BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA
June 16, 2025

Commission Meetings are being held at the Public Works Dept. Meeting Room
1115 W. Avenue A, McPherson, KS during the renovation project at the County Building

9:00 a.m. - The following items will be discussed as time permits -

A. Approval of Agenda
B. Approval of Minutes
C. Approval of Checks and Claims & Payroll
D. Adds & Abates
E. Personnel
F. KDHE Documents for the CDDO
G. Selection of Official Name for the County Building (122 W. Marlin St.)
H. General Correspondence

9:00 a.m. Public Input

9:05 a.m. Public Works Dept. -

Executive Session with Brian Bina, County Counselor - Attorney/Client Privilege

9:20 a.m. Jon Kinsey, Planning/Zoning/Environment Administrator -

Resolution establishing a fee schedule

9:30 a.m. Jeff Butler, IT Coordinator -

A. Approval to purchase backup end disaster recovery security software
B. Approval of Agreement with QLESS for related items and 3-year subscription costs

9:40 a.m. Public Works Dept. -

Discussion of purchasing a cargo trailer for bridge repair equipment and supplies

10:00 a.m. **2026 Budget Presentation - Prairie View**

10:30 a.m. **2026 Budget Presentation - Maintenance Supervisor**

11:00 a.m. **2026 Budget Presentation - County Council on Aging**

11:30 a.m. **2026 Budget Presentation - District Court & Court Services**

12:00 p.m. Shalei Shea, County Health Department Director -

A. 2024 Annual Report
B. Non-elected Personnel - Executive Session
C. **2026 Budget Presentation**

MCPHERSON COUNTY COMMISSION MEETING MINUTES
June 16, 2025

June 16, 2025
9:00 a.m. - Regular Meeting
All Present
June 18, 2025
10:30 a.m. - "Meet in the Middle" Meeting at Sundstrom Building, Lindsborg, KS
All Present

At 9:00 a.m., Chairman Becker opened the meeting. Commissioner Kueser made a motion to approve the agenda for June 16, 2025, as presented. Commissioner O'Dell seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne joined the meeting and updated Commissioners on recent arrests, current jail counts, and department activities.

At 9:05 am., Commissioner Kueser made a motion to go into ten (10) minutes of executive session for attorney/client privilege with pending or threatened litigation, including Brian Bina, County Counselor, all Commissioners, Rick Witte, County Administrator/Financial Manager, and David Bohnenblust, Public Works Director. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

Commissioner Kueser made a motion to approve the minutes for June 9, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:25 a.m., Jon Kinsey, Planning/Zoning/Environment Director, joined the meeting to request approval, and signatures on a proposed County resolution, establishing a fee schedule for charges for proceedings governed by the zoning, subdivision, and sanitation regulations of McPherson County. Following discussion and a consensus by Commissioners to amend the proposed resolution under Section 3 paragraph 2, to include the doubling of zoning permit fees if the applicant/owner/contractor of the principal structure and/or accessory structure does not follow the prescribed sequence of events as provided according to the regulations. Mr. Kinsey also noted that Section 8 of the proposed resolution specifies that any of the fees listed in the resolution may be waived by a vote of the governing body after weighing the fairness to others paying a similar fee if the fee is waived, whether the requesting party is a for-profit or not-for-profit entity, and the community benefit versus the loss of revenue that is offsetting the cost of the service. Commissioner O'Dell made a motion to approve and sign Resolution #2025-10, including the amendment as requested. Commissioner Kueser seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

At 9:35 a.m., Jeff Butler, IT Coordinator, joined the meeting with two (2) items:

A. A request to purchase an additional three (3) software modules/features for back-up and disaster recovery, from Eagle Technologies, Inc. Following discussion, Commissioner O'Dell made a motion to approve the purchase of the Risk Analysis, Threat Scan and Threatwise software for a monthly amount not to exceed $1,393.52, which includes a discount, as presented. Commissioner Kueser seconded. **All voted aye.** The purchase will be co-termed under the County's existing contract with Eagle Technologies Inc. Costs will be covered through the 2026 budget.
B. A request to approve a 3-year subscription quote/agreement with QLess for Tempo Platform equipment and software items for the remote and on-site queuing services soon to be implemented in various County departments. Following discussion, Commissioner Kueser made a motion for the Chairman to sign the 3-year agreement to be paid annually at $5,490.00 per year. Commissioner O'Dell seconded. **All voted aye.** Costs will be covered through the 2026 budget.

