

**BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA**

for
October 6, 2025

**Commission Meetings are being held at the Public Works Dept. Meeting Room
1115 W. Avenue A, McPherson, KS during the renovation project at the County Building**

9:00 a.m. - The following items will be discussed as time permits -

- A. Approval of Agenda
- B. Approval of Minutes
- C. Approval of Checks and Claims & Payroll
- D. Adds & Abates
- E. Personnel - Administration/Finance, Non-Elected
- F. Scope of Work for McPherson County Seal Project
- G. KCAMP Voting Delegate to Annual Conference
- H. FEMA Flood Insurance Rate Map
- I. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

- A. Monthly Department Updates
- B. Temporary Zoning Permit Application for Haunted Forest Galva, KS
- C. County Zoning Permit Violations

9:25 a.m. Laurie Wizarde, Register of Deeds -

Non-elected Personnel (2)

9:30 a.m. Elizabeth Hopp, Public Works Project Engineer & Kevin Erickson Public Works Superintendent -

- A. Award bid for replacement of Bridge #100080 to L&M Contractors, Inc.
- B. Request to purchase pipe to replace Bridge #257250
- C. Public Works Project Updates

MCPHERSON COUNTY COMMISSION MEETING MINUTES

October 6, 2025

October 6, 2025

9:00 a.m. - Regular Meeting

All Present

At 9:00 a.m., Chairman Becker opened the meeting. Commissioner Kueser made a motion to approve the agenda for October 6, 2025, as presented. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne joined the meeting and updated Commissioners on recent arrests, current jail counts, and department activities.

Commissioner O'Dell made a motion to approve the minutes for September 29, 2025, as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:05 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator joined the meeting with three (3) items:

- A. September 2025 monthly update including the number of permits issued and fees collected.
- B. A request by Cord Nestor for approval of a temporary zoning permit at 1935 Highway 56 for an outdoor haunted forest event to be held on the weekends beginning October 10, 2025, through November 1, 2025. Following discussion of conditions and restrictions including signage placement, hours of operation, and verification of insurance, Commissioner O'Dell made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**
- C. A request to apply fees according to Resolution 2025-10, regarding McPherson County zoning permit violations, on a case-by-case basis. Mr. Kinsey referenced a current violation of a specific property owner who had not obtained a permit for the construction of an accessory structure several years ago. Following discussion, it was a consensus by Commissioners to follow the fee schedule included in Resolution 2025-10 regarding delayed permit fees in the specified case, for the amount of \$1,000.00.

At 9:24 a.m., Laurie Wizarde, Register of Deeds, joined the meeting with two (2) items:

- A. A request to approve a Personnel Change Notice (PCN) to hire Lillith Cherry as a Clerk I (8A), effective October 13, 2025, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request to approve a PCN to end the introductory period for Sheila Malm, Clerk I (8B), effective October 26, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:25 a.m., Elizabeth Hopp, Project Engineer for Public Works, joined the meeting with three (3) items:

- A. A request to select the bid to replace Bridge #100080 located directly west of 10th Avenue on Comanche Road. Following a review of bids and discussion, Commissioner O'Dell made a motion to approve the bid from L&M Contractors, Inc. for a total cost not to exceed \$974,274.20 as presented. Commissioner Kueser seconded. **All voted aye.**
- B. A request to purchase pipe from Frank Black Pipe & Supply Co. to replace Bridge #257250, located ½ mile west of 26th Avenue on Sioux Road. Following discussion, Commissioner O'Dell made a motion to approve the purchase as requested for an amount not to exceed \$10,260.00. Commissioner Kueser seconded. **All voted aye.**
- C. A weekly update including an upcoming meeting with city leaders in McPherson County for discussion of the SS4A grant program. Kevin Erickson, Public Works Superintendent, also joined

Rick Witte, County Administrator/Financial Manager, presented a PCN for approval to hire Quinlan Rageth as a Payroll/Benefits Accountant (19A), effective October 20, 2025, to fill a vacancy. Commissioner Kueser made for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Mr. Witte requested approval to authorize BowerComm Inc. to design of an official county seal to be displayed in the newly renovated McPherson County Building. Following discussion, Commissioner O'Dell made a motion for the Chairman to sign the Scope of Work Authorization as presented, in the amount of \$3,500.00. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to appoint Chairman Becker as the official voting delegate for the upcoming KCAMP annual meeting on December 9, 2025, and to appoint Commissioner Kueser as the alternate voting delegate. Commissioner Kueser seconded. **All voted aye.**

Commissioners discussed the 30-day Data Submission Notification letter regarding a FEMA draft Flood Insurance Rate Map for McPherson County.

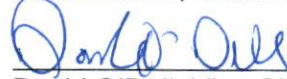
Commissioners discussed and reviewed the completed McPherson County KCAMP 2026 Program Renewal Questionnaire. It was a consensus among Commissioners to authorize Mr. Witte to certify and submit the survey as presented.

At 9:55 a.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

Minutes Prepared by Abbey Heidebrecht



Keith Becker, Chairman

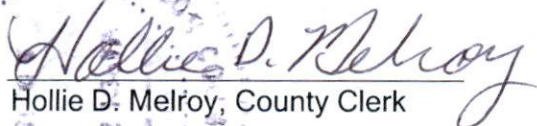


David O'Dell, Vice Chairman



Thomas L. Kueser, Commissioner

ATTEST:


Hollie D. Melroy, County Clerk