BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA
for
September 8, 2025

Commission Meetings are being held at the Public Works Dept. Meeting Room 1115 W. Avenue A, McPherson, KS during the renovation project at the County Building

9:00 a.m. - The following items will be discussed as time permits -

A. Approval of Agenda
B. Approval of Minutes
C. Approval of Checks and Claims & Payroll
D. Adds & Abates
E. Class A Club License
F. Turkey Creek Township Board Resignation & Appointment
G. Personnel
H. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Captain Blevins, Corrections -

Non-elected Personnel

9:10 a.m. Emily Yates, Director of Emergency Mgmt/Communications -

A. Non-elected Personnel (3)
B. Non-elected Personnel - executive session (1)

9:30 a.m. 2026 Final Budget Hearing for approval and signatures - Rick Witte, County Administrator/Financial Mgr.

A. RFD's (4)
B. McPherson County Budget - All County Departments & Entities

9:45 a.m. Sunny Milleson, Director of Harvey/McPherson Counties Community Corrections -

A. Non-elected Personnel (1)
B. KDOC Adult Q4 Budget Adjustment Report for signature
C. FY25 Year-End Outcome Report Juvenile & Adult Signatory Approval Forms

10:00 a.m. Cassie Chick, County Treasurer -

Non-elected Personnel (1)

10:10 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Monthly Department Updates

10:15 a.m. David Bohnenblust, Director of County Public Works -

A. Mike Evans, Fleet Maintenance Foreman request to replace transmission in the 1998 International semi-truck, #36
B. Non-elected Personnel (1)
C. Approval of a contract extension with Knight Trucking
D. Request for signature on proposal and contract with APAC regarding construction improvements on Main St. in Galva, KS
E. Review bridge washout issues
F. Approval to purchase materials for the low water crossing at Bridge #257250

MCPHERSON COUNTY COMMISSION MEETING MINUTES
September 8, 2025

September 8, 2025
9:00 a.m. - Regular Meeting
All Present

At 9:00 a.m., Chairman Becker opened the meeting. Commissioner O'Dell made a motion to approve the agenda for September 8, 2025 as presented. Commissioner Kueser seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne joined the meeting and updated Commissioners on recent arrests, current jail counts, and department activities.

At 9:05 a.m., David Bohnenblust, Public Works Director, joined Public Input and reviewed repair options for Bridge No.020255 at Marquette, which has been closed due to a washout following a recent heavy storm. Following discussion, it was a consensus among Commissioners to proceed with the rail car option.

Commissioner O'Dell made a motion to approve the minutes for August 18, 2025, as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes for August 25, 2025 as presented. Chairman Becker seconded. **Chairman Becker and Commissioner Kueser voted aye. Commissioner O'Dell abstained due to his absence at the August 25, 2025 meeting.**

At 9:21 a.m., Captain Blevins, Corrections, joined the meeting to request approval of a Personnel Change Notice (PCN) to end the introductory period for Tim Berggren, Correctional Officer (14B), effective August 31, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:25 a.m., Emily Yates, Director of Emergency Management/Communications, joined the meeting with four (4) items:

A. A request for approval of a PCN to end the introductory period for Alison Brunsell, Communications Supervisor (18I), effective September 14, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
B. A request to approve a PCN for the promotion of Shauna Pirl to a Communications Tech/QA (14F) effective September 14, 2025 to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
C. A request for ten (10) minutes of executive session to discuss non-elected personnel including all Commissioners, Ms. Yates, Tim Hawkinson, Assistant Director OEMC, and Rick Witte, County Administrator/Financial Manager. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**
D. A request for fifteen (15) minutes of executive session to discuss non-elected personnel including all Commissioners, Ms. Yates, and Mr. Witte. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

Mr. Witte made a recommendation to approve a PCN to end the introductory period for Ms. Yates effective August 31, 2025 as presented. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 10:00 a.m., Chairman Becker opened the Public Hearing to approve Resolutions and 2026 Budgets for certain Rural Fire Districts (RFDs) as well as the 2026 McPherson County Budget, and asked Mr. Witte to first review and summarize the budgets, all of which exceeded the Revenue Neutral Rate (RNR). No one present at the public meeting offered questions or asked for clarifications. Mr. Witte noted that the proposed 2026 McPherson County estimated tax rate of 31.885 mills exceeds the RNR of 30.054 mills. Chairman Becker proceeded with the approval process:

