*Amended

BOARD OF McPHERSON COUNTY COMMISSIONERS
AGENDA
July 21, 2025

Commission Meetings are being held at the Public Works Dept. Meeting Room 1115 W. Avenue A, McPherson, KS during the renovation project at the County Building

9:00 a.m. - The following items will be discussed as time permits -

A. Approval of Agenda
B. Approval of Minutes
C. Approval of Checks and Claims & Payroll
D. Adds & Abates
E. Personnel
F. Participating CDDO Agreement FY 2026
G. General Correspondence

9:00 a.m. Public Input

*9:05 a.m. Mike Benda, Director of Noxious Weed Dept. -

Non-elected Personnel

9:10 a.m. Cynthia Peterson, McPherson Airport Manager -

KAIP Agreement, for design and construction of a fuel farm for the McPherson Airport

9:20 a.m. Laurie Wiziarde, County Register of Deeds -

Non-elected Personnel

9:25 a.m. Stacy Hubbard, County Appraiser -

Non-elected Personnel

9:30 a.m. Discussion of potential sale of county owned property located at 1106 Hospital Drive

9:40 a.m. Discussion on an additional county wide ½ cent sales tax to fund five ambulance service providers and mental health

*10:25 a.m. Melissa Sherman, Spencer Fane LLP -

Discussion regarding Enterprise Products pipeline repair and maintenance under a portion of 14th Ave. south of Navajo Road

10:45 a.m. Work Session: Public Works Department

MCPHERSON COUNTY COMMISSION MEETING MINUTES
July 21, 2025

July 21, 2025
9:00 a.m. Regular Meeting & Work Session with Public Works
All Present
July 22, 2025
4:30 p.m. KDOT Open House Regarding U.S. 56 Expansion Study - McPherson Community Building
Commissioner Kueser & Commissioner O'Dell - Present
Chairman Becker - Absent

Chairman Becker opened the meeting at 9:00 a.m. Two (2) items were added to the agenda for July 21, 2025: Noxious Weed Dept, Non-elected Personnel; and Enterprise Products Pipeline Repair Discussion. Commissioner Kueser made a motion to approve the agenda as amended. Commissioner O'Dell seconded. **All voted aye.**

At 9:01 a.m., during Public Input, Sheriff Montagne presented weekly arrest numbers, jail counts, and recent department activities.

At 9:03 a.m., Mike Benda, Noxious Weed Department Director, joined the meeting to request approval of a Personnel Change Notice (PCN) to hire Kellie May as a Part-time Administrative Secretary (12A), effective July 22, 2025, to fill a vacancy. Commissioner O'Dell made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes from June 30, 2025 as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes from July 7, 2025 as presented. Chairman Becker seconded. **Chairman Becker and Commissioner O'Dell voted aye. Commissioner Kueser abstained due to his absence at the July 7, 2025 meeting.**

Commissioner O'Dell made a motion to approve the minutes from July 14, 2025 as presented. Commissioner Kueser seconded. **Commissioners O'Dell and Kueser voted aye. Chairman Becker abstained due to his absence at the July 14, 2025 meeting.**

Commissioner Kueser made a motion to approve accounts payable and jury checks for July 21, 2025 and payroll for pay period ending July 19, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:14 a.m., Cynthia Peterson, McPherson Airport Manager, joined the meeting to request signatures on the KAIP Agreement on behalf of the subrecipient, McPherson Airport Authority, for the design, planning and construction of a fuel farm. Following discussion, Commissioner O'Dell made a motion to sign the agreement, along with the other entities included, for the project as presented in the agreement, with the understanding that if costs exceed those which have been requested from McPherson County per the agreement, the additional funding will come from future subrecipient appropriations. Commissioner Kueser seconded. **All voted aye.**

At 9:22 a.m., Laurie Wiziarde, County Register of Deeds, joined the meeting to request approval to add a new position title and job description for a Chief Deputy, as well as to promote the current Deputy to the Chief Deputy title/position. Following discussion, it was a consensus of the Commissioners to table the item for one week for additional time to further discuss the request.

At 9:31 a.m., Stacy Hubbard, County Appraiser, joined the meeting to request approval of a PCN to hire Hali Rivir Koehn as a Field Appraiser in Training (9A), effective July 22, 2025, to fill a vacancy. Commissioner

Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner Kueser made a motion to approve abates for July 18, 2025 as presented. Commissioner O'Dell seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager, reviewed the FY 2026 Participating CDDO Agreement between the Kansas Department for Aging and Disability Services, and the McPherson County Community Developmental Disabilities Organization regarding funding appropriations allocated from July 1, 2025 through June 30, 2026. Commissioner Kueser made a motion to approve and sign the Agreement as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioners held a discussion regarding the sale of county property located at 1106 Hospital Drive. Following discussion and recommendation by Mr. Witte, Commissioner O'Dell made a motion to sell the property to the McPherson USD 418 Special Education Cooperative in the amount of $300,000.00 plus $5,000.00 interest loss on investment, with a contract to be signed within 30 days, the closing to take place 90 days after contract is signed, a down payment of $150,000.00 at that time, and $155,000.00 due by July 2026. Commissioner Kueser seconded. **All voted aye.**

Commissioners held discussion on an additional county wide ½ cent sales tax to fund five (5) ambulance service providers and mental health along with city ambulance services and rural fire ambulance departments. It was a consensus among Commissioners to proceed with further discussions with providers regarding possible sales tax funding.

At 9:50 a.m., Melissa Sherman, attorney with Spencer Fane LLP, joined the meeting representing Enterprise Products, regarding a proposed agreement with McPherson County regarding Enterprise pipeline repairs under a portion of 14th Avenue south of Navajo Road. Following discussion and requested changes to the agreement by the County, it was a consensus that Ms. Sherman return to the next regular Commission meeting for approval of the amended agreement.

Chairman Becker presented a report on topics addressed and discussed during his recent attendance at the 2025 Annual NACO Conference.

At 10:34 a.m., Commissioner O'Dell made a motion to recess for a ten (10) minute break, and to reconvene for a road tour and work session with Public Works. Commissioner Kueser seconded. **All voted aye.** At 2:43 p.m., Commissioner O'Dell made a motion to recess and reconvene July 22, 2025 at 4:30 p.m. to attend the KDOT Open House regarding the U.S. 56 Expansion Study being held at the McPherson Community Building. Commissioner Kueser seconded. **All voted aye.** At 5:10 p.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **Commissioner Kueser and Commissioner O'Dell voted aye. Chairman Becker was absent from the KDOT Open House event.**

Minutes recorded by Abbey Heidebrecht

Keith Becker

Keith Becker, Chairman

David O'Dell

David O'Dell, Vice Chairman

Thomas L. Kueser

Thomas L. Kueser, Commissioner

ATTEST:

Hollie D. Melroy

Hollie D. Melroy, County Clerk