohnenblust, Public Works Director, joined the meeting to request approval of a PCN for the end of introductory period and a promotion for Ty Dilbeck, Maintenance Worker II (14A), effective November 9, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:37 a.m., Mr. Bohnenblust presented work session agenda items including updates and discussion points.

At 10:41 a.m., Michele Cullen, Central Kansas Conservancy (CKC), joined the meeting to request approval and signatures on a CKC Agreement with KDOT for Project #59-TE-055 (001), Transportation Alternatives: Sunflower Santa Fe Trail, which will provide for the construction of two (2) miles of trail beginning in Canton, KS working toward Galva, KS. Following discussion, Commissioner Kueser made a motion to approve and sign the Agreement and related documents as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:55 a.m., Brian Bina, County Counselor, joined the meeting and requested thirty (30) minutes of executive session including Commissioners, Mr. Witte, and himself, for attorney/client privilege, ongoing pending litigation. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye.** At 11:25 a.m., Commissioner Kueser made a motion to extend executive session for an additional ten (10) minutes. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

Commissioner Kueser made a motion for the Chairman to sign a Cereal Malt Beverage Notice to Township Board application for the Lindsborg Golf Course, Smoky Hill Township. Commissioner O'Dell seconded. **All voted aye.**

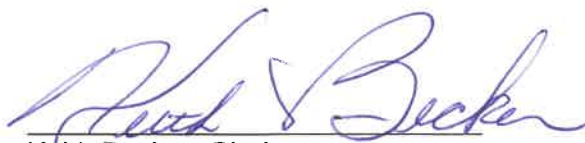
At 11:45 a.m., Mike Evans, Public Works Fleet Maintenance Foreman, joined the meeting to request approval to cancel a previously approved order for a \$49,847.00 2025 Ford truck, which is no longer available. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.** Mr. Evans then requested approval to purchase a 2026 Chevrolet Silverado from Midway Motors. Following discussion, Commissioner Kueser made a motion to approve the purchase for an amount not to exceed \$45,190.00 plus an additional \$600.00 for a spray-in bed liner as presented. Commissioner O'Dell seconded. **All voted aye.**

Mr. Witte presented an adjusted and updated County Counselor Agreement between McPherson County and Brian Bina of Karstetter & Bina, L.L.C. Commissioner Kueser made a motion to approve and sign the County Agreement which will be effective beginning November 3, 2025 through December 31, 2027 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 11:45 a.m., Commissioners continued with work sessions including Public Works, Planning & Zoning, and Lori Bower, BowerComm.

At 3:15 p.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

Minutes Prepared by Abbey Heidebrecht



Keith Becker, Chairman



David O'Dell, Vice Chairman



Thomas L. Kueser, Commissioner

ATTEST:



Hollie D. Melroy, County Clerk