A. Commissioner O'Dell made a motion to approve Resolution 2025-01 for RFD #7 (Moundridge) to exceed the RNR for 2026 and to approve and sign the resolution as presented. Commissioner Kueser seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.** Commissioner O'Dell made a motion to accept and sign the RFD #7 2026 Budget as presented. Commissioner Kueser seconded. **All voted aye.**
B. Commissioner O'Dell made a motion to approve Resolution 2025-01 for RFD #8 (Lindsborg), to exceed the RNR for 2026 and to approve and sign the resolution as presented. Commissioner Kueser seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.** Commissioner Kueser made a motion to accept and sign the RFD #8 2026 Budget as presented. Commissioner O'Dell seconded. **All voted aye.**
C. Commissioner O'Dell made a motion to approve Resolution 2025-01 for RFD #9 (Galva) to exceed the RNR for 2026 and to approve and sign the resolution as presented. Commissioner Kueser seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.** Commissioner Kueser made a motion to accept and sign the RFD #9 2026 Budget as presented. Commissioner O'Dell seconded. **All voted aye.**
D. Commissioner Kueser made a motion to approve Resolution 2025-01 for RFD #10 (South ½ of New Gottland Township), to exceed the RNR for 2026 and to approve and sign the resolution as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.** Commissioner Kueser made a motion to accept and sign the RFD #10 2026 Budget as presented. Commissioner O'Dell seconded. **All voted aye.**
E. Commissioner Kueser made a motion to approve County Resolution 2025-18 for McPherson County to exceed the RNR for 2026 and to approve and sign the resolution as presented. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.** Commissioner Kueser made a motion to accept and sign the McPherson County 2026 Budget as presented. Commissioner O'Dell seconded. **All voted aye.**

Mr. Witte noted that detailed budget information is available at the County Administrator's Office, McPherson County Courthouse, McPherson, KS, and will be published once all Commission signatures and the County Clerk attest/signature have been obtained.

At 10:22 a.m., Sunny Milleson, Director of Harvey/McPherson Counties Community Corrections, joined the meeting with three items:

A. A request to approve a PCN to end the introductory status for Lori Shobe, Secretary (S18B), effective September 14, 2025. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**
B. A request to approve changes to the KDOC Adult Q4 Budget Adjustment Report/Workbook. Commissioner Kueser made a motion for the Chairman to sign the approval form as presented. Commissioner O'Dell seconded. **All voted aye.**
C. A request for the Chairman's signature to accept the FY25 Year-End Outcomes Report Forms regarding the goals attained from juvenile and adult programs. Commissioner Kueser made a motion for the Chairman to sign the two (2) signature forms as presented. Commissioner O'Dell seconded. **All voted aye.**

At 10:28 a.m., Cassie Chick, County Treasurer, joined the meeting and requested fifteen (15) minutes of executive session, including all Commissioners, Mr. Witte, and herself to discuss non-elected personnel. Commissioner Kueser made a motion to go into executive session as requested. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

At 10:45 a.m., Ms. Chick requested approval of a PCN to hire Jennifer Allison as a Tax/MVL Clerk (8B), effective September 15, 2025 to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 10:46 a.m., Jon Kinsey, Planning/Zoning/Environment Administrator joined the meeting to present the August 2025 monthly case cost summary report including fee totals and case numbers.

At 10:51 a.m., David Bohnenblust, Public Works Director, joined the meeting with five (5) items:

A. A request to replace the transmission in the 1998 International semi-truck #36. Following discussion and a review of bids, Commissioner O'Dell made a motion to approve the quote for the transmission/clutch replacement from Bruckner's, in an amount not to exceed $8,558.57, which includes a 3-year warranty, as presented. Commissioner Kueser seconded. **All voted aye.**
B. A request to approve a PCN for the promotion of David Sheperd to a Maintenance Worker III (16H), effective September 14, 2025. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**
C. A request to approve the 2026 contract extension for the purchase of aggregates and the aggregates hauling, with Knight Trucking. Pricing will match those from the 2025 contract. Commissioner Kueser made a motion to approve the request as presented. Commissioner O'Dell seconded. **All voted aye.**
D. A request to approve options #1 & #2 of a contract with APAC in connection with construction improvements on Main Street in Galva, KS. Costs for the projects will be split between the City of Galva and McPherson County Public Works. Option #1 will cover improvements from US 56 to the railroad tracks and will include milling, patching, overlay, traffic control, a RR flagger, and permits. Option #2 will cover improvements from the railroad tracks to Northview Road and will include full width mill, patching, overlay, traffic control, a RR flagger, and permits. Following discussion, Commissioner Kueser made a motion for the Chairman to sign the contract for option #1 for a cost not to exceed $316,301.00, option #2 for a cost not to exceed $113,911.00, and mobilization costs not to exceed $28,500.00. Commissioner O'Dell seconded. **All voted aye.**
E. A request to purchase materials amounting to $15,000.00 for the repair of the low water crossing at Bridge No. 257250, located .5 miles west of 26th Avenue on Sioux Road. Following discussion, Commissioner Kueser made a motion to approve the request in an amount not to exceed $15,000.00 as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve checks and claims, accounts payable, and jury checks for September 8, 2025, and payroll for pay period ending September 6, 2025 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the one abate for September 5, 2025 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion for the Chairman to sign a Class A Club License (2026-01) for the McPherson Country Club in New Gottland Township as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to accept the resignation of Norman Schmidt as the Turkey Creek Township Board Treasurer, and the appointment of Ian Smith to fill the vacancy. Commissioner O'Dell seconded. **All voted aye.**

At 11:40 a.m., Commissioner O'Dell made a motion to adjourn the meeting. Commissioner Kueser seconded. **All voted aye.**

Minutes Prepared by Abbey Heidebrecht

Keith Becker

Keith Becker, Chairman

David O'Dell, Vice Chairman

Thomas L. Kueser, Commissioner

ATTEST:

Hollie D. Melroy, County Clerk