At 9:50 a.m., David Bohnenblust, Public Works Director, joined the meeting to request to purchase a cargo trailer to transport bridge repair equipment and supplies to and from project sites. Following discussion, Commissioner Kueser made a motion to approve the purchase of a 2025, 8.5'x28' Cynergy2 Cargo Trailer for an amount not to exceed $12,700.00 from K&K Sales, LLC. Commissioner O'Dell seconded. **Chairman Becker and Commissioner Kueser voted aye. Commissioner O'Dell abstained due to a conflict of interest.**

Mr. Witte presented KDADS funding award documents for the McPherson County Community Developmental Disabilities Organization (CDDO), which are required to be submitted so that the County may continue to receive funding for the CDDO. Commissioner O'Dell made a motion for the Chairman to sign the Pre-Award Assessment Form for Contractors, and the Federal Funding Accountability and Transparency Act Sub-Award Reporting Compliance Form, as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell reported on the results of a voluntary survey completed by several County staff members, regarding suggested designations/titles to officially name the County building, at 122 W. Marlin, which is currently undergoing renovations. Following discussion, Commissioner O'Dell made a motion to designate the building as the "McPherson County Building." Commissioner Kueser seconded. **All voted aye.** The building renovations are expected to be completed by the first of the year 2026. At that time, the County departments currently located in the Courthouse will relocate to the "McPherson County Building," except for all court-related offices and functions, which will remain at the Courthouse.

At 10:05 a.m., Commissioner Kueser made a motion to recess for a short break and to reconvene at 10:20 a.m. to hear budget presentations from the following: Prairie View, County Maintenance, County Council on Aging, District Court, and Court Services. Commissioner O'Dell seconded. **All voted aye.**

At 12:00 p.m., Shalei Shea, Health Department Director, joined the meeting with three (3) items:

A. A review of the McPherson County Health Department 2024 Annual Report. Ms. Shea reported on data regarding annual client appointment counts; appointment types; client payment methods including insurance coverage and self-pay; grant funding amounts and sources; epidemiology by disease and investigations; department events; and future projects and plans.
B. 2026 proposed budget presentation
C. At 12:38 p.m. Ms. Shea requested ten (10) minutes in executive session for non-elected personnel. Commissioner Kueser made a motion to go into executive session as requested, including all Commissioners and Mr. Witte. Commissioner O'Dell seconded. **All voted aye. No action was taken in executive session.**

At 12:50 p.m., Chairman Becker requested five (5) minutes of executive session, including all Commissioners and Mr. Witte, for non-elected personnel in the Noxious Weed Department. Commissioner O'Dell made a motion to go into executive session for five (5) minutes as requested. Commissioner Kueser seconded. **All voted aye. No action was taken in executive session.**

At 1:00 p.m., Commissioner Kueser made a motion to recess and reconvene at 10:30 a.m. on June 18, 2025, to attend the "Meet in the Middle" meeting at the Sundstrom Building in Lindsborg, KS. Commissioner O'Dell seconded. **All voted aye.** At 3:45 p.m. Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.**

Minutes Prepared by Abbey Heidebrecht

Keith Becker, Chairman

David O'Dell, Vice Chairman

Thomas L. Kueser, Commissioner

ATTEST: Hollie D. Melroy

Hollie D. Melroy, County Clerk